

2025 SNAP EMPLOYMENT & TRAINING STATE ACADEMY

June 4-5, 2025 | The Alexandrian Hotel (Alexandria, Virginia)

You're invited to join us at the 2025 SNAP E&T State Academy!

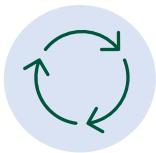
Call for State Applications – due Friday, January 17th

The SNAP Office of Employment and Training in collaboration with FNS Grants and Fiscal Policy Division is pleased to announce the 2025 SNAP E&T State Academy. The Academy will take place on Wednesday, June 4, and Thursday, June 5, 2025, at The Alexandrian Hotel in Alexandria, Virginia. States are invited to apply to participate in the State Academy and up to 20 State teams will be selected.

Why join us?



Unlock the potential of your SNAP E&T program with a strong fiscal strategy



Learn how to effectively plan, budget, spend, track, and report SNAP E&T finances



Gain clarity about SNAP E&T funding streams and how to use them for positive impact



What will we do?

The Academy will equip and empower State teams to successfully navigate the SNAP E&T fiscal lifecycle through a strong partnership between program and fiscal staff.

State teams will learn strategies for planning, budgeting, spending, tracking, and evaluating the effective use SNAP E&T funding to deliver high-quality programming. Teams will engage in a combination of plenary sessions, breakouts on specialized topics, and team-based activities to apply learning.

Who should participate?

States SNAP agencies identify **a team of up to five** representatives to participate in the State Academy. This team should include a combination of State SNAP program staff and staff responsible for fiscal reporting, budgeting, and/or procurement (such as legal or contracts).



What is the cost to participate?

There is no fee to participate. Travel expenses for State personnel – including personnel from other State agencies that have administrative responsibilities for SNAP fiscal operations – will be covered by FNS through the State Exchange process. This includes costs related to transportation, lodging, and per diem (meals and incidentals) in accordance with Federal Travel Regulations.

Questions? Want to learn more?

Please join us for a virtual information session **Tuesday, January 7th, 2025, at 12:30-1:30pm ET** where we will share more about the State Academy and the call for applications along with an opportunity for questions and answers. Please register for the info session [here](#).



Call for Applications – due Friday, January 17, 2025

Want to join us? The State SNAP E&T director/manager (or their designee) should complete the [online application form](#). This short application will ask you for:

- State name and primary point of contact with phone and email address
- A list of the key personnel involved in SNAP E&T fiscal oversight, reporting, budgeting, and/or procurement who you would like to participate in the Academy. Please provide each person's title, contact info, which State agency they belong to, and the role they play in SNAP E&T financial management. If you would like help deciding who to include in your State team, FNS can provide guidance.
- Your State's biggest challenge when it comes to navigating the SNAP E&T fiscal lifecycle including planning, budgeting, managing spending, tracking costs, reporting, and ongoing fiscal monitoring across partners and providers
- Specific topics related to SNAP E&T fiscal management for which your State would like technical assistance and support

[Submit Your State Application](#)

[Question? Click here to email us.](#)