

USDA FNS SNAP E&T STATE PLAN

STATE NAME	STATE CODE	FEDERAL FISCAL YEAR	VERSION
Nevada	NV	2026	Original Submission

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KEY PROGRAM STAFF

Provide one contact person for the State E&T Program.

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AMENDMENT LOG

NOTE: THE AMENDMENT LOG IS ONLY APPLICABLE WHEN SUBMITTING AN AMENDMENT TO A STATE PLAN

ACRONYMS

State agencies may consider including acronyms for the SNAP State agency, SNAP E&T program name, State's management information system, and SNAP E&T providers or contractors.

The below list includes common acronyms utilized within this plan.

Acronym	Definition
ABAWD	Able-Bodied Adult without Dependents
E&T	Employment and Training
FNS	Food and Nutrition Service
FY	Fiscal Year
GA	General Assistance
ITO	Indian Tribal Organization
SNAP	Supplemental Nutrition Assistance Program
TANF	Temporary Assistance for Needy Families
USDA	United States Department of Agriculture
WIOA	Workforce Innovation and Opportunity Act

SUMMARY OF PROGRAM

Provide the vision and mission of the State E&T program. In addition, describe how your State agency's E&T program meets the purpose of E&T which is to:

- Increase the ability of SNAP participants to obtain regular employment
- Meet State or local workforce needs

The Nevada Supplemental Nutrition Assistance Program Employment and Training Program (SNAPET) strives to provide voluntary participants with the skills necessary to obtain and maintain sustainable employment in available in-demand careers.

The SNAPET program offers job search training, supervised job search, job retention, and educational opportunities to SNAP recipients who volunteer to participate. The focus of the educational component is to increase the marketable skill level of participants to prepare them for in-demand careers which require additional or specific educational training or certificates. The focus of the job search training and supervised job search components is to assist participants with employability skills such as compiling meaningful resumes, interviewing skills, soft skills, completing applications, and setting employment goals for successfully finding and maintaining employment. The job retention component focuses on assisting newly employed participants with achieving satisfactory performance in the workplace, retaining employment, and looking to future promotions. All components of the SNAPET program can work together to provide participants with the necessary skills to obtain and maintain employment.

Nevada operates a statewide voluntary SNAPET program, and available components may vary based on geographical location of the participant. The DSS has three (3) full-time SNAPET case managers, and (2) Administrative Assistants located in Las Vegas, one (1) full-time SNAPET case manager in Henderson, and one (1) full-time SNAPET case manager in Reno providing employment and training services in their respective office areas. In other areas of Nevada, SNAP recipients can volunteer to participate at their local DSS office. The costs for Nevada staff are allocated in accordance with the Division's federally approved cost allocation plan. The SNAPET staff are State of Nevada employees.

To improve information provided to SNAP applicants/recipients, during the initial SNAP certification or recertification interview the DSS eligibility staff will inform the SNAP applicant about the SNAPET program including the available components, supportive services, and how to access the services if referred. During this interaction, the eligibility staff member will screen each applicant for appropriateness for the SNAPET program and refer appropriate individuals who volunteer to participate. Once referred the participant then actively participates in the assessment process with the SNAPET case managers/third-party provider, and the information provided by the participant is utilized to determine the appropriate pathway, identify the necessary supportive services, and complete the SNAPET Employment Plan.

The SNAPET case manager/third-party provider will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and has the necessary supports. The SNAPET case manager will review and update the SNAPET Employment Plan at least once every 90 days or as frequently as needed with the participant. The educational provider will review and update the SNAPET Employment Plan at the conclusion of each semester or term, or as frequently as needed with the participant. The third-party providers will update the SNAPET Employment Plan as agreed upon with the state of Nevada.

The Workforce Development staff identify community partners, including employers who are willing to work with the SNAPET population. The staff develop employment and training opportunities for SNAP recipients to meet the State and local workforce needs.

Is the State's E&T program administered at the State or county level?

☒ State

☐ County

Provide the web addresses (URLs) of State E&T policy resources used such as handbooks and State administrative code, if available. Enter a single URL per row.

