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A. Cover Page and Authorized Signatures

State: Alaska

State Agency Name: Department of Health, Division of Public Assistance

Federal FY: 2025

Date Submitted to FNS (revise to reflect subsequent amendments): 10/15/24

List State agency personnel who should be contacted with questions about the E&T State plan.

Name	Title	Phone	Email
	Administrative Operations Manager 2		
	Policy - Public Assistance Programs Officer		
	Work Programs - Public Assistance Programs Officer		

Certified By:

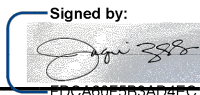


9/19/2024

State Agency Director (or Commissioner)

Date

Certified By:

Signed by:

FDCA00F3B5AD4EC...

9/19/2024

State Agency Fiscal Reviewer

Date

B. Amendment Log

In accordance with 7 CFR 273.7(c)(8), State agencies must submit plan revisions to the appropriate FNS Regional office for approval if it plans to make a significant change. For a complete list of situations requiring an amendment to the E&T State plan, see Plan Modifications in the E&T State Plan Handbook. The State agency must submit the proposed changes for approval at least 30 days prior to the planned implementation.

Please use the log below to document the submission of an amended plan. A single line in the log should capture each time a plan is amended and resubmitted, not each individual amendment throughout the plan.

To expedite the review process for amendment changes, please highlight areas where text has been added or changed. After FNS approval of amendment changes, highlighting must be removed and a clean, updated plan submitted to FNS.

Table B.I. Amendment Log

Amendment Number	Brief description of changes or purpose for amendment (If amendment includes budget changes, include in description)	Sections of Plan Changed (Highlight areas of plan with changes)	Date submitted to FNS	Date approved by FNS

C. Acronyms

State agencies may consider including acronyms for the SNAP State agency, SNAP E&T program name, State’s management information system, and SNAP E&T providers or contractors.

Below is a list of common acronyms utilized within this plan. Please delete acronyms that do not apply and add additional acronyms in alphabetical order.

Table C.I. Acronyms

Acronym	Acronym Definition
ABAWD	Able-Bodied Adult without Dependents
AWIB	Alaska Workforce Investment Board
CMS	Case Management System
DOL	Alaska Department of Labor
DPA	Division of Public Assistance
DSM	Direct Secure Messaging
E&T	Employment and Training
EIS	Eligibility Information System
FNS	Food and Nutrition Service
FY	Fiscal Year
GA	General Assistance
ITO	Indian Tribal Organization
QC/ QA	Quality Control / Quality Assurance
SNAP	Supplemental Nutrition Assistance Program
TANF	Temporary Assistance for Needy Families
USDA	United States Department of Agriculture
WIOA	Workforce Innovation and Opportunity Act

D. Assurances

By signing on the cover page of this document and checking the boxes below, the State agency Director (or Commissioner) and financial representative certify that the below assurances are met.

Table D.I. Assurances

Check the box to indicate you have read and understand each statement.	Check Box
I. The State agency is accountable for the content of the E&T State plan and will provide oversight of any sub-grantees. (7 CFR 273.7(c)(4) and 7 CFR 273.7(c)(6))	<input checked="" type="checkbox"/>
II. The State agency is fiscally responsible for E&T activities funded under the plan and is liable for repayment of unallowable costs. (7 CFR 271.4, 7 CFR 276.2, and 7 CFR 277.16)	<input checked="" type="checkbox"/>
III. State education costs will not be supplanted with Federal E&T funds. (7 CFR 273.7(d)(1)(ii)(C))	<input checked="" type="checkbox"/>
IV. Cash or in-kind donations from other non-Federal sources have not been claimed or used as a match or reimbursement under any other Federal program. (7 CFR 277.4(d)(2))	<input checked="" type="checkbox"/>
V. Documentation of State agency costs, payments, and donations for approved E&T activities are maintained by the State agency and available for USDA review and audit. (7 CFR 277.17)	<input checked="" type="checkbox"/>
VI. Contracts are procured through appropriate procedures governed by State procurement regulations. (7 CFR 277.14)	<input checked="" type="checkbox"/>
VII. Program activities are conducted in compliance with all applicable Federal laws, rules, and regulations including Civil Rights and OMB regulations governing cost issues. (7 CFR parts 271, 272, 273, 274, 275, 276, 277, 281, and 282)	<input checked="" type="checkbox"/>
VIII. E&T education activities directly enhance the employability of the participants; there is a direct link between the education activities and job-readiness. (7 CFR 273.7(e)(2)(vi))	<input checked="" type="checkbox"/>
IX. Program activities and expenses are reasonable and necessary to accomplish the goals and objectives of SNAP E&T. (7 CFR 277.4(d)(3))	<input checked="" type="checkbox"/>

Table D.II. Additional Assurances

<p>The following assurances are only applicable to State agencies with the situations described below. If the condition applies, check the box to indicate you have read and understand each statement.</p>	<p>Check Box</p>
<p>I. If in-kind goods and services are part of the budget, only public in-kind services are included. No private in-kind goods or services are claimed. (7 CFR 277.4(d) and (e))</p>	<p style="text-align: center;"><input checked="" type="checkbox"/></p>
<p>II. The E&T Program is implemented in a manner that is responsive to the special needs of Indian Tribal members on Reservations. The State agency shall consult on an ongoing basis about portions of the E&T State Plan which affect them; submit for comment all portions of the E&T State Plan that affect the Indian Tribal Organization (ITO); if appropriate and to the extent practicable, include ITO suggestions in the E&T State plan. (For States with Indian Reservations only.) (7 CFR 272.2(b)(2) and 7 CFR 272.2(e)(7))</p>	<p style="text-align: center;"><input checked="" type="checkbox"/></p>

E. State E&T Program, Operations, and Policy

I. Summary of E&T Program

Provide the vision and mission of the State E&T program. In addition, describe how your State agency's E&T program meets the purpose of E&T which is to: 1) increase the ability of SNAP participants to obtain regular employment; and 2) meet State or local workforce needs.

- Vision - Provide a foundation for community partners throughout Alaska to administer services that lead toward self-sufficiency and reduce dependence on SNAP benefits.
- Mission – Coordinate E&T services for interested SNAP recipients that provide opportunities to overcome employment barriers through training and gained work skills to access employment that leads to economic self-sufficiency.
- Partner with high-performing and reputable community service providers.
- Selectively target employment and training providers who demonstrate intentionality with a prompt path to employment.
- Collaborate with interested providers during the on-boarding process to ensure a thorough understanding of the programs mission, vision, and expected outcomes.
- Provide a technical assistance environment that fosters open communication and leverages state, federal and local relationships.
- Ensure prompt payment to service providers following a rigid checks and balances quality control procedure.
- Designated representative within DPA to work closely and strategize the mission of SNAP E&T services in coordination with the Alaska Workforce Investment Board (AWIB) providers who receive WIOA funds.

- Alaska has a shrinking workforce and developing youth is a high priority for the State. Our E&T providers, My House and Covenant House are serving the youth demographic. Workforce shortages are acute in the service industry, especially in the Mat-Su region where Goodwill and My House are providing training that addresses that need.
- Program Expansion with Catholic Social Services in Anchorage expands services to individuals that are unhoused or at risk of inadequate housing.
- Program Expansion with Frontier Community Services expands E&T Services to the Kenai Peninsula and to individuals experiencing disabilities and to individuals who recently left incarceration. These are under employed population in Alaska.

Is the State's E&T program administered at the State or county level?

Alaska's E&T program is administered at the State Level.

(For county-administered States only) Describe how counties share information with the State agency (e.g. county E&T plans), and how the State agency monitors county operations.

N/A

Provide the geographic areas of the State where the E&T program operates, and describe the rationale for this selection. Designate which areas, if any, operate mandatory E&T programs.

Alaska is a voluntary E&T state. The current main geographic areas in which E&T operates is Anchorage, and the Matanuska- Susitna Valley. Services are expanding to the Kenai Peninsula in FFY25. The majority of the population of Alaska is located in these geographic regions.

Provide a list of the components offered.

- Supervised Job Search (SJS)
- Job Search Training (JST)
- Job Retention (JR)
- Career/Technical/Vocational (EPC)
- Basic Foundational Skills Instruction (EPB)

- Work Based Learning (WBLI)
- Work Activity- Internship (WBLO)
- Education/Other Vocational Training (EPC)

Provide the web addresses (URLs) of State E&T policy resources such as handbooks and State administrative code, if available.

<https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=215908>

Supplemental Nutrition Assistance Program (SNAP) policy manual sections:

- [602-1\(F\)](#)
- [602-1\(L\)](#)

II. Program Changes

Please complete this section if applicable, and only include changes to the program for the upcoming Federal fiscal year (FY).

Summarize changes for the upcoming Federal fiscal year (FY) from the prior FY. Significant changes may include new initiatives, changes in funding or funding sources, policy changes, or significant changes to the number of partners or participants. Significant changes could include those made as a result of management evaluation findings or participation in program improvement initiatives, such as SNAP to Skills. It is not necessary to include changes made as a result of new Federal rulemaking.

- New Work: New program partnership with Catholic Social Services (CSS) in Anchorage. CSS will be the first Alaska E&T provider to offer the component Job Search Training (JST).
- New Work: New program partnership with Frontier Community Services (FCS) in Soldotna.
- New Work: Partnership planning with Cook Inlet Tribal Council Inc. (CITC) in Anchorage.
- Existing Work: Partnership planning with the Kenai Peninsula College (KPC) in Soldotna
- Existing Work: Alaska developing the ability to track ABAWD's.
- Existing Work: Alaska began making direct referrals.
- Existing Work: Implementation of a Provider Determination Process

Highlight any changes from above that the State agency is making to the E&T program based on the prior year's performance, for instance changes made as a result of E&T outcome and participation data.

- 2 new providers will begin providing services in October 2024 which will expand the amount of participants served.
- Alaska began tracking ABAWD's and making direct referrals to program partners.

III. Consultation and Coordination with the Workforce Development System

State agencies must design the E&T program in consultation with the State workforce development board and operate the E&T program through the Statewide workforce development system (7 CFR 273.7(c)(5)). The goal of this section is to explain the relationship between the State agency and other organizations it plans to consult and coordinate with for the provision of services, including organizations in the statewide workforce development system. The statewide workforce development system refers to a network of providers, which may include government and the public sector; community-based organizations and non-profits; employers and industry; occupational training providers; and post-secondary institutions, such as community colleges. Please note the State workforce development board is an entity that establishes regional strategic plans and sets funding priorities for their area. They are distinct from State workforce agencies.

Consultation

Consultation with the workforce development system generally includes discussions to learn about services provided in the community and how each organization functions and coordinates with others in the community. State agencies can demonstrate they consulted with their State workforce development board by noting the dates of conversations, who they spoke with, what they spoke about, and how they incorporated this information into the design of their E&T program.

Consultation with State workforce development board: Describe how the State agency consulted with the State workforce development board in designing its SNAP E&T program. This description should include with whom the State agency consulted and the outcomes of the consultation. If the State agency consulted with private employers or employer organizations in lieu of the State workforce development board, skip to question (b).

The Division has designated a dual point of contact within the SNAP E&T coordination team, who maintains the responsibility to connect SNAP E&T services

with Alaska Workforce Investment Board, Department of Labor, and Temporary Assistance for Needy Families. This liaison attends all AWIB meetings to promote employment and training service for the division, increases strategic partnerships within the community, and leverages WIOA funding for recipients of SNAP.

The E&T Program Coordinator 2 met with AWIB Director Dirk Craft on 1/11/24 to provide an overview of the SNAP E&T program to begin a partnership with the goal of aligning SNAP E&T program development with AWIB goals. A representative from the E&T program coordination team attended AWIB business meetings on 11/1/23 and 2/22/24. AWIB repeatedly expressed concerns about labor shortages in Alaska and the need for underemployed populations to receive training and enter the workforce. Underemployed populations included youths, persons experiencing disability, unhoused populations and Tribal communities.

AWIB advised the E&T program to follow Alaska workforce needs through DOL's "Trends" magazine which provides monthly economic, labor and workforce research information about Alaska.

E&T outreach and expansion efforts have been patterned after identified employment needs in Alaska. New program partners for FY25 will serve unhoused populations through Catholic Social Services, and individuals experiencing disabilities and prison re-entry through Frontier Community Services serves. Existing partnerships included Covenant House and My House which serve youth populations. Downtown soup Kitchen and Goodwill serve a wide variety of demographics including individuals at risk of homelessness.

Consultation with employers: If the State agency consulted with private employers or employer organizations in lieu of the State workforce development board, document this consultation and explain the determination that doing so was more effective or efficient. Include with whom the State agency consulted and the results of the consultation.

N/A

Coordination

Coordination with the workforce development system consists of efforts to partner with workforce providers to directly serve SNAP E&T participants or to align the flow or types of services offered across programs.

Special State Initiatives: Describe any special State initiatives (i.e. Governor-initiated or through State legislation) that include SNAP E&T. Describe any efforts taken by the State agency to coordinate these programs, services, partners, and/or activities with the State's E&T program.

None

Coordination with title I of WIOA: Describe the extent to which the State agency is carrying out SNAP E&T programs in coordination with title I programs under the Workforce Innovation and Opportunity Act (WIOA).

Existing SNAP E&T service providers coordinate with Title I of WIOA at multiple levels. Goodwill of Alaska and Downtown Soup Kitchen participate in the twice-annual One-Stop Academy hosted by the Alaska Department of Labor. This One-Stop academy is a meeting of all vocational training and support service providers at which best practices, scope of services, and target client population are discussed. This meeting furthermore serves as an opportunity for networking and marketing of available services and programs. These meetings are held at the Alaska Job Centers in all major population hubs, through which the Title I WIOA Adult program is administered. Current SNAP E&T providers leverage this relationship and coordination with the Alaska Job Center Network to both refer eligible clients to WIOA programs and receive referrals from the Alaska Job Centers.

Additionally, two SNAP E&T service providers, Covenant House and MyHouse of Alaska, coordinate closely with other organizations receiving WIOA funding. The majority of youth SNAP E&T clients served by these providers are co-enrolled in the WIOA youth program to receive further training and support services. State of Alaska ensures that all providers are following FNS policy and guidance related to E&T programs for youth.

WIOA Combined Plan: Is SNAP E&T included as a partner in the State's WIOA Combined Plan?

Yes

No

TANF/GA Coordination: Describe how the State agency is coordinating with TANF/GA programs, services, partners, and/or activities. Describe any TANF/GA special initiatives targeting specific populations and any actions taken to coordinate with these efforts.

Though under the same DPA organizational structure, the SNAP E&T Program is distinct and separate from TANF work services programs. TANF case managers may provide referrals to SNAP E&T providers where available. DPA has a Program Coordinator 2 position that coordinates resource sharing between the two programs.

Other Employment Programs: Describe how the State agency is coordinating its SNAP E&T program with any other Federal or State employment program (e.g. HUD, child support, re-entry, refugee services).

Due to expansion with two providers in FFY22 into EPB, and with one provider in FFY25, SNAP E&T has coordinated with Department of Labor Employment and Training section, Adult Education. SNAP E&T is ensuring that funding is not overlapping while providing additional resources for providers to implement their EPB program.

