

SUMMER EBT 2024 INTERIM PLAN FOR OPERATIONS AND MANAGEMENT (iPOM) TEMPLATE

Instructions

Each State and Indian Tribal Organization (ITO) that intends to administer the Summer EBT Program beginning in 2024 must submit to the FNS Regional Office, as soon as is practicable, an interim Plan for Operations and Management (iPOM) for the Summer EBT Program in fiscal year 2024.

The iPOM must include:

1. Forecasted program participation (i.e. number of children you estimate you will serve),
2. Anticipated administrative funding needs as part of an FNS-366A for each agency within the State or ITO that will receive administrative funds directly from FNS. In other words, if two agencies will draw administrative funds directly from FNS, two FNS-366A documents must be included in the State or ITO's iPOM; if one agency will draw funds directly from FNS and pass a portion to the other agency, one 366A document must be included in the State or ITO's iPOM,
3. An initial expenditure plan that provides a high-level overview of all expenses for the State or ITO's entire program, and
4. Other programmatic information requested below **to the extent that it is known by the State or ITO at the time of submission.**

Information provided in the iPOM will be estimates and can be amended in the submission of a final POM. FNS will address requirements for the final POM, which is due to FNS not later than February 15, 2024, in the Interim Final Rule. States and ITOs should expect to provide more detailed information in the final POM, including, but not limited to, information on: administrative budget, benefit issuance, enrollment, data sharing, deduplication, customer service, and program violations.

Note: The iPOM must be approved by FNS before the Summer EBT agency may draw **federal administrative funds** for the fiscal year. For FY 2024 only, FNS will allow Summer EBT agencies to draw a small portion of administrative funds in advance of iPOM approval if they submit a notice of intent to administer the Program in 2024.

Required Attachments

Copy of the written agreement between the coordinating Summer EBT agency and each partnering Summer EBT agency, if complete

Interim FNS-366A for each agency within the State or ITO that will draw administrative funds from FNS

Section 1: Administrative Budget

An Expenditure Plan for the State or ITO's entire program that corresponds with the anticipated funding levels provided on the interim FNS-366A(s). This is not a final budget – estimated funding needs are sufficient.

Included in the Submission

Section 2: Issuance

Estimate of the number of participants who will be served in Summer 2024:

Section 3: Enrollment

1. Anticipated entity processing Summer EBT applications in 2024 (choose one):

Summer EBT agency

Local Education Agencies (LEA)

Summer EBT agency and LEAs

2. Anticipated entity that will conduct verification for cause (as applicable) on Summer EBT applications in 2024 (choose one):

Summer EBT agency

LEAs

Summer EBT agency and LEAs

3. Anticipated programs used to enroll children through Streamlined Certification (select all that apply):

☒ NSLP/SBP free and reduced price lists (required)

☒ SNAP (required)

TANF (required if used for Direct Certification in the school meal programs)

FDPIR (required if used for Direct Certification in the school meal programs)

Medicaid (only allowed if participating in the Direct Certification with Medicaid pilot in the school meal programs)

Other (please specify and explain how the income eligibility guidelines align with Summer EBT requirements, as well as how eligibility is determined):

4. Describe the anticipated procedure to allow households to indicate that they do not want Summer EBT benefits (i.e., opt-out):