URL	Resource Type
Link to resource	DSS Eligibility and Payments manual section A-800 (E&P MS A-800)
Link to resource	Nevada Revised Statutes (NRS) section for Welfare and Supportive Services

PROGRAM CHANGES

Summarize changes for the upcoming Federal fiscal year (FY) from the prior FY. Significant changes may include new initiatives, changes in funding or funding sources, policy changes, or significant changes to the number of partners or participants. Significant changes could include those made as a result of management evaluation findings or participation in program improvement initiatives, such as SNAP to Skills. It is not necessary to include changes made as a result of new Federal rulemaking.

Nevada is working to expand the program within the currently contracted colleges, College of Southern Nevada (CSN), Great Basin College (GBC), Truckee Meadows Community College (TMCC), University of Nevada Las Vegas (UNLV), and Western Nevada College (WNC).

Nevada will be onboarding a third-party provider, Community Services Agency (CSA) Reno who will provide job search training, supervised job search, job retention, and educational opportunities to SNAPET participants in Northern Nevada.

Nevada is continuing to work with the Northern and Southern Workforce Boards to find partnering opportunities and is planning to add Workforce Connections as an intermediary and Foundation for an Independent Tomorrow (FIT) as a third-party provider.

Nevada will review existing policies and procedures to find areas of improvement and implement changes as need to continue to improve the quality of the program.

Highlight any changes from above that the State agency is making to the E&T program based on the prior year's performance, for instance changes made as a result of E&T outcome and participation data.

The SNAPET staff continue to work with the educational partners to grow their programs and increase participation.

The review of existing policies and procedures will allow for program improvements with the goal of encouraging increased participation.

CONSULTATION AND COORDINATION WITH THE WORKFORCE DEVELOPMENT SYSTEM

State agencies must design the E&T program in consultation with the State workforce development board and operate the E&T program through the statewide workforce development system (7 CFR 273.7(c)(5)). The goal of this section is to explain the relationship between the State agency and other organizations it plans to consult and coordinate with for the provision of services, including organizations in the statewide workforce development system. The statewide workforce development system refers to a network of providers, which may include government and the public sector; community-based organizations and non-profits; employers and industry; occupational training providers; and post-secondary institutions, such as community colleges. Please note the State workforce development board is an entity that establishes Regional strategic plans and sets funding priorities for their area. They are distinct from State workforce agencies.

Consultation

Consultation with the workforce development system generally includes discussions to learn about services provided in the community and how each organization functions and coordinates with others in the community. State agencies can demonstrate they consulted with their State workforce development board by noting the dates of conversations, who they spoke with, what they spoke about, and how they incorporated this information into the design of their E&T program.

Did the State agency consult the State workforce development board?

☒ Yes

☐ No

Describe how the State agency consulted with the State workforce development board in designing its SNAP E&T program. Include the names, dates and outcomes of the consultation.

Date	State Workforce Development Board Name	Title(s) of Person Consulted	Outcome of Consultation
12/11/2024	State Workforce Development Board	Administrator	<p>The DSS Manager for Workforce Development is a member of the State Workforce Development Board. The Board meets at least quarterly (12/11/2024, 02/19/2025, 04/16/2025, and 06/18/2025) to discuss workforce development issues and changes within Nevada. The DSS along with all the WIOA Title partners submits and presents a report of ongoing and upcoming activities for the State Workforce Development Board. This allows all partners and the Board to ask questions and assist with program alignment.</p> <p>In Nevada, the SNAP program is part of the combined WIOA State Plan. The Division participates and is a member on multiple State Workforce Development Board subcommittees or state plan work groups including Barriers and Underserved Populations Subcommittee, Strategic Planning Subcommittee, Employer Engagement and Economic</p>