IV. Consultation with Indian Tribal Organizations (ITOs)

State agencies are required to consult with Tribes about the SNAP State Plan of Operations, which includes the E&T State Plan, per 7 CFR 272.2(b) and 272.2(e)(7). The consultations must pertain to the unique needs of Tribal members. State agencies are required to document the availability of E&T programs for Tribal members living on reservations in accordance with 7 CFR 273.7(c)(6)(xiii). The goal of this section is to describe how the State agency consulted with Indian Tribal Organizations (ITOs), describe the results of the consultation, and document the availability of E&T programs for Tribal members living on reservations.

Did the State agency consult with ITOs in the State?

- Yes, ITOs in the State were consulted. *(Complete the rest of this section.)*
- No, ITOs are located in the State but were not consulted. *(Skip the rest of this section.)*
- Not applicable because there are no ITOs located in the State. *(Skip the rest of this section.)*

Name the ITOs consulted.

Chugachmiut Corporation
Kenaitze education and Career program.
Alaska Native coalition for Employment and Training (ANCET)
Ilisgavik College (Barrow)
Tanana Chiefs Conference (TCC)
Cook Inlet Tribal Incorporated (CITCI)

Outcomes: Describe the outcomes of the consultation. Provide specific examples of how the State agency incorporated feedback from ITOs into the design of the E&T program (e.g., unique supportive service, new component, in-demand occupation).

Chugachmiut Corporation: Messages left attempting to make contact without success.

Kenaitze education and Career program: E&T program described to staff, no feedback provided.

Alaska Native coalition for Employment and Training (ANCET): No response to requests to participate and discuss E&T program.

Iligavik College (Barrow): Messages left attempting to make contact without success.

Tanana Chiefs Conference (TCC): The E&T team presented information about E&T program to representatives in workshop settings and followed up with individual contacts about employment related services in areas served. TCC provided a overview of their services and identified that partnership with E&T would not work due to Federal WIOA and 477 funding. Discussion included how TCC uses WIOA funding to provide training to participants. TCC suggested finding E&T partners in the Fairbanks area that would be available to serve the Alaska Native population in that area.

Cook Inlet Tribal Incorporated (CITCI): Outreach occurred with the CITC employment program and E&T services were explained. CITC described employment support and training provided. CITC has agreed to become an E&T partner and had an initial target date to begin partnership 10/1/24. CITC has submitted a draft E&T Narrative and budget. CITC has notified DPA that they intend to delay their E&T program development until 2026 due to staffing shortages they are experiencing. CITC plans to offer the E&T components Career/technical/ Vocational Education (EPC), Work Based Learning Internship (WBLI), Basic/Foundational Skills Instruction (EPB), Supervised Job Search (SJS), and Job Retention (JR).

Enhanced reimbursement: Will the State agency be seeking enhanced reimbursement for E&T services (75%) for ITO members who are residents of reservations, either on or off the reservation?

Yes

No

V. Utilization of State Options

State agencies have the flexibility to implement policy options to adapt and meet the unique needs of State populations. Check which options the State agency will implement.

The State agency operates the following type of E&T program (*select only one*):

- Mandatory per 7 CFR 273.7(e)
- Voluntary per 7 CFR 273.7(e)(5)(i)
- Combination of mandatory and voluntary

The State agency serves the following populations (*check all that apply*):

- Applicants per 7 CFR 273.7(e)(2)
- Exempt members of zero benefit households that volunteer for SNAP E&T per 7 CFR 273.10(e)(2)(iii)(B)(7)
- Categorically eligible households per 7 CFR 273.2(j)

Does the State agency enable ABAWDs to regain SNAP eligibility through E&T and verify that the ABAWD will meet the work requirement within 30 days subsequent to application per 7 CFR 273.24(d)(1)(iv)?

- Yes
- No

VI. Characteristics of Individuals Served by E&T

State agencies are required to include information about the categories and types of individuals they plan to exempt from mandatory E&T participation (7 CFR 273.7 (c)(6)(iv)), as well as the characteristics of the population they plan to place in E&T (7 CFR 273.7 (c)(6)(v)).

Describe the categories and types of individuals the State will exempt from mandatory E&T participation. In accordance with 7 CFR 273.7(e), State agencies may exempt from mandatory E&T participation, categories of work registrants (e.g. all those in counties X, Y, Z, or those in their first 30 days of receipt of SNAP) and individual work registrants based on certain personal characteristics or circumstances (e.g. lack of transportation or temporary disability). These exemptions are in addition to the federal exemptions from work requirements at 273.7(b) and only applicable to the E&T requirement at 7 CFR 273.7(a)(1)(ii).

Exemptions from Mandatory E&T must also be listed in Table H 'Estimated Participant Levels' Sheet of the Excel Workbook.

(Note: States than run all-voluntary E&T programs would note that they exempt all work registrants.)

Alaska runs an all-voluntary E&T program.

How frequently will the State plan to re-evaluate these exemptions from mandatory E&T?

N/A

What are the characteristics of the population the State agency intends to serve in E&T (e.g. target population)? This question applies to both mandatory and voluntary participants.

- ABAWDs
- Homeless
- Veterans
- Students
- Single parents
- Returning citizens (aka: ex-offenders)
- Underemployed
- Those that reside in rural areas
- Other: Click or tap here to enter text.

VII. Organizational Relationships

State agencies are required to include information on the organizational relationship between the units responsible for certification and the units operating the E&T components, including units of the statewide workforce development system, if available. For the purposes of the questions below, E&T providers are considered to include units of the Statewide workforce development system. FNS is specifically interested in ensuring that the lines of communication are efficient and that, if applicable, noncompliance with mandatory E&T is reported to the certification unit within 10 working days after the noncompliance occurs, per 7 CFR 273.7(c)(4). State agencies

must also include information on the relationship between the State agency and other organizations it plans to coordinate with for the provision of services.

The following questions are about how the E&T program is structured in your State agency.

Please indicate who at the State agency directly administers the E&T program (i.e. establishes E&T policy, contracts for E&T services, monitors providers). For example, if the E&T program unit is separate from the SNAP certification unit, and if there are separate E&T units at the county level.

The SNAP E&T program in Alaska is under the direction of the Work Services manager and is administered through our public assistance offices.

How does the E&T unit coordinate and communicate on an ongoing basis with the units responsible for certification policy?

The Work Services Manager regularly attends all-leadership meetings facilitated by the director and includes constant collaborative efforts with certification units and policy.

Describe the State's relationships and communication with intermediaries or E&T providers (if applicable):

1. Describe how the State agency, intermediaries, E&T partners, share participant data and information. Include the names of any MIS systems (or other modes of communication) used.

The State communicates with each provider via email, using Direct Secure Messaging (DSM), ensuring a safe a secure process to gather and track participant data. Provider information is routinely shared and processed on a monthly basis. The E&T Program Coordination Team meets monthly with each program provider via video conference to discuss program functioning, changes and concerns. In FFY25 the E&T program coordination team will implement quarterly meetings that include all program partners.

2. If the State uses an MIS system, describe the E&T related data that is tracked and stored in those systems (e.g. referrals, noncompliance with program requirements, provider determinations, etc.), and whether the system(s) interact with each other.

N/A

3. Describe how the State agency shares new policies, procedures, or other information with the intermediary or other E&T partners.

The Program Coordination team meets monthly with each provider partner. Updates or changes to policy are reviewed verbally with each provider and followed up in writing.

4. Describe the State agency's process for monitoring E&T partners' program and fiscal operations. Include plans for direct monitoring such as visits, as well as indirect monitoring such as reviewing program data, financial invoices, etc.

SNAP E&T program team has established checks and balances between invoices, fiscal in-depth review of invoicing and cost comparisons to each provider's general ledger. SNAP E&T team ensure that budgets are cost-allocated by program component and all federal fiscal line items in the budget are followed. SNAP E&T team compares monthly data provided to program narrative and budget provided by each provider. Ensuring Quality Control, SNAP E&T team monitors the monthly financial records for accuracy and completion by comparing the data received.

SNAP E&T conducted provider monitoring with each current provider in March 2024 per criteria outlined in the provider agreement.

SNAP E&T team requires a monthly scheduled meeting with providers that will be conducted telephonically, or via online platform. Follow guidance is given via email notification to each provider. Additional monitoring is conducted through research data and quarterly/annual reports to FNS.

SNAP E&T team requires all data, to include housing requests, vocational training and a summary of participants served in the month to be reviewed and QC'd monthly. All data reports are required to be received and QC before an invoice can be reviewed and submitted for payment. Invoice must match cost allocations and support data received before final remittance for payment.

State SNAP E&T program utilized a contract vehicle titled Provider Agreement (PA), which has resulted in the frequency of communication to be a monthly occurrence either virtually through video conference, telephone, or email. SNAP E&T has collaborated heavily with departmental fiscal unit to ensure processing has been streamlined to expedite provider agreement payments for the new fiscal year.

5. Describe how the State agency evaluates the performance of partners in achieving the purpose of E&T (assisting members of SNAP households in gaining skills, training, work, or experience that will increase their ability to obtain regular employment and meets State or local workforce needs).

All required federal reporting data is collected from program grantees on a monthly basis using a standard reporting format. Invoice, ledger, and data detail spreadsheets are due by the provider no later than the 20th of the following report month.

Additionally, the state collects and reviews data from DOL to capture any unknown employment information quarterly and from the state automated system for any unknown demographic information needed.

In addition to federal reporting criteria, the program grantees will also report on specific component gains, including Number of job search component assignments resulting in employment; number of vocational education component assignments resulting in a credential defined as a certificate, completion of job skills training and/or program; number of participants employed 90 days after program completion.

Methodology – The State will be reporting on 100% of the data for SNAP E&T participants (versus a sampling). A list of new SNAP E&T participants will be created against which all new demographic information will be compared. A SNAP E&T participant will only have their demographic data reported once to avoid duplication.

The SNAP E&T Program Team conducts monthly meetings with each program partner to discuss ongoing program dynamics. The Program team provides each provider with ongoing Technical Assistance in conjunction with monthly SNAP checks, data reports, ledgers and invoices. Onsite provider monitoring is conducted with each provider in March of each year.

VIII. Screening for Work Registration

State agency eligibility staff must screen for exemptions from work registration, per 7 CFR 273.7(a).

Describe how the State agency screens applicants to determine if they are work registrants.

DPA caseworkers review the basic work requirements of the program with the SNAP household, as explained in [SNAP MS 602-1\(F\)](#). Caseworkers screen SNAP applicants to determine whether or not the household's members must comply with SNAP work requirements by following the policy outlined below.

Basic Work Requirements:

The basic work requirements require the adult to:

- Provide DPA with employment status and job availability information
- Accept an offer of employment
- Stay employed
- Not reduce work hours

Adults who are required to comply with the basic work requirements may volunteer to participate in the E&T Program.

The following SNAP household members are not subject to SNAP work requirements:

- **Age Limits:** An individual who is under 16 years of age or 60 years of age or older. Individuals 16 and 17 years of age who are not the head of household, **or** who are attending school, **or** who are enrolled in a work training program at least half-time
- **Caretakers:** A parent (natural, adoptive, or step) or other household member who is responsible for the physical care of a dependent child under six years old or an incapacitated individual. Both parents can be exempt under this provision
- **Incapacitated:** Disabled individuals and individuals who are physically or mentally incapable of engaging in gainful employment.
- **Drug Addicts and Alcoholics:** Drug addicts or alcoholics who regularly participate as residents or nonresidents in a drug or alcohol treatment and rehabilitation program.

Unemployment Insurance Benefits (UIB): An individual receiving UIB , including those where UIB payments are being offset or garnisheed. An Individual who has applied for but is not yet receiving UIB is also exempt if that individual is complying with work requirements that are part of the UIB application process. Individuals exempt from SNAP work requirements due to receiving UIB will be disqualified from receiving SNAP if they fail to comply with a UIB work requirement, unless otherwise exempt from SNAP work requirements.

- **Employment:** An individual who is employed or self-employed and working at least 30 hours per week. An individual employed less than 30 hours a week but earning weekly income equivalent to the federal minimum hourly

- wage multiplied by 30 hours.
- **Subsistence Hunting/Fishing:** Individuals who participate in the subsistence hunting and fishing purchase provisions and who are engaged in hunting and/or fishing an average of at least 30 hours weekly during the certification period.
 - **Students:** Students enrolled at least half-time (as defined by the school, program, or institution) in any recognized school, training program, or institution of higher education. This includes high school students regardless of their age.
 - **TANF Recipients:** Adult TANF recipients subject to TANF work requirements.

How does the State agency work register non-exempt individuals? For example, does the State agency make a notation in the file, do individuals sign a form, etc.?

The caseworker registers the individual through the entry of a date in the WR DATE field on the EIS Work Activities (WORK) screen.

At what point in the certification process does the State agency provide the written explanation and oral notification of the applicable work requirements?

At the time of interview, work requirements are explained verbally. Caseworkers inform all work required individuals in writing of their work requirements, their rights and responsibilities, and the penalties for failing to comply. A notice (F001 – Work Requirements, F002- ABAWD) is sent at application and recertification when there is a work required SNAP household member, anytime a previously exempt individual becomes subject to work requirements, and anytime a work required household member moves into a SNAP household.

IX. Screening for Referral to E&T

The State agency must screen each work registrant to determine if it is appropriate, based on State specific criteria, to refer them to the E&T program per 7 CFR 273.7 (c)(2). State agencies may operate program components in which individuals elect to participate, per 7 CFR 273.7(e)(4).

List the State-specific criteria eligibility workers use to screen individuals to determine if it is appropriate to refer them to the State’s SNAP E&T program. (Note: This question is not asking about criteria that may be unique to each provider.)

Participation in the E&T program, in Alaska, is voluntary. The criteria for E&T participation is similar to the work registration screening process, however, SNAP recipients that are participating in work registration may not be referred to E&T due to the area in Alaska in which they reside. (Screening tool sections A: Basic Work Requirements, Section B: Determining area supported by E&T programming, Section C: Determining ABAWD time limits)

Describe the process for screening during the certification and recertification process. Include the staff involved in the screening, how the staff conduct the screening, and when the screening occurs.

Alaska is a voluntary participant for SNAP E&T. Caseworkers inform SNAP applicants or recipients, at the time of intake/interview, of SNAP E&T providers and will assess the needs of the individual. Caseworkers use a prepared script, that will query the SNAP applicant or recipient's readiness for work, which allows the caseworker to make a referral to the appropriate provider.

(If applicable) Describe the process for screening upon receipt of a request for referral to E&T from an E&T provider (reverse referral). Include the staff involved in the screening, how the staff conduct the screening, and when the screening occurs.

N/A

How and when are participants informed about participant reimbursements? In the case of mandatory participants, how and when does the State agency ensure individuals are exempted from mandatory E&T if the costs of participant reimbursements exceed any State agency cap or are not available?

Alaska is a voluntary participant for SNAP E&T. Caseworkers inform SNAP applicants or recipients, at the time of intake/interview, of SNAP E&T providers and will assess the needs of the individual. At that time of assessment, caseworkers inform the SNAP application or recipient of potential participant reimbursements offered. Participant reimbursements are further case managed by each provider upon intake of the client. The provider screens for individual need and the client is informed of what services could best fit. Alaska SNAP E&T has no specific caps on participant reimbursements; however, each provider is required to submit a monthly/quarterly/yearly budget. Notice E016 informs voluntary participants about potential participant reimbursements.

