



# Appendix A

## 2023 Summer Non-Congregate Sponsor Survey

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# 2023 Summer Non-Congregate Sponsor Survey

## Start of Block: Welcome Information

Welcome to the 2023 Summer Non-Congregate Sponsor Survey! You received a link to this survey because you were listed as the contact for an organization that sponsored meal pick-up or delivery service through one of the USDA-Supported Summer Meals programs in Summer 2023. This survey should take you less than 20 minutes to complete! Your responses are confidential. Please respond to the best of your knowledge, and you are encouraged to provide further information when possible.

*Bienvenidos al 2023 Summer Non-Congregate Sponsor Survey! Ud. Recibió una invitación a participar en esta encuesta porque estaba registrado como el contacto primario para una organización que operaba un servicio de comida no congregada, como pick up o delivery, por uno de los Summer Meals programs del USDA en el verano de 2023. La encuesta durará 20 minutos y las respuestas son confidenciales. Para solicitar una copia de la encuesta en español, contacte Susannah Barr por [susannah.barr@usda.gov](mailto:susannah.barr@usda.gov) antes del 15 Abril 2024.*

Keep in mind that this survey asks about non-congregate operations in Summer 2023 only. Certain operations may no longer be allowed under the Interim Final Rule, **Implementing Provisions from the Consolidated Appropriations Act, 2023: Establishing the Summer EBT Program and Rural Non-congregate Option in the Summer Meal Programs** (RIN#: 0584-AE96), which goes into effect for Summer 2024.

**OMB Burden Statement:** This information is being collected to assist the Food and Nutrition Service in understanding the characteristics of sites participating in the rural non-congregate meal service option in Summer 2023. This data collection is voluntary under Section 28(c) of the Richard B. Russell National School Lunch Act, as amended. This collection does not request personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to, respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0613. The time required to complete this information collection is estimated to average 0.33 hours per response, including

the time for reviewing instructions and completing the survey. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22306 ATTN: PRA (0584-0613). Do not return the completed form to this address.

## Page Break

Glossary A quick review of key terms before we get to the survey:

USDA-supported Summer Meals Programs include the Summer Food Service Program (SFSP) and the Seamless Summer Option (SSO) of the National School Lunch Program. Your State or organization may refer to them by another name.

**Congregate** meal service refers to meals that are served in a group setting, where participants eat the meal on-site.

**Non-congregate** meal service refers to the distribution of meals to participants so that the meals can be eaten off-site.

**Open enrollment sites** include area-eligible sites. These are meal service sites that do not require children to enroll in the program to receive meals.

**Non-congregate meal service models** refers to the way your organization ran your non-congregate sites, including participant enrollment, meal preparation, meal distribution, and site selection.

**Meal pick-up** refers to the distribution of non-congregate meals from a single location, such as grab 'n' go.

**Meal delivery** refers to the distribution of non-congregate meals through delivery to participants' homes. Some States did not allow meal delivery in Summer 2023.

**Multi-day meal issuance** refers to the practice of distributing multiple days-worth of meals to participants at one time. A few States did not allow multi-day meal issuance in Summer 2023.

**Bulk foods** are food items that contain multiple servings of food (half a gallon of milk vs 8 half-pints). Bulk food distribution was not allowed in several States in Summer 2023.

If you need a reminder of the definitions during the survey, just hover over the terms that are **bold and underlined!**

End of Block: Welcome Information

Start of Block: Sponsor Perspectives

S1. To the best of your knowledge, which of the following statements apply to your organization? (Check all that apply)

- My organization provided non-congregate meal service during the Covid-19 pandemic.
- My organization provided **congregate** meals through **USDA-supported Summer Meals Programs** prior to Summer 2023.
- None of the above

Skip To: S3 if S1 = None of the above

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S2. Please indicate the degree to which you agree or disagree with each of the following statements about summer **non-congregate** meal service in general.

	Strongly agree	Somewhat agree	Somewhat disagree	Strongly disagree
In general, my organization was able to <b>reach more children</b> in Summer 2023 because of non-congregate meal service.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In general, my organization was able to <b>serve more meals</b> in Summer 2023 because of non-congregate meal service.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My organization was able to <b>operate more sites</b> in Summer 2023 because of non-congregate meal service.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
For my organization, non-congregate meal service was generally <b>less expensive</b> to operate than congregate service in Summer 2023.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The rules for non-congregate meal service in Summer 2023 were generally <b>clear and easy to understand</b> .	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

S3. Did your organization use a food service management company (FSMC) to supply **non-congregate** meals in Summer 2023?

- Yes
- No
- Don't Know

End of Block: Sponsor Perspectives

Start of Block: Sponsor Structure

S4. Did your organization operate **congregate** and **non-congregate** meal service sites in Summer 2023?

- Yes, my organization operated both congregate and non-congregate meal service in Summer 2023
- No, my organization only operated non-congregate meal service in Summer 2023

Skip To: S6 if S3 = No, my organization only operated non-congregate meal service in Summer 2023

Page Break

S5. When your organization filed to have your meals reimbursed in Summer 2023, did you submit separate claims/forms for congregate and non-congregate meals?