X. Referral to E&T

In accordance with 7 CFR 273.7(c)(2), the State agency must refer participants to E&T.

What information does the State provide to E&T participants when they are referred and how is the referral communicated (e.g. information about accessing E&T services, case management, dates, contact information)?

When referring participants to the SNAP Employment & Training (E&T) program, the Division of Public Assistance (DPA) Eligibility Technicians:

1. Inform participants that they may volunteer for the E&T program.
2. During interviews, caseworkers provide detailed E&T program information, utilizing the SNAP E&T Assessment/Referral Form to facilitate connections with appropriate providers.
3. Participants receive a notice that includes:
 - An overview of the E&T program specifics,
 - Contact information for the E&T provider,
 - Information about potential participant reimbursements and supportive services available through the program.

This communication ensures participants fully understand their options and how to access the E&T services, with all details provided through both verbal explanations and written notices.

If a State receives and approves a referral request from an E&T provider (reverse referral), how does the State communicate to the SNAP participant that they are in SNAP E&T and about their rights to receive participant reimbursements, etc.?

Participants are informed about potential reimbursement from partners during the E&T intake and orientation process. A process to formally notify participants that are engaged in E&T is in development and will be detailed through an amendment of this FFY25 Plan.

After referral, describe what the E&T participant must do next. For instance, if the participant must report for an orientation describe who conducts the orientation, where the orientation occurs (e.g. in-person at a provider, log-in to a computer program, telephone interview with a case manager), and what happens during the orientation. If the next step varies throughout the State, describe the most common next step.

In Alaska, a voluntary SNAP Employment & Training (E&T) state, participants are referred to an appropriate E&T provider during their interview. Following this referral, participants receive a written notice (E016) that confirms the referral and includes the provider's contact information. It is the responsibility of the participants to initiate contact with the E&T provider. Upon making contact, participants undergo an intake and orientation process that is tailored to the specific procedures and offerings of each provider.

How is information about the referral communicated within the State agency? For instance, is the information entered into an MIS by the eligibility worker and reviewed by an E&T specialist?

Eligibility Technicians (ETs) at the state agency handle E&T referrals during both the certification and recertification processes. These referrals are documented in the State's Eligibility Information System (EIS), ensuring a formal record of each referral is maintained.

How is information about the referral communicated to E&T providers, as applicable? If the State works with E&T providers outside the State agency, how does the E&T provider know a SNAP participant has been referred to them?

If a SNAP applicant or recipient opts to participate in the E&T program, they will initiate contact with the E&T provider. As stipulated in their provider agreement, the E&T provider must then inform the Division of Public Assistance (DPA) that the individual is participating in their E&T program.

XI. Assessment

As a best practice, SNAP participants should be assessed after referral to ensure they receive targeted E&T services.

Does the State require or provide an assessment?

Yes (*Complete the remainder of this section.*)

No (*Skip to the next section.*)

If yes, describe the processes in the State, if any, to provide E&T participants with an assessment (e.g. who conducts the assessment, when are participants assessed, what tools *are* used, and how are the results shared with State agency staff, providers, and/or participants)

State eligibility technician staff complete a screening/referral for SNAP E&T upon initial intake/interview with each participant. All participants undergo a detailed assessment by individual SNAP E&T providers during initial entry into the employment and training program.

All SNAP E&T providers are required to have comprehensive intake assessments that drive individualized service plans, case management that includes progress monitoring of all individuals and coordination between services. Each SNAP E&T provider shares all assessments internally with staff and may share with State Agency when requested for audit or management/program evaluations. Clients can request files and assessment documents from any provider as necessary. Assessments are verified during the QC provider monitoring process.

XII. Case Management Services

The State E&T program must provide case management services to all E&T participants. In accordance with 7 CFR 273.7(c)(6)(ii), State agencies are required to include specific information about the provision of case management services in the E&T State plan.

What types of E&T case management services will the State agency provide?
Check all that apply.

- Comprehensive intake assessments
- Individualized Service Plans
- Progress monitoring
- Coordination with service providers
- Reassessment
- Other. Please briefly describe: Click or tap here to enter text.

Describe how case management services are delivered in your State. For instance, in one model case management is provided by E&T specialists who provide assessments and other services after participants are referred to E&T. In other instances, case management is integrated into the component. If your State uses more than one model, describe the one or two most common ways of delivering case management services.

Each SNAP E&T provider is responsible for providing detailed case management services to each participant. Case managers monitor and coordinate assessments, work plans, and engage in monthly monitoring and support, and coordinate participant reimbursements as participants engage in E&T components.

Using the table below, describe how E&T case managers coordinate with other staff and services. Coordination can involve tracking E&T participation, sharing information that may be relevant to participation in E&T (e.g. information related to good cause or a work exemption), and referral to additional services.

Communication/Coordination with:

SNAP eligibility staff:	Providers currently do not have communication with field SNAP eligibility staff
State E&T staff:	All providers communicate with E&T staff monthly.
Other E&T providers:	Beginning in FFY25 Alaska E&T providers will be invited to quarterly meetings with all providers.
Community resources:	<p><u>Catholic Social Services</u> Brother Francis Shelter currently has an intake team that meets with new guests entering shelter or current guests who self-identify as needing supports. The team is made up of an Intake Team Manager and three Guest Advocates who act as short-term case managers for guests who need quick and direct access to supports and resources. While many supports are offered, employment resources are actively advertised by the intake team. Many people who experience homelessness may have other complex needs and will need connection to other resources in the community to maintain the personal stability that is essential for achieving and maintaining steady employment. The advocate team is also tasked with making warm referrals to community partners to meet an individuals other needs. These can include things like behavioral health supports, legal aid, GED or ASL classes, substance misuse supports, transportation resources, help getting an ID, or any other needs that can be met in-house or by community partners.</p> <p><u>Covenant House</u></p>

	<p>Covenant House Alaska partners closely with Nine Star Education & Employment Services, who provides remedial education groups, and General Equivalency Diploma preparation classes, and offers paid stipends for CHA's on- site internship programs. Covenant House works closely with the community to address needs of local youth and to provide various outreach programs. CHA will also work with community partners to assist participants in obtaining work experience based on their education or career interests. E&E staff will also assist youth in participating in volunteer activities in order to gain job experience and learn specific skills.</p> <p><u>Down Town Soup Kitchen</u> Business Relationships for job placement</p> <p>Every two months, the Program Manager/Employment Specialist/Case Manager launches recruitment efforts to other agencies and partner organizations for referrals and recommendations. Many soon-to-be graduates are personally referred and recommended by FMH to restaurants and bakeries throughout the community, which often minimizes the need for generic job search and</p>
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	<p>streamlines the students' chances for successful employment.</p> <p><u>Frontier Community Services</u> Employment Specialists also participate in Job Development. This prioritizes making a relationship with community employers, then utilizes that relationship to make appropriate recommendations of prospective employees who meet that business' needs. Ongoing relationships with community businesses are also important to provide time-unlimited support as it provides an avenue to connect with the employers of those successfully employed within the program. Clients may also be assisted with educational goals, connected to local trainings and certifications, or supported with applying for educational institutions and programs such as AVTEC. Frontier supports clients in accessing community resources like the Kenai Job Center, Kenai Peninsula College for adult training classes (computer/typing/etc.), and resume building.</p> <p><u>Goodwill</u> Outreach activities, signage, and word of mouth contribute to a large percentage of the individuals visiting our Job Connections sites. Individuals will meet one-on-one with an employment specialist to review the Welcome Form (intake/assessment) and the Menu of Services developed for</p>
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	<p>the SNAP E&T Program and identify if the program is right for them. The Menu of Services contains information about components offered in the program and is designed to orient individuals.</p> <p><u>My House</u> Case Managers conduct comprehensive intake assessments in partnership with the client, construct an individualized service and self-sufficiency plan (based on their immediate needs and any barriers to employment are identified), conduct follow-up contacts and meetings to monitor progress, and coordinate with other service providers. Case managers refer clients for training and other services as appropriate based on skills assessments and needs of each client. In conjunction with on-site partner, Nine Star Education & Employment Services, our assessments include an employability intake assessment, an individualized service plan, progress monitoring and coordination with service providers such as: True North Recovery for recovery treatment, Mat Su Health Services for behavioral and/or mental health needs, Public Health Nurse for medical health needs. The assessment to identify employability skills includes a current determination as to a client's individual readiness for employment based on acquired</p>
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	job skills, their education level and academic skills, their interaction/ interpersonal skills, communication skills, critical thinking skills, and barriers to work. Case management tracks each meeting in the client's case notes in their file on MY House's Apricot 360 case management software system.
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Describe how the State agency will ensure E&T participants receive targeted case management services through an efficient administrative process, per 7 CFR 273.7(c)(6)(ii).

The SNAP E&T program team conduct site visits and record reviews with each provider in March. The review includes evaluating case management processes that include assessment, case planning, monthly meetings, progress notes, and component monitoring. The SNAP E&T team has a monthly meeting with each provider to discuss ongoing questions, concerns, updates and program status.

XIII. Conciliation Process (if applicable)

In accordance with 7 CFR 273.7(c)(3), State agencies have the option to offer a conciliation period to noncompliant E&T participants. The conciliation period provides mandatory E&T participants with an opportunity to comply before the State agency sends a notice of adverse action. The conciliation process is not a substitute for the determination of good cause when a client fails to comply.

Does the State agency offer a conciliation process?

Yes (*Complete the remainder of this section.*)

No (*Skip to the next section.*)

Describe the conciliation process and include a reference to State agency policy or directives.

N/A

What is the length of the conciliation period?

N/A

XIV. Disqualification Policy for General Work Requirements

This section applies to the General Work Requirements, not just to E&T, and should be completed by all States, regardless of whether they operate a mandatory or voluntary E&T program.

All work registrants are subject to SNAP work requirements at 7 CFR 273.7(a). A nonexempt individual who refuses or fails to comply without good cause, as defined at 7 CFR 273.7(i)(2), (i)(3), and (i)(4), with SNAP work requirements will be disqualified and subject to State disqualification periods. Noncompliance with SNAP work requirements includes voluntarily quitting a job or reducing work hours below 30 hours a month, and failing to comply with SNAP E&T (if assigned by the State agency).

What period before application does the State agency use to determine voluntary quit and/or reduction in work effort without good cause per 7 CFR 273.7(j)(1)?

- 30 days
- 60 days
- Other: Click or tap here to enter text.

For all occurrences of non-compliance discussed below, must the individual also comply to receive benefits again?

- Yes
- No

For the first occurrence of non-compliance per 7 CFR 273.7(f)(2)(i), the individual will be disqualified until the later of:

- One month or until the individual complies, as determined by the State agency
- Up to 3 months

For the second occurrence of non-compliance per 7 CFR 273.7(f)(2)(ii), the individual will be disqualified until the later of:

- Three months or until the individual complies, as determined by the State agency
- Up to 6 months

For the third or subsequent occurrence per 7 CFR 273.7(f)(2)(iii), the individual will be disqualified until the later of:

- Six months or until the individual complies, as determined by the State agency
- Time period greater than 6 months
- Permanently

The State agency will disqualify the:

- Ineligible individual only
- Entire household (if head of household is an ineligible individual) per 7 CFR 273.7(f)(5)(i)

XV. Good Cause

In accordance with 7 CFR 273.7(i), the State agency is responsible for determining good cause when a SNAP recipient fails or refuses to comply with SNAP work requirements. Since it is not possible for FNS to enumerate each individual situation that should or should not be considered good cause, the State agency must take into account the facts and circumstances, including information submitted by the employer and by the household member involved, in determining whether or not good cause exists.

Describe the State agency process to determine if a non-exempt individual has good cause for refusal or failure to comply with a SNAP work requirement. Include how the State agency reaches out to the SNAP participant, employers, and E&T providers (as applicable), as well as how many attempts are made to reach out to the SNAP participant for additional information.

Alaska SNAP E&T is a voluntary program. A person who is required to meet SNAP work requirements will be considered to be satisfying the work requirements, if good cause exists, the absence from the assigned work activity is temporary, and, if the person is employed, the person retains the job.

If it is discovered that a non-exempt individual voluntarily quit or reduced work hours, caseworkers must verify the following:

Applicant Households:

Determine if a household member required to register for work voluntarily quits a job without good cause or reduces work hours to less than 30 hours a week within 60 days prior to application. Determine if the quit or reduction of hours was for good cause.

Participating Households:

When a voluntary quit or a reduction of work hours is reported or discovered after the household is certified, determine if the quit or reduction of hours was for good cause.

If the caseworker discovers a job quit, the information should be documented in a case note. Since this is not a reportable change, no action is taken until the household recertifies. When the household recertifies, the caseworker should review the job quit to see if a penalty should be imposed. If there is no good cause, the penalty begins the first day of the new certification period. How the penalty is imposed depends on when the recertification is received.

If a participating household voluntarily reports a job quit and it is determined that good cause does not exist, the penalty begins the first of the month after notice of adverse action.

The household must provide verification of the reason for the quit or reduction of work hours when information appears questionable. If the cause cannot be verified, such as when the resignation is due to discriminatory practices or unreasonable demands by the employer, the household member will not be disqualified.

In determining if good cause exists, all facts and circumstances must be considered. This includes information provided by the household member and, if applicable, by the employer.

What is the State agency's criteria for good cause?

Good cause includes:

- 1) Circumstances beyond the member's control, such as illness, illness of another household member serious enough to require the presence of the member, unavailability of transportation, inability to write or speak English and job information was given only in English, unanticipated emergency, or the lack of adequate childcare for children 6 through 11 years of age.
- 2) Discrimination by an employer based on age, race, sex, color, handicap, religious beliefs, national origin or political beliefs.
- 3) Work demands or conditions that render continued employment unreasonable, such as working without being paid on schedule.
- 4) Acceptance by the head of household of employment or enrollment of at least half-time in any recognized school, training program or institution of higher education that forces the head of household to leave employment.
- 5) Acceptance by any other household member of employment or enrollment at least half-time in any recognized school, training program or institution of higher education in another city which

requires the household to move and thereby requires the head of household to leave employment.

- 6) Resignations by persons under the age of 60 that are recognized by the employer as retirement.
- 7) Employment becomes unsuitable, as defined at [MS 602-1\(N\)](#) after the acceptance of such employment.
- 8) Acceptance of a bona fide job offer of more than 30 hours weekly in which the weekly wages equal the federal minimum wage times 30 hours, but then, because of circumstances beyond the wage earner's control, the job either does not materialize or results in less than 30 hours of work a week or weekly earnings of less than the federal minimum wage times 30 hours.
- 9) Leaving a job in connection with patterns of employment in which workers frequently move from one employer to another such as construction work. There may be some circumstances where households will apply for SNAP between jobs, particularly in cases where work may not yet be available at the new job site. Even though employment at the new site has not actually begun, the quitting of the previous employment shall be considered good cause if it is part of the pattern of that type of employment.

Please describe the State agency's process to determine good cause if there is not an appropriate and available opening for an E&T participant.

Alaska is a voluntary state and does not disqualify participants for circumstances where the State agency determines that there is not an appropriate and/or available opening with an E&T provider to accommodate a voluntary SNAP E&T participant.

XVI. Provider Determinations

In accordance with 7 CFR 273.7(c)(18) a State agency must ensure that E&T providers are informed of their authority and responsibility to determine if an individual is ill-suited for a particular E&T component.

Describe the process used by E&T providers to communicate provider determinations to the State agency.

1. When a provider determines that a participant is not an appropriate referral for their program, they contact the E&T program team within 10 days using the Provider Determination and Notification form. This is sent through encrypted email.
2. The E&T program team evaluates the determination and writes recommendations on the submitted form which is uploaded to ILNX.
3. E&T Team utilizes a template to notify the Workflow Management Team

requesting that the participant be re-screened for E&T. If appropriate, an alternative E&T referral will be recommended.

4. Eligibility reviews certification, ABAWD time, Provider Notification Form and notifies participant. Notices include ABAWD time frames, E&T referral and voluntary participation and a statement about potential participant reimbursements.

Describe how the State agency notifies clients of a provider determination. Please include the timeframe for contacting clients after receiving a provider determination.

Providers will notify the State within 10 days of engagement. The State will send a referral notice within 10 days of notification to the client using the E016-E&T Referral.

XVII. Participant Reimbursements

In accordance with 7 CFR 273.7(d)(4), State agencies are required to pay for or reimburse participants for expenses that are reasonable, necessary, and directly related to participation in E&T. State agencies may impose a maximum limit for reimbursement payments. If a State agency serves mandatory E&T participants, it must meet all costs associated with mandatory participation. If an individual's expenses exceed those reimbursements available by the State agency, the individual must be placed into a suitable component or must be exempted from mandatory E&T.

Table E.I. Estimates of Participant Reimbursements

<p>I. Estimated number of E&T participants to receive participant reimbursements. This is an unduplicated count. If an individual participates in more than one month, they would only be counted once.</p> <p><i>State agencies should take into consideration the number of mandatory E&T participants projected in Table H – Estimated Participant Levels in the Excel Workbook, and the number of mandatory E&T participants likely to be exempted, if the State agency cannot provide sufficient participant reimbursements.</i></p>	<p>Catholic Social Services: 50</p> <p>Covenant House: 142</p> <p>Down Hope Center: 150</p> <p>Frontier Community Services: 90</p> <p>Goodwill: 82</p> <p>My House: 102</p> <p>Statewide Total: 616</p>
<p>II. Estimated number of E&T participants to receive participant reimbursements per month. This is a duplicated count. This calculation can include the same individual who participates in more than one month.</p>	<p>Catholic Social Services: 4</p> <p>Covenant House: 12</p> <p>Down Town Hope Center: 12</p> <p>Frontier Community Services: 8</p>

	Goodwill: 7 My House: 9 Statewide Total: 52
III. Estimated budget for E&T participant reimbursements in upcoming FY.	\$102,262.00 (A G109)
IV. Estimated budget for E&T participant reimbursements per month in upcoming FY. (Row III/12)	\$8,521.83
V. Estimated amount of participant reimbursements per E&T participant per month. (Row IV/Row II)	\$163.88

Participant Reimbursement Details

Complete the table below with information on each participant reimbursement offered/permitted by the State agency (do not indicate information for each provider). A description of each category is included below.

- **Allowable Participant Reimbursements.** Every State agency must include child care and transportation in this table, as well as other major categories of reimbursements (examples of categories include, but are not limited to: tools, test fees, books, uniforms, license fees, electronic devices, etc.). Mandatory States must meet all costs associated with participating in an E&T program, or else they must exempt individuals from E&T.
- **Participant Reimbursement Caps (optional).** States have the option to establish maximum levels (caps) for reimbursements available to individuals. Indicate any caps on the amount the State agency will provide for the participant reimbursement.
- **Who provides the participant reimbursements?** Indicate if the participant reimbursement is provided by the State agency, a provider, an intermediary, or some other entity. The State agency remains ultimately responsible for ensuring individuals receive participant reimbursements, even if it has contracted with another entity to provide them.
- **Method of disbursement.** Indicate if the participant receives the participant reimbursement *in advance* or as a *reimbursement*. Also indicate if the amount of the participant reimbursement is an *estimated amount* or the *actual amount*.

Table E.II. Participant Reimbursement Details

The following table should be completed with details that reflect the State agency’s policies on allowable reimbursements. If the response varies by E&T provider, include examples to illustrate this variation. Expenses must be listed in the State plan and approved by FNS to be allowable.

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
Transportation	N/A	Catholic Social Services	With an estimated 50 program participants and a budgeted total of \$2,500, costs are calculated at 10, \$5 bus passes per participant (10*5*50). Total costs for transportation are \$2,500. Grant award \$1,250 matching Non-Federal \$1,250.
Clothing/Uniforms	N/A	Catholic Social Services	With an estimated 50 program participants and a budgeted total of 1,500, costs are calculated at \$30 per participant (50*30). Total costs for work uniforms and clothing are \$1,500. Grant award \$750 matching Non-Federal \$750.
Training & Certifications	N/A	Catholic Social Services	With an estimated 50 program participants and a budget total of \$3,750, costs are calculated at \$75 per participant (75*50). Total costs of training and certifications are \$3,750. Grant award \$1,875 matching Non-Federal \$1,875.

Alaska Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) FFY25

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
Transportation	N/A	Covenant House	Daily: 50 participants x 12 months x \$5 = \$3000; Monthly: 10 participants x 12 months x \$60 = \$7,200; FFY25 TTL = \$10,200. Grant Award \$5,100, matching Non-Federal \$5,100.
Clothing	N/A	Covenant House	Average per person costs to be \$200. 50 participants * \$200 = FFY25 \$10,000 Under 50/50 model: Grant Award \$5,000 Matching Non-Federal \$5,000 = \$10,000
ID/Documents	N/A	Covenant House	Estimated average of \$22 per client. FFY25 = 50 * avg cost \$22 = \$1,100 Under 50/50 model: Grant Award \$550 Matching Non-Federal \$550 = \$1,100
Tools/Supplies/ Training	N/A	Covenant House	EPB GED Supply Costs (Books & Practice Tests): Cost for each is \$25, Estimated 15 participants. FFY25 = 15 participants x \$25 = \$375. Grant Award \$187.50, Matching Non-Federal = \$187.50 Training: Food Handler's Cards are \$10 x 30 participants = \$300; TAPS

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
			Certification is \$55 x 10 = \$550; AED/CPR certifications are \$35 x 20 = \$700. Total cost of \$1550. Grant Award \$775 matching Non-Federal \$775.
Transportation	N/A	Down Town Hope Center	150 students and a budgeted total of \$9,000, costs represent an average of \$60 per student for transportation support (\$60x150=\$9,000) . Grant Award \$4,500 Matching Non-Federal \$4,500 = \$9,000.
Clothing	N/A	Down Town Hope Center	150 students and a budgeted total of \$4,500, costs represent an average of \$30 per student for clothing support (\$30x150 = \$4,500). \$2,250 Matching Non-Federal \$2,250 = \$4,500
ID/Documents	N/A	Down Town Hope Center	150 students and a budgeted total of \$3,000, costs represent an average of \$20 per student for these types of support (\$20.00x150=\$3,000). : Grant Award \$1,500 Matching Non-Federal \$1,500 = \$3,000.

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
Supplies/Tools	N/A	Down Town Hope Center	150 students and a budgeted total of \$12,000, costs represent an average of \$80 per student for these specific types of support for students training in the Culinary & Bakery program (\$80x150=\$12,000). Grant Award \$1,500 Matching Non-Federal \$1,500 = \$3,000.
Transportation	N/A	Frontier Community Services	Total costs for transportation are 30 CARTS rides per week x \$10 per ride = \$300 x 52 weeks = \$15,600. Reimbursement eligible for SNAP E&T Under 50/50 model: Grant Award \$7,800 Matching Non-Federal \$7,800.
Identification & Certificates	N/A	Frontier Community Services	Total costs for identification and certificates are: State ID's 10 clients x \$15 = \$150. Birth Certificates 10 clients x \$30. = \$300. Food Handler's Cards 5 clients x \$10 = \$50. Budgeted Total = \$500.00. Reimbursement eligible for SNAP E&T Under 50/50 model: Grant Award \$250, Matching Non-Federal \$250.

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
Clothing/Hygiene	N/A	Frontier Community Services	<p>Total Cost for clothing and Hygiene are Clothing (\$250) (Pants, shirt, shoes,) 6 clients x \$250 = \$1,500. Hygiene/Haircuts (\$30) 6 clients x \$30 = \$180. Budgeted total \$1,680) . Reimbursement eligible for SNAP E&T Under 50/50 model: Grant Award \$840, Matching Non-Federal \$840.</p>
Training/Education	N/A	Frontier Community Services	<p>Total cost for training and education are: CDL Training 1 client x \$9,595 = \$9,595. Hypnotherapist Training 1 client x \$2,995 = \$2,995. Alaska Industrial Academy Training 3 clients x \$600 = \$1,800. Budgeted total \$14,390. Reimbursement eligible for SNAP E&T Under 50/50 model: Grant Award \$7,195, Matching Non-Federal \$7,195.</p>
Transportation	N/A	Goodwill	<p>Wkly Bus Passes: 1/month @\$26.00 each = \$312/annually Day Bus passes: 10/month @\$5.00= 50/month and \$600/annually</p>

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
			Valley Transit Punch Card: 1/month @\$30.00 = \$360/annually Valley Transit Passes Wasilla to Anch: 2/month @ \$10.00 = \$240/annually Valley Transit monthly Pass Wasilla to Anch: 6/year @\$120 = \$720/annually Gas Cards: 16/month @ \$25.00 = \$4,800/annually Transportation Total TTL. \$7,392 \$3,696 Grant & \$3,696 Federal Share.
Clothing	N/A	Goodwill	Specialized clothing: such as scrubs, non-slip shoes, steel toed boots – estimated at two (2) per month @ 120.00 each for a total of \$240 per month and \$2,880 per year. Goodwill clothing vouchers – estimated at 12 per month @ \$20.00 each for a total of \$240 per month and \$2,880 per year. TTL. \$5,760 \$2,880 matching & \$2,880 Federal Share.
ID/Documents	N/A	Goodwill	Identification, estimated at four (4) per month @ \$50.00 each for \$200.00 per month and \$2,400.00 per

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
			<p>year. Licensing for a trade is estimated at one (1) per month @ \$50.00 each for a total of \$50 per month and \$600 per year. Short Term Certifications: includes certification such as food handlers, alcohol server, flagging courses, and other certifications that can be achieved within a short duration— estimated at four (4) per month @ \$30 each for a total of \$120.00 per month and \$1,440 per year. TTL. \$4,440; \$2,220 matching & \$2220 Federal Share.</p>
Tools/Supplies/ Licenses	N/A	Goodwill	<p>Estimated at two (2) per month @ \$150.00 for a total of \$300.00 per month and \$3,600.00 per year. \$1,800 matching & \$1,800 Federal Share.</p>
Haircuts and Other Personal Items.		Goodwill	<p>estimated at two (2) per month @ \$30.00 for a total of \$60 per month and \$720 per year. \$360.00 matching & \$360.00 Federal Share</p>

Allowable Participant Reimbursements	Participant Reimbursement Caps (optional)	Who provides the participant reimbursement?	Method of disbursement
Clothing/Support/Hair cuts	N/A	My House	True Reimbursement Paid the month following services Estimated Amount \$25 x 10 participants haircuts = \$250 clothing = \$750 \$250 + \$750 = \$1000
ID/Documents	N/A	My House	True Reimbursement Paid the month following services Estimated Amount \$20.00 x 102 participants = \$2,040
Tools/Supplies	N/A	My House	True Reimbursement Paid the month following services 1 Barber license, \$235, Beauty Nail Tech. license = \$390 Barber/Beauty supplies = \$500, gardening tools/supplies = \$625, \$235 + \$390 + \$500 + \$625 = \$1750

If providing dependent care, specify payment rates for child care reimbursements, established in accordance with the Child Care and Development Block Grant (CCDBG) and based on local market rate surveys. If alternative dependent care is provided by the State agency in lieu of reimbursement, describe these arrangements.

N/A

If dependent care agencies have a waiting list or otherwise cap the number of enrolled dependents, how will the State agency ensure E&T participants with dependent care needs receive dependent care?

N/A

XVIII. Work Registrant Data

The SNAP general work requirements are described at 7 CFR 273.7(a). Individuals who do not meet an exemption from the general work requirements, as listed in 7 CFR 273.7(b)(1), are subject to the general work requirement and must register for work. In accordance with 7 CFR 273.7(c)(10), the State agency must submit to FNS the number of work registrants in the State as of October 1st. This information is submitted on the first quarter E&T Program Activity Report.

Describe the process the State agency uses to count all work registrants in the State as of the first day of the new fiscal year (October 1). Please provide information about how data is pulled from the eligibility system. For instance, how work registrants are identified and how counting is conducted.

DPA Systems Operations creates a report listing all work registrants on November 9th. The production of the following months' reports compares all work registrants found during the report month with those work registrants listed on the report.

Describe measures taken to prevent duplicate counting.

Work registrants not found on the report are added to the new month's report. This method ensures an unduplicated count of work registrants.

An unduplicated count is defined as: Those individuals included in the work registrant count on November 9th will not be included in any subsequent count of work registrants for the remaining months of that Federal Fiscal Year; and any individuals certified as registered in a 12-month period are only reported as a work registrant once during that 12-month period.

XIX. Outcome Reporting Measures

National Reporting Measures

Table E.III. National Reporting Measures

Source <i>[Check the data source used for the national reporting measures. Check all that apply]</i>	Employment & Earnings Measures	Completion of Education of Training
Quarterly Wage Records (QWR)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
National Directory of New Hires (NDNH)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
State Information Management System (MIS). <i>Indicate below what MIS system is used.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Manual Follow-up with SNAP E&T Participants. <i>Answer follow-up question below.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Follow-up Surveys. <i>State agencies must complete the Random Sampling Plan section below, if follow-up surveys is used.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Other - Describe source: Click or tap here to enter text.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

If a State MIS is used, please indicate the system (e.g., SNAP eligibility system, State's Department of Labor MIS).

N/A

If a manual follow-up with SNAP E&T participants is conducted, describe the process for follow-up, including the contact method (e.g., verbal contact, email, or mail).

N/A

If a State agency is not using Quarterly Wage Records (QWR) as the source for the national measures, describe the State agency's plan to move toward using QWR including a timeline for completion.

N/A

State Component Reporting Measures

Check all data sources used for the State-specific component measures.

- Quarterly Wage Records (QWR)
- National Directory of New Hires (NDNH)
- State Management Information System. *Indicate the MIS used below.*
- Manual follow-up with SNAP E&T Participants. *Answer follow-up question below.*
- Follow-up Surveys. *Answer follow-up question below.*

If a State MIS is used, please indicate the system (e.g., SNAP eligibility system, State's Department of Labor MIS).