- Yes
- No, all meals were counted on one form
- Don't know

Skip To: S7

Page Break



S6. In Summer 2023, would your organization have operated congregate meal service if non-congregate meal service was not allowed?

- Yes
- No

Page Break

S7. Which of the following combinations of reimbursable meals were served at most of your organization's non-congregate meal service sites?

- Breakfast only
- Breakfast and a snack
- Breakfast and Lunch or Supper
- Lunch or Supper only
- Lunch or Supper and a snack
- Two snacks

Page Break

S8. To the best of your knowledge, how many of your organization's non-congregate sites participated in **multi-day meal issuance** during Summer 2023?

- No sites
- Some sites
- All sites

Skip To: S10 if S8 = No sites

Display This Question If S8 = All sites OR Some sites:

S9. For sites that used multi-day meal issuance, how many days-worth of meals did your organization's sites distribute at a time in Summer 2023?

- 2-4 days worth
- 5-7 days-worth
- 8-10 days-worth

Page Break

S10. Please select the answer that best fits the **bulk food** distribution practices of most of your organization's non-congregate sites.

- My organization did not distribute bulk foods
- Bulk milk only
- When distributing multiple days-worth of meals, less than half the components were provided in bulk.
- When distributing multiple days-worth of meals, more than half of the components were provided in bulk.
- When distributing multiple days-worth of meals, all the components were provided in bulk.

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S11. To the best of your knowledge, how did your organization verify participant eligibility for non-congregate meals? (Check all that apply)

- School or State eligibility records
- Online or paper household application
- My organization operated **open enrollment sites** or sites that were area-eligible due to USDA or census designation.

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S12. Did your non-congregate sites allow parents or guardians to accept meals on behalf of eligible participants? If this practice was not permitted in your State, please select "No".

Yes

No

Page Break

S13. Which non-congregate meal distribution methods were used at your sites in Summer 2023?

**Meal Pick-Up**

**Meal Delivery**

Both

Don't know

Skip To: S14 if S13 = Meal Pick-Up

Skip To: S15 if S13 = Meal Delivery

Skip To: S17 if S13 = Both

Skip To: S20 if S13 = Don't Know

Page Break

S14. Where did your organization set up meal pick-up sites? (Select all that apply)

- Schools
- Places of worship (church, synagogue, mosque, etc,)
- Parks or community centers
- Near local businesses or landmarks
- Near important road intersections or neighborhood entrances
- Food banks or food pantries
- Other \_\_\_\_\_

Skip To: S20

Page Break

S15. To the best of your knowledge, which of the following statements applied to your organization's meal delivery service in Summer 2023? (Check all that apply)

- My organization used USPS, Amazon, Door Dash, or another third-party vendor to deliver meals.
- My organization delivered meals along bus routes.
- My organization delivered meals to one or more apartment complexes
- Eligible households could sign up for meal delivery from my organization via web or paper application
- None of the above

Page Break

S16. Did your organization require anyone to be present to receive meals through meal delivery?

- Yes
- No

Skip To: S20

Page Break

S17. Where did your organization set up **meal pick-up** sites? (Select all that apply)

- Schools
- Places of worship (church, synagogue, mosque, etc.)
- Parks or community centers
- Near local businesses or landmarks
- Near important road intersections or neighborhood entrances
- Food banks or food pantries
- Other \_\_\_\_\_

Page Break

S18. To the best of your knowledge, which of the following statements applied to your organization's **meal delivery** operations in Summer 2023? (Check all that apply)

- My organization used USPS, Amazon, Door Dash, or another third-party vendor to deliver meals.
- My organization delivered meals along bus routes.
- My organization delivered meals to one or more apartment complexes.
- Eligible households could sign up for meal delivery from my organization via web or paper application
- None of the above

Page Break

S19. Did your organization require anyone to be present to receive meals through **meal delivery**?

- Yes
- No

End of Block: Sponsor Structure

Start of Block: Final Questions

S20. Does your organization plan to sponsor **non-congregate** summer meal service in Summer 2024?

- Yes
- No
- Not Sure

Skip To: S19 if S18 = Yes

Skip To: S21 if S18= No

Skip To: End of Survey If S18 = Not Sure

Page Break

S21. Does your organization plan to modify the **non-congregate meal service model** you used in Summer 2023 for meal service in Summer 2024?

- No, our organization does not plan to change meal service operations.
- Yes, our organization will change our non-congregate meal service operations for Summer 2024
- Not sure

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S22. Does your organization plan to expand or reduce non-congregate meal service in Summer 2024?

- Expand
- Reduce
- No, my organization plans to serve the same number of sites and provide about the same number of meals

Skip To: End of Survey

Page Break

S23. Oh no! Does your organization plan to sponsor **congregate** meal sites in Summer 2024?

No, my organization does not plan to sponsor any summer meals sites in Summer 2024

Yes

Page Break

S24. We're sorry to hear that you do not plan to operate non-congregate summer meals sites in Summer 2024. Please tell us why!

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End of Block: Final Questions

End of Survey