Using States Eligibility System and monthly data provided by each provider. The state tabulates the participant count in each component and cross references with State Department of Labor wage records.

If a manual follow-up with SNAP E&T participants is conducted, describe the process for follow-up, including the contact method (e.g., verbal contact, email, or mail).

N/A

If follow-up surveys are used, please describe the sample frame. This description must include source, availability, accuracy, completeness, components, location, form, frequency of updates and structure.

N/A

If follow-up surveys are used, please describe the sample selection. This description must include the method of sample selection, procedures for estimating caseload size, computation of sampling intervals and random starts, as appropriate, and a time schedule for each step in the sampling procedure.

N/A

Using the table below, indicate the outcome measure that will be used for each component that the State agency will offer that is intended to serve at least 100

participants in the FY. Explain in detail the methodology for acquiring the component data. Please ensure the component names listed here match the component names in the FNS-583 report and [Section G: Component Detail](#).

Table E.IV. Component Outcome Measures

Component	Outcome Measure	Methodology including the timeframes being reported (e.g. denominator and numerator).
<i>Example:</i> Supervised Job Search	<i>Example:</i> Number of people who obtain employment after completion of component.	<p><i>Example:</i> Numerator will include those participants who obtained employment after completing component during the period of 10-1-2019 to 9-30-2020</p> <p><i>Denominator</i> will include the number of participants that participated in supervised job search during the period of 10-1-2019 to 9-30-2020.</p>
Supervised Job Search	Number of participants who become employed within the current FFY	<p>Numerators include participants that obtained employment after completing the component during the period of 10-1-2023 to 9-30-2024</p> <p>Denominator will include the number of participants that participated in supervised job search during the period of 10-1-2023 to 9-30-2024</p>
Vocational Education/ Training	Number of participants who obtained a credential defined as a certificate, completion of job skills training and/or program in the current FFY.	<p>Numerators include participants that obtained a credential after completing the component during the period of 10-1-2024 to 9-30-2025</p> <p>Denominator will include the number of participants that participated and started a credential in Vocational Education/Training during the period of 10-1-2024 to 9-30-2025</p>

Component	Outcome Measure	Methodology including the timeframes being reported (e.g. denominator and numerator).
Job Retention	Number of participants still employed 90 days after program completion in current FFY.	<p>Numerators include participants that employed starting day one of 90 days following hire date, after completing the Job Retention component during the period of 10-1-2023 to 9-30-2024</p> <p>Denominator will include the number of participants that participated in Job Retention during the period of 10-1- 2023 to 9-30-2024</p>
Work Based Learning Internship	Number of Participants that Complete a Work Based Learning Internship (WBLI)	<p>Numerators includes participants that completed a Work Based Learning Internship during the period 10-1-24 to 9-30-25.</p> <p>Denominator includes participants that started a Work Based Learning Internship during the period 10-1-24 to 9-30-25.</p>

F. Pledge to Serve All At-Risk ABAWDs (if applicable)

The Act authorizes FNS to allocate \$20 million annually to State agencies that commit, or pledge, to ensuring the availability of education, training, or workfare opportunities that permit able-bodied adults without dependents (ABAWDs) to remain eligible beyond the 3-month time limit.

To be eligible for these additional funds (pledge funds), State agencies must pledge to offer and provide an opportunity in a work program that meets the participation requirements of 7 CFR 273.24 to every applicant and recipient who is in the last month of the 3-month time limit and not otherwise exempt. Individuals are exempt from the time limit if they meet an exception under 7 CFR 273.24(c), reside in an area covered by a waiver in accordance with 7 CFR 273.24(f), or who are exempted by the State under 7 CFR 273.24(g). ABAWDs who meet the criteria outlined in 7 CFR 273.7(d)(3)(i) are referred to as “at-risk” ABAWDs.

Is the State agency pledging to offer qualifying activities to all at-risk ABAWDs?

- Yes (Complete the rest of this section.)
- No (Skip to Section G: Component Detail.)

Table F.I. Pledge Assurances

Check the box to indicate that the State agency understands and agrees to comply with the following provisions, per 7 CFR 273.7(d)(3).	Check Box
The State agency will use the pledge funds to defray the costs of offering every at-risk ABAWD a slot in a qualifying component.	<input type="checkbox"/>
The cost of serving at-risk ABAWDs is not an acceptable reason for failing to live up to the pledge. The State agency will make a slot available and the ABAWD must be served even if the State agency exhausts all of its 100 percent Federal funds and must use State funds.	<input type="checkbox"/>
While a participating State agency may use a portion of the additional funding to provide E&T services to ABAWDs who are not at-risk, the State agency guarantees that at-risk ABAWDs are provided with opportunities by the State agency <u>each month</u> to remain eligible beyond the 3-month time limit.	<input type="checkbox"/>
The State agency will notify FNS immediately if it realizes that it cannot obligate or expend its entire share of the ABAWD allocated funds, so that FNS may make those funds available to other participating pledge States within the fiscal year.	<input type="checkbox"/>
The State agency will be ready on October 1 st to offer and provide qualifying activities and services each month an ABAWD is at-risk of losing their benefits beyond the 3-month time limit.	<input type="checkbox"/>

Where will the State agency offer qualifying activities?

- Statewide
- Limited areas of the State (*Complete questions c and d below.*)

Explain why the State agency will offer qualifying activities in limited areas of the State.

- ABAWD waiver for parts of the State
- Will use discretionary exemptions
- Other: Click or tap here to enter text.

If the State agency will be offering qualifying activities only in limited areas of the State, please list those localities/areas.

How does the State agency identify ABAWDs in the State eligibility system?

How does the State agency identify ABAWDs that are at-risk?

When and how is the offer of qualifying activities made? Include the process the State agency uses to ensure that at-risk ABAWDs receive an offer of a qualifying component for every month they are at risk, including how the offer is made.

The next set of questions is intended to establish the State agency's overall capacity and ability to serve all at-risk ABAWDs during the fiscal year through the services available in SNAP E&T as well as through other qualifying activities available through other Federal or State employment and training programs. In addition to SNAP E&T components, qualifying activities for ABAWDs include programs that operate outside of SNAP E&T. Such as Optional Workfare programs, WIOA title I programs, programs under Section 236 of the Trade Act of 1974, Veterans employment and training

programs offered by the Department of Veterans Affairs or the Department of Labor, and Workforce Partnerships in accordance with 7 CFR 273.7(n).

What services and activities will be provided through SNAP E&T? (List the components and participant reimbursements.) This should be consistent with the components detailed in Section G, as well as Section E-XIV regarding participant reimbursements.

What services and activities will be provided outside of SNAP E&T? (List the operating program, such as title 1 of WIOA, services and activities.)

To pledge, State agencies must have capacity to offer a qualifying activity to every at-risk ABAWD for every month they are at-risk. What is the State agency's plan if more ABAWDs than expected choose to take advantage of the offer of a qualifying activity? For instance, how will the State agency ensure the availability of more slots? What steps has the State agency taken to guarantee a slot through agreements or other arrangements with providers?

Table F.II. Information about the size of the ABAWD population

Question	Number
I. How many ABAWDs did you serve in E&T in the previous FY?	
II. How many SNAP recipients are expected to be ABAWDs this fiscal year? This should be an unduplicated count. If an individual is an ABAWD at any time during the fiscal year, they would be counted only once. Note: This should be consistent with the projected number of ABAWDs shown on Table H row 11 in the Excel Workbook.)	
III. How many ABAWDs will meet the criteria of an at-risk ABAWD? This should be an unduplicated count. If an individual is an at-risk ABAWD at any time during the fiscal year, they would be counted only once. (Note: This should be consistent with the projected number of at-risk ABAWDs shown on Table H row 14 in the Excel Workbook.)	

Question	Number
IV. Number of at-risk ABAWDs averaged monthly? This should be annual total from line (III) divided by 12.	

Table F.III. Available Qualifying Activities

When considering all the qualifying activities that the pledging State agency intends to offer to at-risk ABAWDs, provide a projected estimate for each category below.

	Expected average monthly slots available to at-risk ABAWDs	Expected average monthly slots offered to at-risk ABAWDs	Expected monthly at-risk ABAWD participation for plan year
SNAP E&T			
All other programs outside of SNAP E&T			
Total slots across all qualifying activities			

Table F.IV. Estimated cost to fulfill the pledge

	Value
I. What is the projected total cost to serve all at-risk ABAWDs in your State?	
II. Of the total in (I), what is the total projected administrative costs of E&T?	
III. Of the total in (I), what is the total projected costs for participant reimbursements in E&T?	

Explain the methodology used to determine the total cost to fulfill the pledge.

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G. Component Detail

The goal of this section is to provide a comprehensive description of E&T program components and activities that the State agency will offer. A State agency's E&T program must include one or more of the following components: supervised job search; job search training; workfare; work experience or training; educational programs; self-employment activities; or job retention services. The State agency should ensure that the participation levels indicated in this section align with other sections of the State Plan, such as the projected participant levels in Section H – Estimated Participant Levels.

Complete the following questions for each component that the State agency intends to offer during the fiscal year.

I. Non-Education, Non-Work Components

Complete the tables below with information on each non-education, non-work component that the State agency intends to offer during the fiscal year. ***If the State does not plan to offer one of the components in the table, please leave the cells blank.*** For each component that is offered, the State should include the following information:

- **Summary of the State guidelines implementing supervised job search (applies to SJS only).** This summary of the State guidelines, at a minimum, must describe: The criteria used by the State agency to approve locations for supervised job search, an explanation of why those criteria were chosen, and how the supervised job search component meets the requirements to directly supervise the activities of participants and track the timing and activities of participants.
- **Direct link (applies to SJS only).** Explain how the State agency will ensure that supervised job search activities will have a direct link to increasing the employment opportunities of individuals engaged in the activity (i.e. how the State agency will screen to ensure individuals referred to SJS are job ready and how the SJS program is tailored to employment opportunities in the community).
- **Description of the component (applies to JST, SET, and Workfare).** Provide a brief description of the activities and services.
 - **For JR Only:** Provide a summary of the activities and services. Include a description of how the State will ensure services are provided for no less 30 days and no more than 90 days.

- **Target population.** Identify the population that will be targeted. Include special populations such as ABAWDs, Returning Citizens, Homeless, Older Disconnected Youth, etc.
- **Criteria for participation.** What skills, knowledge, or experience is necessary for participation in the component? For example, literacy or numeracy levels, recent labor market attachment, computer literacy etc.
- **Geographic area.** Where will the component be available (statewide, regional, counties, localities not covered by ABAWD waivers, areas covered by American Job Centers, etc.).
- **E&T providers.** Identify all entities that will provide the service.
- **Projected annual participation.** Project the number of unduplicated individuals.
- **Estimated annual component costs.** Project only administrative costs

Table G.I. Non-Education, Non-Work Component Details: Supervised Job Search

Details	Supervised Job Search (SJS)
<p>Summary of the State guidelines implementing SJS</p>	<p>Alaska has outlined the following standards in Attachment #1 of the provider agreement.</p> <p>Supervised Job Search: A component that requires participants to make a pre-determined number of inquiries to prospective employers over a specified period of time. The component may be designed so that the participant conducts his/her job search independently or within a group setting. Job search components should entail approximately 12 contacts with employers per month for two months.</p> <p>Supervised Job Search - Alaska has outlined the following standards in the SNAP E&T Provider Monitoring Guide for Providers offering supervised job search:</p> <p>Virtual and in person attendance is recorded with in and out times and the activities of participants. Providers meet with, monitor and document participant progress in Job Search activities monthly. Expected documentation includes the following:</p> <ul style="list-style-type: none"> • Participation progress; • Changes in activities and barriers to progress which may affect job search success; • Any participant support service issued, to include a brief description and amount; • Job [search/application] logs or other logs for any participant who receive support services. Job logs must include what activities were completed to further job search and reach goals, including jobs for which a participant applies. • Reasons for delays in progress; or, • Loss of contact with the participant and inability to assess progress, when unable to make contact with the participant. <p>When Job Search participation ends, for any reason, the provider must enter a final closing note, document the outcome and explain why the participant stopped participation with Job Search, such as employment or loss of contact.</p>

Direct link	SNAP E&T Providers administer a variety of skills and interest assessments to the clients they serve. Using information from these assessments, providers are able to support clients with appropriate training and education and assist clients in identifying appropriate vocational fields and trades that match their skills and abilities. The Division’s quality assurance staff and SNAP E&T program managers will provide regular oversight and program monitoring through monthly meetings and periodic program audits to ensure the assessment and placement process is appropriate and contributes to client success.
Target population	Target Population includes unemployed, homeless, re-entry, youth, disability, prison re-entry population, and those looking to obtain better employment.
Criteria for participation	Basic language skills such as high school level reading, writing, and English language communication are the minimum criteria for participation per all providers. Clients unable to meet these will be referred to the appropriate training or education program to build sufficient skills prior to participating in supervised job search. During intake interview, Eligibility workers review basic criteria with the client and based on information will make an appropriate referral.
Geographic area	Anchorage, Matanuska Valley, Central Kenai Peninsula
E&T providers	Catholic Social Services Covenant House Down Town Hope Center Frontier Community Services Goodwill My House
Projected annual participation	Catholic Social Services: 40 Covenant House: 60 Down Town Hope Center: 96 Frontier Community Services: 36 Goodwill: 62 My House: 83 Total unduplicated clients: 377

Estimated annual component costs	<p>Catholic Social Services: \$164,772 Covenant House: \$194,911 Down Town Hope Center: \$134,544 Frontier Community Services: \$176,441 Goodwill: \$58,611 My House: \$225,844</p> <p>Total: \$955,123.00</p> <p>Non-Federal Share- \$477,561.00 Federal Share -\$477,561.00</p>
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Table G.II. Non-Education, Non-Work Component Details: Job Search Training

Details	Job Search Training (JST)
Description of the component	<p>Alaska has outlined the following standards in Attachment #1 of the provider agreement.</p> <p>A component that strives to enhance the job search skills of participants by providing instruction in job seeking techniques and increasing motivation and self-confidence. The component may consist of job skills assessments, job placement services, or other direct training or support activities. Other activities may include resume writing workshops and learning how to use online job search tools. The job search training component may combine job search activities with other training and support activities.</p>
Target population	Target Population includes unemployed, homeless, re-entry, youth, disability, prison re-entry population, and those looking to obtain better employment.
Criteria for participation	18 Years of age or older. There are no educational experience requirements, but participants must self-identify that employment is their goal.
Geographic area	Anchorage
E&T providers	Catholic Social Services Goodwill

Alaska Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) FFY25

<p>Projected annual participation</p>	<p>Catholic Social Services: 50 Goodwill: 8 Total unduplicated clients: 58</p>
<p>Estimated annual component costs</p>	<p>Catholic Social Services: \$198,863 Goodwill: \$7,815 Total: \$206,678 Non-Federal Share- \$103,339 Federal Share -\$103,339</p>

Table G.III. Non-Education, Non-Work Component Details: Job Retention

Details	Job Retention (JR)
Description of the component	<p>Alaska has outlined the following standards in Attachment #1 of the provider agreement.</p> <p>Job Retention: Services provided to E&T participants who have secured employment after participating in another E&T component. This component is meant to help achieve satisfactory program outcomes, retain employment, or to increase earnings over time. Such services and reimbursable participant costs will include mandatory case management and may include but are not limited to:</p> <ul style="list-style-type: none"> • Life skill classes; • Referrals to other services; • Dependent care assistance; • Transportation assistance • Clothing required for the job; • Equipment or tools required for the job; • Test fees; • Union dues; and • Licensing and bonding fees. <p>Job retention services may be provided to individuals who have secured employment and are no longer participating in another E&T component for up to 90 days even if the individual is no longer participating in SNAP. Only individuals who have received other employment and/or training services under the E&T program are eligible for job retention services.</p>
Target population	<p>Target Population includes; unemployed, homeless, re-entry, youth, disability, prison reentry population and those looking to obtain better employment. Clients who became employed in Supervised Job Search.</p>
Criteria for participation	<p>Employment and basic language skills such as high school reading, writing, and English language communication are the minimum criteria for participation. Clients unable to meet these will be referred to the appropriate training or education program to build sufficient skills.</p>
Geographic area	<p>Anchorage, Matanuska Valley, central Kenai Peninsula</p>
E&T providers	<p>Covenant House</p>

	Down Town Hope Center Frontier Community Services Goodwill My House
Projected annual participation	Covenant House: 36 Down Town Hope Center: 48 Frontier Community Services: 27 Goodwill: 8 My House: 30 Total unduplicated clients: 149
Estimated annual component costs	Covenant House: \$118,848 Down Town Hope Center: \$70,122 Frontier Community Services: \$132,331 Goodwill: \$7,815 My House \$82,809 Total: \$411,925.00 Non-Federal Share- \$205,962.5 Federal Share -\$205,962.5

Table G.IV. Non-Education, Non-Work Component Details: Self-Employment Training

Details	Self-Employment Training (SET)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A

Alaska Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) FFY25

Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

Table G.V. Non-Education, Non-Work Component Details: Workfare

Details	Workfare (W)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

II. Educational Programs

Complete the tables below with information on each educational program component that the State agency intends to offer during the fiscal year. ***If the State does not plan to offer one of the components in the table, please leave the cells blank.*** For each component that is offered, the State should include the following information:

- **Description of the component.** Provide a summary of the activities and services.
- **Target population.** Identify the population that will be targeted. Include special populations such as ABAWDs, Returning Citizens, Homeless, Older Disconnected Youth, etc.
- **Criteria for participation.** What skills, knowledge, or experience is necessary for participation in the component? For example, literacy or numeracy levels, recent labor market attachment, computer literacy etc.
- **Geographic area.** Where will the component be available (statewide, regional, counties, localities not covered by ABAWD waivers, areas covered by American Job Centers, etc.).
- **E&T providers.** Identify all entities that will provide the service.
- **Projected annual participation.** Project the number of unduplicated individuals.
- **Estimated annual component costs.** Project only administrative costs.
- **Not supplanting:** Federal E&T funds used for activities within the education component must not supplant non-Federal funds for existing educational services and activities. For any education activities, provide evidence that costs attributed to the E&T program are not supplanting funds used for other existing education programs.
- **Cost parity:** If any of the educational services or activities are available to persons other than E&T participants, provide evidence that the costs charged to E&T do not exceed the costs charged for non-E&T participants (e.g. comparable tuition).

Table G.VI. Educational Program Details: Basic/Foundational Skills Instruction

Details	Basic/Foundational Skills Instruction (includes High School Equivalency Programs) (EPB)
Description of the component	<p>Alaska has outlined the following standards in Attachment #1 of the provider agreement.</p> <p>Educational Programs: Programs or activities that improve basic skills or otherwise improve employability by expanding job search abilities. Only educational components that establish a direct link to job-readiness will be approved, although programs that involve articulated career pathways or stackable credentials that ultimately lead to employment are encouraged and allowed. Federal E&T funds cannot take the place of nonfederal (i.e., State, local) funds for existing educational services. Federal financial participation for operating education components may be authorized only for costs that exceed the normal cost of services provided to persons not participating in E&T.</p> <p>Basic and Foundational Skills Instruction (includes High School Equivalency): Programs that offer academic instruction and education services below the postsecondary level that increase an individual’s ability to read, write, and speak in English and perform mathematics or other activities necessary for the attainment of a secondary school diploma or its recognized equivalent; transition to postsecondary education and training; and obtain employment. Such programs include Adult Basic Education (ABE), basic literacy, and high school equivalency (GED, HiSET, or other).</p> <p>EPB includes education and case management support for participants engaging in GED acquisition, basic literacy and English as a second language.</p> <p>ABE and GED preparation are provided by both E&T providers or their community partners. ABE education may be funded directly through WIOA and not subject to E&T reimbursement. E&T case management to provide support and follow up outside of direct educational services is included in provider reimbursements.</p> <p>Covenant House:</p>

	<p>CHA assists youth working towards their GED and will be contracting this service through Nine Star or Alaska Literacy Program (ALP). CHA offers them chances to utilize CHA's computer lab for study sessions, as well as opportunities to work with staff on various elements of the GED. CHA purchases GED paperback study guides/practice tests and/or online practice tests, and any other applicable items needed (school supplies such as: books, backpack, and paper/pencils). CHA also offers transportation to study sessions and/or testing sites when necessary. Case management notes are entered into ETO according to the work youth accomplishes or works on with staff.</p> <p>My House: Nine Star Education & Employment Services has an on-site location within the MY House youth drop-in center. Clients of MY House can complete high school or the GED with Nine Star at no cost. MY House partner's with Mat Su Borough School District as an addition pathway to get youth back into school and complete their diploma. Education Services increase our clients' ability to obtain and maintain employment, as well as enter higher level academic course work.</p> <p>MY House provides transportation to our drop-in center, where we have a dedicated room for students working on their high school diploma or GED. MY House case management provides oversight of the student progress regularly.</p> <p>Frontier Community Services: Basic Education participants to the Kenai Peninsula College Basic Education program for instructional services.</p>
<p>Target population</p>	<p>Target Population includes unemployed, homeless, re-entry, youth, and those looking to obtain GED/High School Equivalency.</p>
<p>Criteria for participation</p>	<p>State of Alaska Follows Department of Labor Criteria: The curriculum must follow the regulations as mandated by the federal Adult Education and Family Literacy Act (AEFLA). Participants ages 16 or 17 can take the GED® test but they must present a withdrawal slip from the last</p>

	<p>school they attended in Alaska, a legal emancipation document, or written permission from a parent or guardian before testing is allowed.</p> <p>For those testing on the Online Exam: In addition to the above, a parent or guardian must be present at the pre-test check-in order to give consent and authorize the underage tester to be recorded during testing. If the parent or guardian is not present, the exam session will be revoked.</p> <p>All participants without High School or GED completion will be considered for an EPB component based on skill and readiness assessments conducted by E&T program providers.</p>
Geographic area	Anchorage, Matanuska Valley
E&T providers	<p>Covenant House</p> <p>Frontier Community Services</p> <p>My House</p>
Projected annual participation	<p>Covenant House 10</p> <p>Frontier Community Services: 14</p> <p>My House 20</p> <p>Total unduplicated clients: 44</p>
Estimated annual component costs	<p>Covenant House \$28,524</p> <p>Frontier Community Services: \$66,165</p> <p>My House \$112,922</p> <p>Total: \$207,611.00</p> <p>Non-Federal Share- \$103,805.5</p> <p>Federal Share -\$103,805.5</p>
Not supplanting	<p>All education components are cost allocated by the percentage of clients served who are receiving SNAP benefits and all funding is disclosed. All current costs are an estimate. Clients will be enrolled in training options, all providers will explore other training fund programs clients qualify for so the SNAP E&T funds would be used as last resort. Providers will explore and exhaust all other funding sources: Both Nine Star and ALP offer scholarships and free GED classes and course material for low income</p>

	students. Partners will explore and utilize all available DOL through GED partners. Final GED test does have cost. Providers are providing case management for the component.
Cost parity	Across all providers, cost allocation is first factored into all personnel and operations expenses in percentage of time spent or percentage of space or cost directly related to employment and training. Additional cost allocation is factored at percentage of clients served who are receiving SNAP benefits (estimated for the year). All GED services provided onsite is cost allocated this way.

Table G.VII. Educational Program Details: Career/Technical Education Programs or other Vocational Training

Details	Career/Technical Education Programs or other Vocational Training (EPC)
Description of the component	<p>Alaska has outlined the following standards in Attachment #1 of the provider agreement.</p> <p>Career/Technical Education Programs or Other Vocational Training: Organized activities at the post-secondary level that provide individuals with the academic and technical knowledge and skills necessary to prepare for further education and for careers in current or emerging employment sectors. Programs are primarily designed for those who are beyond the age of compulsory high school attendance. Ideally, such programs should be employer-driven and lead to industry-recognized certificates or credentials.</p> <p>Some providers such as Covenant House, Catholic Social Services and Downtown Hope Center provide Onsite vocational training experiences related to vocational fields such as culinary work, barista work, retail work, and custodial work and custodial work.</p> <p>Providers such as Goodwill, Frontier Community Services provide case management and support and supportive services to participants engaged in vocational training at outside agencies in training in a wide range of occupations. This may include CDL, Flagging, C.N.A. or an occupationally oriented certificate or degree program through a college or university.</p>

Alaska Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) FFY25

Target population	Target Population includes unemployed, homeless, re-entry, youth, prison re-entry population and those looking to obtain better employment.
Criteria for participation	Basic language skills such as high school reading, writing, and English language communication are the minimum criteria for general participation.
Geographic area	Anchorage, Matanuska Valley, Central Kenai Peninsula
E&T providers	Catholic Social Services Covenant House Down Town Hope Center Frontier Community Services Goodwill
Projected annual participation	Catholic Social Services: 25 Covenant House: 25 Down Town Hope Center: 150 Frontier Community Services: 9 Goodwill : 2 Total unduplicated clients: 211
Estimated annual component costs	Catholic Social Services: \$102,272.00 Covenant House: \$85,571.00 Down Town Hope Center: \$490,854.00 Frontier Community Services: \$44,110.00 Goodwill: \$3,002.00 Total: \$725,809.00 Non-Federal Share- \$362,904.5 Federal Share -\$362,904.5
Not supplanting	All education components are cost allocated by the percentage of clients served who are receiving SNAP benefits and all funding is disclosed. All current costs are an estimate. Prior to clients being enrolled in specific

	<p>training options, all providers will explore other training fund programs clients qualify for so the SNAP E&T funds would be used as last resort. Providers will explore and exhaust all other funding sources: Financial Aid, Pell, Tribal, Scholarship fund and any other potential source. Each client is required to be routed to the State of Alaska SNAP E&T program team for preapproval of the training and cost breakdown.</p>
<p>Cost parity</p>	<p>Across all providers, cost allocation is first factored into all personnel and operations expenses in percentage of time spent or percentage of space or cost directly related to employment and training. Additional cost allocation is factored at percentage of clients served who are receiving SNAP benefits (estimated for the year). All vocational training provided onsite is cost allocated this way.</p> <p>Vocational Training or educational training offered at an outside training facility by the provider will follow the specific criteria: Prior to clients being enrolled in specific training options, all providers will explore other training fund programs clients qualify for so the SNAP E&T funds would be used as last resort. Providers will explore and exhaust all other funding sources: Financial Aid, Pell, Tribal, Scholarship fund and any other potential source. Each client is required to be routed to the State of Alaska SNAP E&T program team for preapproval of the training and cost breakdown. Costs will be compared and must be equal to those that are non-E&T participants and will not exceed the standard cost rate of the higher institution. A Memorandum of Understanding (MOU) with each higher institution is required for each training. State of Alaska and</p> <p>Providers will use the Eligible Training Provider List (ETPL) as a guide for referrals.</p>

Table G.VIII. Educational Program Details: English Language Acquisition

<p>Details</p>	<p>English Language Acquisition (EPEL)</p>
<p>Description of the component</p>	<p>N/A</p>
<p>Target population</p>	<p>N/A</p>

Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A
Not supplanting	N/A
Cost parity	N/A

Table G.IX. Educational Program Details: Integrated Education and Training/Bridge Programs

Details	Integrated Education and Training/Bridge Programs (EPIE)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A
Not supplanting	N/A
Cost parity	N/A

Table G.X. Educational Program Details: Work Readiness Training

Details	Work Readiness Training (EPWRT)
Description of the component	N/A
Target population	N/A

Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A
Not supplanting	N/A
Cost parity	N/A

Table G.XI. Educational Program Details: Other

Details	Other (EPO): State agency must provide description
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A
Not supplanting	N/A
Cost parity	N/A

III. Work Experience (WE)

Work experience is divided into two subcomponents per 7 CFR 273.7(e)(2)(iv): Work activity (WA) and Work-based learning (WBL). WBL activities like internships, apprenticeships, and on-the-job training, among others, may provide wages subsidized by the E&T program. In order to capture information about WBL activities that may be subsidized or unsubsidized by E&T, there are two sets of tables below for each kind of WBL activity – the first group of tables are for activities not subsidized by E&T (e.g. Work-based learning – Internships) and the second group of tables are for activities subsidized by E&T (e.g. Work-based learning – Internships - Subsidized by E&T). Note that subsidized means programs where E&T funding is used to subsidize wages of participants. Subsidized in this context does not mean programs where participants receive a subsidized wage from another source.

Work Activity and Unsubsidized WBL Components

Complete the tables below with information on Work Activity and each unsubsidized WBL component that the State agency intends to offer during the fiscal year. ***If the State does not plan to offer one of the components in the table, please leave the cells blank.*** For each component that is offered, the State should include the following information:

- **Description of the component.** Provide a summary of the activities and services.
- **Target population.** Identify the population that will be targeted. Include special populations such as ABAWDs, Returning Citizens, Homeless, Older Disconnected Youth, etc.
- **Criteria for participation.** What skills, knowledge, or experience is necessary for participation in the component? For example, literacy or numeracy levels, recent labor market attachment, computer literacy etc.
- **Geographic area.** Where will the component be available (statewide, regional, counties, localities not covered by ABAWD waivers, areas covered by the American Job Centers, etc.).
- **E&T providers.** Identify all entities that will provide the service.
- **Projected annual participation.** Project the number of unduplicated individuals.
- **Estimated annual component costs.** Project only administrative costs.

Table G.XII. Work Experience: Work Activity

Details	Work Activity (WA)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

Table G.XIII. Work Experience: Internship

Details	Internship (WBLI)
Description of the component	<p>WBLI is a work experience that includes a defined curriculum and provides a simulated work environment. Internships are paired with credentials and occur for a specified amount of time. Each provider has some latitude to vary the time frames and credentials depending on individual client needs. For example, some providers may extend a placement period for a participant that requires additional support.</p> <p><u>Catholic Social Services</u> Clothing Room Attendant, Serving Room Attendant, Laundry Room Attendant, Janitor/Groundskeeper, Front Desk Assistant</p> <p>Participants can learn specific skills relevant to entry level employment as well earn industry recognized certifications that will help them attain and maintain employment. While participants are volunteering in specific positions they will be supported and supervised by BFS staff who are trained in trauma informed service delivery in a low barrier shelter environment. This is important because, as mentioned above, many BFS guests currently lack the recent employment history and soft skills to attain and successfully maintain employment. While there will be expectations set around things like punctuality, follow-through, self-regulation of emotions, communication, and other workplace norms, participants will be allowed to</p>

	<p>practice, succeed, and potentially stumble in meeting these expectations in a low- risk setting.</p> <p><u>Covenant House</u> Covey Café Support Services Training Opportunity</p> <p>Participants engage in curriculum-based Onsite 8 week training. Covey café provides barista training and included industry certifications and food handler’s certificate. Support Services training is an 8 week program and participants earn multiple credentials including a Custodial Certificate and OSHA’s General Industry Certificate. Program partners include NineStar and Cook Inlet Tribal Council that provide stipends to trainees.</p> <p><u>My House</u> Gathering Grounds Café SteamDriven Botique Memorial Garden Redemption My House Recording Studio</p> <p>Participants are placed for approximately 90 days in one of the WBLI training programs. They may receive a stipend through a partnership with Ninestar using WIOA funds. Participants receive specific occupational training related to the component’s occupational focus and obtain relevant certifications to work in a related field. Case managers, assist participants to find employment at the conclusion of the component curriculum.</p> <p><u>Goodwill</u> Goodwill will provide internal unpaid work experience opportunities where individuals can volunteer at a Goodwill worksite based on their goals and/or geographic location. Goodwill will also work with community partners to assist individuals in obtaining work experience opportunities based on their education or career interests.</p> <p>Retail Training Centers: Customer service, merchandising, processing merchandise, and stocking. Transportation Department: Loading/unloading trucks, processing salvage merchandise, and recycling.</p>
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Alaska Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) FFY25

Target population	Target Population includes unemployed, homeless, re-entry, youth, and those looking to obtain better employment.
Criteria for participation	Basic language skills such as reading, writing, and English language communication are the minimum criteria for participation.
Geographic area	Anchorage, Matanuska Valley
E&T providers	Catholic Social Services Covenant House Goodwill My House
Projected annual participation	Catholic Social Services: 25 Covenant House: 14 Goodwill: 2 My House: 116 Total unduplicated clients: 157
Estimated annual component costs	Catholic Social Services: \$102,272 Covenant House: \$47,539 Goodwill: \$1563 My House: \$331,238.00 Total: \$482,612.00 Non-Federal Share- \$241,306.00 Federal Share -\$241,306.00

Table G.XIV. Work Experience: Pre-Apprenticeship

Details	Pre-Apprenticeship (WBLPA)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

Table G.XV. Work Experience: Apprenticeship

Details	Apprenticeship (WBLA)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

Table G.XVI. Work Experience: On-the-Job Training

Details	On-the-Job-Training (WBLOJT)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

Table G.XVII. Work Experience: Transitional Jobs

Details	Transitional Jobs (WBLTJ)
Description of the component	N/A
Target population	N/A
Criteria for participation	N/A
Geographic area	N/A
E&T providers	N/A
Projected annual participation	N/A
Estimated annual component costs	N/A

Table G.XVIII. Work Experience: Work-based learning - Other

Details	Work-based learning - Other (WBLO): State agency must provide description
Description of the component	<p>Alaska has outlined the following standards in Attachment #1 of the provider agreement.</p> <p>Work Experience: A work component designed to improve the employability of participants through actual work experience and/or training and to enable them to move into regular employment. Work experience assignments may not replace the employment of a regularly employed individual, and they must provide the same benefits and working conditions provided to regularly employed individuals performing comparable work for comparable hours. It is permissible to place E&T participants in work experience positions with private sector entities. However, households that include work experience participants must not be required to work more hours monthly than the total obtained by dividing the household’s monthly SNAP allotment by the higher of the applicable Federal or State minimum wage. Depending on the amount of the household’s monthly SNAP allotment, individual work component participants can be required to work up to 30 hours per week, and the individual’s total hours of participation in both work and non–work components is limited to 120 hours per month. Regardless of whether an individual is a mandatory or voluntary participant, labor standards apply in any work experience setting where an employee/employer relationship, as defined by the Fair Labor Standards Act, exists. Work experience may include activities such as on-the-job training, pre-apprenticeship or apprenticeship placements. Providers may consider the following criteria in developing components. For example:</p> <p>a. On-the-job training: A work placement made through a contract with an employer or registered apprenticeship program sponsor in the public, private non-profit, or private sector. An OJT contract must be limited to the period of time required for a participant to become proficient in the occupation for which the training is being provided. In determining the appropriate length of the contract, consideration should be given to the skill requirements of the occupation, the academic and occupational skill level of the participant, prior work experience, and the</p>

	<p>participant's individual employment plan (20 CFR 680.700).</p> <p>WBLO placements differ from WBLI placements in that they are less defined and are work experiences with an employer in a specific field of employment. Placements are made by Frontier Community Services and are unique employment experiences based on an individual's work plan and job goals.</p>
Target population	Target Population includes unemployed, homeless, re-entry, youth, and those looking to obtain better employment.
Criteria for participation	Basic language skills such as reading, writing, and English language communication are the minimum criteria for participation.
Geographic area	Central Kenai Peninsula
E&T providers	Frontier Community Services
Projected annual participation	<p>Frontier Community Services: 5</p> <p>Total unduplicated clients: 5</p>
Estimated annual component costs	<p>Frontier Community Services: 22,055</p> <p>Total: \$22,055.00</p> <p>Non-Federal Share- \$11,027.5</p> <p>Federal Share -\$11,027.5</p>

Subsidized WBL Components

For assistance with developing the State’s E&T SWBL budget, please refer to the optional SWBL tool on the Operating Budget Excel Workbook.

For all of the included subsidized components, the State agency attests to the following:	Check Box
Will pay the individual a wage at least equal to the State or Federal minimum wage, whichever is higher.	<input type="checkbox"/>
Operates in compliance with all applicable labor laws.	<input type="checkbox"/>
Will not displace or replace existing employment of individuals not participating in E&T.	<input type="checkbox"/>
Provides the same benefits and working conditions as non-E&T participants doing comparable work for comparable hours.	<input type="checkbox"/>

Complete the tables below with information on each subsidized WBL component that the State agency intends to offer during the fiscal year. **If the State does not plan to offer one of the components in the table, please leave the cells blank.** For each component that is offered, the State should include the following information:

- **Description of the component.** Provide a summary of the activities and services.
- **Target population.** Identify the population that will be targeted. Include special populations such as ABAWDs, Returning Citizens, Homeless, Older Disconnected Youth, etc.
- **Criteria for participation.** What skills, knowledge, or experience is necessary for participation in the component? For example, literacy or numeracy levels, recent labor market attachment, computer literacy etc.
- **Geographic area.** Where will the component be available (statewide, regional, counties, localities not covered by ABAWD waivers, areas covered by the American Job Centers, etc.).
- **E&T providers.** Identify all entities that will provide the service.
- **Projected annual participation.** Project the number of unduplicated individuals.
- **Estimated annual component costs.** Project only administrative costs.
- **Length of time the SWBL will run.** Indicate the maximum number of hour participants can receive SWBL (e.g. 300 hours). Indicated if there is variation in how many hours will be offered to participants.
- **What other administrative costs, if any, will be associated with the SWBL.** Examples include workers compensation, payroll taxes paid by the employer, and costs, direct or indirect costs associated with training and administering the SWBL.

Table G.XIX. Subsidized Work Experience: Internship – Subsidized by E&T

Details	Internship – Subsidized by E&T (WBLI - SUB)
Description of the component	
Target population	
Criteria for participation	
Geographic area	
E&T providers	
Projected annual participation	
Estimated annual component costs	
Length of time the SWBL will run	
Other administrative costs associated with SWBL	

Table G.XX. Subsidized Work Experience: Pre-Apprenticeship– Subsidized by E&T

Details	Pre-Apprenticeship– Subsidized by E&T (WBLPA-SUB)
Description of the component	
Target population	
Criteria for participation	
Geographic area	
E&T providers	
Projected annual participation	
Estimated annual component costs	
Length of time the SWBL will run	
Other administrative costs associated with SWBL	

Table G.XXI. Subsidized Work Experience: Apprenticeship – Subsidized by E&T

Details	Apprenticeship – Subsidized by E&T (WBLA- SUB)
Description of the component	
Target population	
Criteria for participation	
Geographic area	
E&T providers	
Projected annual participation	
Estimated annual component costs	
Length of time the SWBL will run	
Other administrative costs associated with SWBL	

Table G.XXII. Subsidized Work Experience: Transitional Jobs – Subsidized by E&T

Details	Transitional Jobs – Subsidized by E&T (WBLTJ - SUB)
Description of the component	
Target population	
Criteria for participation	
Geographic area	
E&T providers	
Projected annual participation	
Estimated annual component costs	
Length of time the SWBL will run	
Other administrative costs associated with SWBL	

Table G.XXIII. Subsidized Work Experience: Work-based learning - Other - Subsidized by E&T

Details	Work-based learning - Other -Subsidized by E&T (WBLO - SUB): State agency must provide description)
Description of the component	
Target population	
Criteria for participation	
Geographic area	
E&T providers	
Projected annual participation	
Estimated annual component costs	
Length of time the SWBL will run	
Other administrative costs associated with SWBL	

H. Estimated Participant Levels

Complete the Estimated Participant Levels sheet in the Excel Workbook projecting participation in E&T for the upcoming Federal FY. Use the numbers in the Excel Workbook as a reference to answer the question below.

If less than 20% of E&T participants are expected to receive participant reimbursements, please provide an explanation.

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I. Contracts/Partnerships

For each partner/contractor that receives more than 10% of the E&T operating budget, complete the table below. If all partners receive less than 10% of the budget, provide the information in the table for the five providers who receive the largest total amount of E&T funding. Partners are the entities that the State agency has contracted with or has agreements (MOUs or MOUAs) with for the delivery of E&T services. All partner contracts must be available for inspection by FNS as requested. (Note: All E&T partners and contracts will be included in the Contract and Partnership Matrix in the Operating Budget Excel Workbook.)

Table I.I. Contractor/Partner Details

Contract or Partner Name:	Catholic Social Services
Service Overview:	<p>Since 1966, Catholic Social Services (CSS) has grown from a volunteer organization into a dedicated community services organization with eleven different programs throughout Anchorage, the Mat-Su Valley, and beyond. While the methods and type of support vary, each program supports at-risk individuals. The mission of CSS is to compassionately serve those in need, strengthen individuals and families, and advocate for the common good.</p> <p>All our work at Catholic Social Services fits into 4 pillars of service, which include basic needs, housing & stable income, physical & mental health, and social & emotional wellbeing. Although staff are spread across multiple programs and numerous teams, all our work targets at least one of these 4 needs, all of which need to be met for anyone to thrive.</p> <p>By focusing on these four pillars, Catholic Social Services empowers individuals and families on their path to permanent stability, creating thriving communities for all.</p> <p>At CSS, we aim to transition families and adults to permanent stability. Five of our programs address individuals experiencing homelessness. Our emergency shelters include Brother Francis Shelter for men and</p>

Contract or Partner Name:	Catholic Social Services
	women, Clare House for women with children and expecting mothers, and Complex Care for medically fragile and elderly adults. 3 rd Avenue Resource and Navigation Center is a facility to connect adults with community resources, and Homeless Family Services provides case management to individuals and families.
Intermediary:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Components Offered:	Supervised Job Search (SJS), Job Search Training (JST), Work Based Learning Internship (WBLI), Vocational Education/Car/Tech (EPC)
Credentials Offered:	Anchorage Food Handlers Card, Serve Safe Certificate, First Aid/CPR/BLS Certifications, De-escalation certification, Microsoft Office proficiency Certificate. Brother Francis Shelter staff will support participants in earning industry recognized credentials that are identified by the participant and the Guest Advocate with whom they are working.
Participant Reimbursements Offered:	Transportation, Work Uniforms and clothing, Trainings and Certifications
Location:	Anchorage
Target Population:	Participants will be recruited from the Brother Francis Shelter (BFS) homeless resident population; our approach will adopt core principles used in similar training programs at homeless shelters. Participants must be 18 years of age or older and a resident of BFS. There are no education or experience requirements, but participants must self-identify that employment is their goal.
Monitoring of contractor:	Participates in a monthly meeting to review program outcomes, data, invoices, and general ledger successes and challenges. Submit monthly: data reports, invoices and Employment and Training Ledger.

Contract or Partner Name:	Catholic Social Services
	Participates in the Quality Assurance Monitoring Process (In-person or virtual). Provider is required to verify the individual has newly applied for and/or is receiving SNAP benefits for each month of participation billed for 50% federal reimbursement.
Ongoing communication with contractor:	Mid - Monthly meeting one-on-one with provider and quarterly meetings with all providers. Updates or changes to policy within the month is reviewed verbally with each provider and followed up in writing.
Total Cost of Agreement:	\$575,930 50/50% \$287,965 9.32% of State SNAP E&T Budget
Eligible for 75 percent reimbursement for E&T Services for ITOs:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
New Partner:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Table I.II. Contractor/Partner Details

Contract or Partner Name:	Covenant House
Service Overview:	<p>Since opening in 1988, Covenant House Alaska (CHA) has grown from an emergency shelter for youth in crisis to an organization that provides an array of services to help Alaska's youth attain self-sufficiency. More than 30,000 youth have walked through Covenant House Alaska's doors. Some come for just a bed for the night, but many also receive medical care, help getting back into school, counseling to reunite with their families, or services that lead to independence through education, training, and employment. CHA addresses emergency needs and provides preventative services (e.g., employment & training) leading to self-sufficiency for youth.</p> <p>At the core of CHA's programming is our Education & Employment department, offering targeted, evidence-based interventions designed to meet youth where they are, teaching them permanent skills needed for success; and helping them attain, retain, and maintain employment.</p>
Intermediary:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Components Offered:	Supervised Job Search (SJS), Job Retention (JR), Vocational Education/Car/Tech (EPC), Work Based Learning Internship (WBLI), Basic/Foundational Skills Instruction (EPB).
Credentials Offered:	GED certification, Culinary Boot Camp Certificate, Kaladi Brothers Barista Certification, Food Handlers, TAPS/TIPS, Accenture Skills to Succeed and Google Coursera: Professional certificate in IT or Healthcare. Custodial Certificate from Cleaning Management Institute, and OSHA's General Industry Certificate, which is an official laminated wallet card sent from the Department of Labor.
Participant Reimbursements Offered:	Transportation, ID/Birth Certificates, Clothing, Tools/Supplies/Training
Location:	Anchorage

Contract or Partner Name:	Covenant House
Target Population:	Youth in Anchorage ages 16 to 24 who are experiencing homelessness, systems-involvement, and/or trafficking and exploitation.
Monitoring of contractor:	<p>Participates in a monthly meeting to review program outcomes, data, invoices, and general ledger successes and challenges.</p> <p>Submit monthly: data reports, invoices and Employment and Training Ledger.</p> <p>Participates in the Quality Assurance Monitoring Process (In-person or virtual). Provider is required to verify the individual has newly applied for and/or is receiving SNAP benefits for each month of participation billed for 50% federal reimbursement.</p>
Ongoing communication with contractor:	Mid - Monthly meeting one-on-one with provider and quarterly meetings with all providers. Updates or changes to policy within the month is reviewed verbally with each provider and followed up in writing.
Total Cost of Agreement:	\$498,618 50/50% \$249,309 16.13% of State SNAP E&T Budget
Eligible for 75 percent reimbursement for E&T Services for ITOs:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
New Partner:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Table I.III. Contractor/Partner Details

Contract or Partner Name:	Downtown Hope Center
Service Overview:	Downtown Hope Center (DHC) provides employment and training services to groups of clients who are SNAP recipients with the goal of providing education, skills, and job seeking knowledge and experience for employment in related fields. We have two programs for employment and training: Feed Me Hope Bakery and Feed Me Hope Culinary, both of which are showing positive outcomes. Our goal is to assist clients in transforming their lives and setting them back on a path to hope and success through job skill training, life skill training,

Contract or Partner Name:	Downtown Hope Center
	and establishing social enterprise through catering and sales of baked goods. DHC operates the Feed Me Hope Culinary and Bakery Job Training Program. Feed Me Hope is a 16-week job training program offered to homeless and low-income individuals and those coming out of the prison system. Students learn classic culinary and baking techniques, obtain a Municipality of Anchorage Food Handler's card, and are assisted in job search and placement.
Intermediary:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Components Offered:	Career/Technical Education/Other Vocational Training(EPC), Supervised Job Search (SJS), Job Retention (JR).
Credentials Offered:	Culinary Certification, Baking Certification, outside certification: Food Handlers Card
Participant Reimbursements Offered:	Transportation, Clothing, ID/Documents, Supplies/Tools
Location:	Anchorage
Target Population:	Currently, the Feed Me Hope Culinary and Bakery Job Training Program is offered to homeless, low income and formerly incarcerated adults to help them transition to a stable lifestyle. The population of community members who receive E&T Feed Me Hope services at Downtown Hope Center (DHC) is always changing and evolving. We have a very diverse group of adults and some seniors. Clients range in nationality and ethnicity. Participants must be 18 years of age, and we have had participants up to 65 years old. Many clients are Native Alaskans, and we also have African Americans, Latinx, Native Hawaiian and Pacific Islander, Asian, and mixed-race clients. Some clients are migrant, such as those from the Northwest who have recently relocated to Alaska.

Contract or Partner Name:	Downtown Hope Center
Monitoring of contractor:	<p>Participates in a monthly meeting to review program outcomes, data, invoices, and general ledger successes and challenges.</p> <p>Submit monthly: data reports, invoices and Employment and Training Ledger.</p> <p>Participates in the Quality Assurance Monitoring Process (In-person or virtual). Provider is required to verify the individual has newly applied for and/or is receiving SNAP benefits for each month of participation billed for 50% federal reimbursement.</p>
Ongoing communication with contractor:	Mid - Monthly meeting one-on-one with provider and quarterly meetings with all providers. Updates or changes to policy within the month is reviewed verbally with each provider and followed up in writing.
Total Cost of Agreement:	\$701,221 50/50% \$350,610 22.68% of State SNAP E&T Budget
Eligible for 75 percent reimbursement for E&T Services for ITOs:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
New Partner:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Table I.IV. Contractor/Partner Details

Contract or Partner Name:	Frontier Community Services
Service Overview:	The mission of FCS is to provide quality, individualized home and community-based services for people of all ages who are at risk of, or experiencing a disabling condition, to minimize the need for institutional care. FCS will continue to develop as a sound quality human service organization by providing services that are needed to support individuals and families to live safely in the least restrictive setting of their choice increasing affordable, accessible, residential, community housing options expanding service options in order to support individuals through all stages of life and by promoting community awareness and understanding.
Intermediary:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Components Offered:	Supervised Job Search (SJS), Job Retention (JR), Vocational Education/Car/Tech (EPC), Work Based Learning Other (WBLO), Basic/Foundational Skills Instruction (EPB).
Credentials Offered:	Clients may also be assisted with educational goals, connected to local trainings and certifications, or supported with applying for educational institutions and programs.
Participant Reimbursements Offered:	Transportation, ID & Certificates, Clothing/Hygiene, Training/Education
Location:	Kenai and Soldotna area, extending into the Nikiski, Kasilof and Sterling communities.
Target Population:	The target population for clients within the program are those 18 years and older who may experience serious mental illness, may be previously incarcerated, and receive SNAP, including those persons with substance use disorders and co-occurring mental health and substance use disorders.

Contract or Partner Name:	Frontier Community Services
Monitoring of contractor:	<p>Participates in a monthly meeting to review program outcomes, data, invoices, and general ledger successes and challenges.</p> <p>Submit monthly: data reports, invoices and Employment and Training Ledger.</p> <p>Participates in the Quality Assurance Monitoring Process (In-person or virtual). Provider is required to verify the individual has newly applied for and/or is receiving SNAP benefits for each month of participation billed for 50% federal reimbursement.</p>
Ongoing communication with contractor:	Mid - Monthly meeting one-on-one with provider and quarterly meetings with all providers. Updates or changes to policy within the month is reviewed verbally with each provider and followed up in writing.
Total Cost of Agreement:	\$457,187 50/50% \$228,593.5 14.8% of State SNAP E&T Budget
Eligible for 75 percent reimbursement for E&T Services for ITOs:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
New Partner:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Table I.V. Contractor/Partner Details

Contract or Partner Name:	Goodwill
Service Overview:	<p>Goodwill Industries of Lane and South Coast Counties (Goodwill) was incorporated in 1968 and services in Alaska began in 2014. Our mission is to provide vocational opportunities to individuals with barriers to employment. Goodwill operates a mission-integrated retail business in which our Retail Training Centers generate both revenue and training opportunities to better serve our participants.</p> <p>As a Commission on Accreditation of Rehabilitation Facilities (CARF) accredited organization, Goodwill maintains rigorous procedures to promote safety, client input and sound business practices. Our Strategic Plan emphasizes expedient and direct</p>

Contract or Partner Name:	Goodwill
	<p>return to work methods. Goodwill believes that productive work is an important result of the rehabilitation process. We successfully use our Retail Training Centers as an initial integration into the work environment and are experts at adapting work environments to meet the needs of those Goodwill serves.</p> <p>Goodwill's Job Connections program is the face of our WFD department, and the primary service offered in Alaska. Our services are open to the public and are self-directed. Services include workshops, job leads, computer resources, and referrals to both Goodwill programs and community partners. Our Employment Specialists are available to provide assistance as needed.</p>
Intermediary:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Components Offered:	Supervised Job Search (SJS), Vocational Education/Car/Tech (EPC), Job Retention (JR), Work Based Learning Internship (WBLI), Job Search Training (JST)
Credentials Offered:	Department of Public Safety Standards (DPSST), First Aid, Digital Literacy, Hospitality, Construction, Master Gardner, Flagging
Participant Reimbursements Offered:	Clothing, ID/Documents, Tool/Supplies/Licenses, Haircuts and Other Personal Items
Location:	Anchorage and Matanuska Susitna Valley
Target Population:	Homeless and general population
Monitoring of contractor:	<p>Participates in a monthly meeting to review program outcomes, data, invoices, and general ledger successes and challenges.</p> <p>Submit monthly: data reports, invoices and Employment and Training Ledger.</p> <p>Participates in the Quality Assurance Monitoring Process (In-person or virtual). Provider is required to verify the individual has newly applied for and/or is receiving SNAP benefits for each month of</p>

Contract or Partner Name:	Goodwill
	participation billed for 50% federal reimbursement.
Ongoing communication with contractor:	Mid - Monthly meeting one-on-one with provider and quarterly meetings with all providers. Updates or changes to policy within the month is reviewed verbally with each provider and followed up in writing.
Total Cost of Agreement:	\$100,086 50/50% \$50,043 3.23% of State SNAP E&T Budget
Eligible for 75 percent reimbursement for E&T Services for ITOs:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
New Partner:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Table I.V. Contractor/Partner Details

Contract or Partner Name:	My House
Service Overview:	<p>My House was founded in 2010, incorporated as a 501(c)(3) Alaskan Non-profit in 2011, in response to a community need for services for youth experiencing homelessness in the Matanuska-Susitna Valley. My House serves clients ages 14-26 years of age.</p> <p>MY House's mission is to empower youth experiencing homelessness, and at risk of becoming homeless, to be contributing and self-supporting community members by providing safe shelter and wrap around services with a "hand-up" not a "hand-out" philosophy. On-site partners include Nine Star Education & Employment Services with their WIOA Youth program and True North Recovery with their Collaborative Care Coordinator who interviews youth with substance use disorder (SUD), and we have an on-call Public Health Nurse offering reproductive health services and education who is accessible anytime needed. MY House operates five on-site youth training venues: the Gathering Grounds Café, SteamDriven Boutique, Recording studio, REDEMPTION and the Memorial Garden.</p>

Contract or Partner Name:	My House
Intermediary:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Components Offered:	Supervised Job Search (SJS), Job Retention (JR), Vocational Education/Car/Tech (EPC), Work Based Learning Internship (WBLI), Basic/Foundational Skills Instruction (EPB)
Credentials Offered:	GED certification, Barista Starbucks Certification, AK Food workers Card, Alaska Host, Loss Prevention, TAP/TIPS, offered through online or referred out training: Master Gardener, Medical, Construction or Trades, Office, Retail, Gardening/Landscaping, and On-Line Marketing.
Participant Reimbursements Offered:	Clothing/Support/Haircuts, ID/Documents, Tools/Supplies,
Location:	Matanuska Susitna Valley
Target Population:	MY House serves youth and young adults ranging from 14-26 years old.
Monitoring of contractor:	<p>Participates in a monthly meeting to review program outcomes, data, invoices, and general ledger successes and challenges.</p> <p>Submit monthly: data reports, invoices and Employment and Training Ledger.</p> <p>Participates in the Quality Assurance Monitoring Process (In-person or virtual). Provider is required to verify the individual has newly applied for and/or is receiving SNAP benefits for each month of participation billed for 50% federal reimbursement.</p>
Ongoing communication with contractor:	Mid - Monthly meeting one-on-one with provider and quarterly meetings with all providers. Updates or changes to policy within the month is reviewed verbally with each provider and followed up in writing.
Total Cost of Agreement:	\$757,603 50/50% \$378,801.5 24.51% of State SNAP E&T Budget
Eligible for 75 percent reimbursement for E&T Services for ITOs:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Contract or Partner Name:	My House
New Partner:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

J. Budget Narrative and Justification

Provide a detailed budget narrative that explains and justifies each cost and clearly explains how the amount for each line item in the operating budget was determined. Note that the E&T State plan is a public document and must be made available to the public upon request, so the budget should not identify individual names or salaries that are not subject to public disclosure requirements. State agencies should note that the direct costs noted below are exclusively those attributed to the State and local SNAP agencies.

Table J.I. Direct Costs

<p>Salary/Wages: List staff positions in FTE and time spent on the project. Example: E&T Program Manager - \$60,000 x .50 FTE = \$30,000 5 E&T Counselors - \$25,000 x 1.00 FTEs x 5 = \$125,000</p>	<p>Program Coordinator I PCN 06-8121 (Program Coordination, Account Maintenance, QC Monitoring)/ \$167,485 x 1.0 FTE= \$167,485.00</p> <p>Program Coordinator I PCN 06-8381 (Program Coordination, Account Maintenance, QC Monitoring)/ \$138,023 x 1.0 FTE= \$138,023.00</p> <p>Program Coordinator II PCN 06-8654 (Direct program management, Tribal Liaison, AWIB/WIOA coordinator, Coordination of new potential providers) \$136,742 x .90 FTE= \$123,067.8</p> <p>Public Assistance Program Officer WS PCN 06- 8041 (Overall Program oversight and final reviewer)/\$167,294 x .10 FTE= \$16,729.4</p> <p>Total Wage Cost Allocated: \$273,591.00 Total Fringe Cost Allocated: \$171,714.20 Total DPA Personnel Costs: \$445,305.20</p> <p>100 Federal= \$444,783.00 50/50 Non-Federal General Funds \$261.1 Federal \$261.1</p>
<p>Fringe Benefits: If charging fringe and benefits to the E&T program, provide the approved fringe rate.</p>	<p>38% approved fringe rate Total Fringe \$ \$171,714.20</p>

<p>Contractual Costs: All contracts and partnerships should be included in the “contracts and partnerships” matrix of the E&T State Plan Operating Budget Workbook. Briefly summarize the type of services contractors/partners will provide, such as direct E&T program services, IT services, consulting, etc.</p>	<p>Total \$3,090,645 (A-H4) 50/50: Non-Federal \$1,545,322.5 Federal \$1,545,322.5</p> <p>Providers offer the following services: Supervised Job Search (SJS), Job Search Training (JST), Job Retention (JR), Career/Technical Education/Other Vocational Training (EPC), Basic/Foundational Skills Instruction (EPB), Work Experience: Work-based learning- Other (WBLO), Work Experience: Internship- Unpaid (WBLI).</p>
<p>Non-capital Equipment and Supplies: Describe non-capital equipment and supplies to be purchased with E&T funds.</p>	<p>\$4,000 computer equipment refresh for State SNAP E&T team 50/50 Non-Federal \$2,000.00 Federal \$2,000.00</p>
<p>Materials: Describe materials to be purchased with E&T funds.</p>	<p>\$1,000. Federal. Estimate for materials for 4 SNAP E&T Staff. Pens, pencils, training material. 50/50 Non-Federal \$500.00 Federal \$500.00</p>
<p>Travel & Staff Training: Describe the purpose and frequency of staff travel charged to the E&T program. This line item should not include E&T participant reimbursements for transportation. Include planned staff training, including registration costs for training that will be charged to the E&T grant.</p>	<p>Technical Assistance / Management Evaluation in-state with FNS Total Cost \$4,000</p> <p>Provider Monitoring Total Cost \$1,000</p> <p>Management Evaluation with Providers Total Cost \$3,500</p> <p>Total cost \$8,500 Non-Federal \$4,250 Federal \$4,250</p> <p>FFY25 E&T National Forum covered under SEP funding.</p> <p>College Partnership Training covered under SEP funding.</p>
<p>Building/Space: If charging building space to the E&T program, describe the method used to calculate space value.</p>	<p>\$0.00 N/A</p>

Equipment & Other Capital Expenditures: Describe equipment and other capital expenditures over \$5,000 per item that will be charged to the E&T grant. (In accordance with 2 CFR 200.407, prior written approval from FNS is required.)	\$0.00 N/A
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Indirect Costs. Indirect costs (also called overhead costs) are allowable activities that support the E&T program, but are charged directly to the State agency. If using an indirect cost rate approved by the cognizant agency, include the approval letter as an attachment to the E&T State plan.

N/A \$0.00

Participant Reimbursements (Non-Federal plus 50 percent Federal reimbursement). Participant reimbursements should include the total participant reimbursement amount from the contracts/partners matrix of the E&T State Plan Operating Budget Excel Workbook, as well as any participant reimbursements the State agency plans to provide.

Total \$102,262.00 50/50 Non-Federal \$ 51,131.00 Federal \$51,131.00 Participant Reimbursements include Transportation, Tools/Supplies, ID/Documents, Clothing.