			<p>Development subcommittee, and Childcare Subcommittee. which meet on a regular basis. In addition, the division participates in the Governor's Workforce Development Board Executive Committee. Participation in these groups allowed SNAPET to synchronize efforts through workforce partnerships and be incorporated into the WIOA State Plan to promote cross program coordination.</p> <p>The Division, through the Manager for Workforce Development, coordinates efforts with the State Workforce Board to provide effective workforce programming with collaboration amongst partners. Through this collaboration and as an active member of the State Workforce Board it was determined the continued focus on education and meeting the Governor's workforce priorities, would maintain the alignment of our programs with other workforce programs within Nevada. Through the collaboration of the State Workforce partners, the in-demand careers of the various geographical areas of the state are determined and the educational institutions within the NSHE develop curriculum to provide training opportunities for individuals to meet the demands of area employers.</p>
02/19/2025	State Workforce Development Board	Administrator	Please see above.
04/16/2025	State Workforce Development Board	Administrator	Please see above.
06/18/2025	State Workforce Development Board	Administrator	Please see above.

Coordination

Coordination with the workforce development system consists of efforts to partner with workforce providers to directly serve SNAP E&T participants or to align the flow or types of services offered across programs.

Describe any special State initiatives (i.e. Governor-initiated or through State legislation) that include SNAP E&T. Describe any efforts taken by the State agency to coordinate these programs, services, partners, and/or activities with the State's E&T program.

EmployNV is a "One-Stop" concept where information about job training, education and employment services are available to Nevadans at one location in their community.

EmployNV Career Centers/hubs are user-friendly facilities located throughout the state that provide job seekers with personalized attention and a variety of valuable services, including job listings, job placement, work registration, labor market information, career information and guidance, assessment, information about education and training opportunities, unemployment insurance information, information on filing for unemployment insurance, resume preparation, referrals to

other partner agency services, and more. There are forty-five (45) EmployNV Career Centers/hubs locations operational in Nevada.

The Division refers participants to EmployNV Career Centers/hubs for a variety of services based on the individual's needs.

The Division has staff located in an EmployNV Career Center/Hub and affiliated library sites in Las Vegas and the EmployNV Career Center/Hub in Reno. The co-location of EmployNV Career Center/Hubs and DSS staff at EmployNV Career Center/Hub locations provide our SNAPET participants the ability to have a soft hand off to partners, availability of additional resources such as computer labs, and valuable relationships which are used to promote our participants.

Describe the extent to which the State agency is carrying out SNAP E&T programs in coordination with title I programs under the Workforce Innovation and Opportunity Act (WIOA).

In Nevada, the SNAP program is part of the combined WIOA State Plan. The Division participates on multiple State Workforce Development Board subcommittees or state plan work groups including Barriers and Underserved Populations Subcommittee, Strategic Planning Subcommittee, Employer Engagement and Economic Development subcommittee, Executive Committee, and Childcare Subcommittee which meet on a regular basis. Participation in these groups allowed SNAPET to synchronize efforts through workforce partnerships and be incorporated into the WIOA State Plan to promote cross program coordination.

The Division through Workforce Development manager coordinates efforts with the State Workforce Board to provide effective workforce programming with collaboration amongst partners. Through this collaboration and as an active member of the State Workforce Board our Division determined the continued focus on education and meeting the Governor's workforce priorities, would maintain the alignment of our programs with other workforce programs within Nevada. Through the collaboration of the State Workforce partners and board, the in-demand careers of the various geographical areas of the state are determined and the educational institutions within the Nevada system of Higher Education (NSHE) develops curriculum to provide training opportunities for individuals to meet the demands of area employers. The Division has designed a SNAPET program that will focus on education partnerships with NSHE institutions to allow SNAP participants an opportunity to gain training for in-demand careers in their area. We also included a job search training program that could be used in conjunction with the educational component or separately for those who are ready to find careers. The involvement in the State Workforce Board has provided us valuable connections within the Nevada System of Higher-Education and the local workforce boards which will continue to allow our program to expand the into other areas of the State and provide services to assist our customers.

The Division has staff located in an EmployNV Career Center/Hub and affiliated library sites in Las Vegas and the EmployNV Career Center/Hub in Reno. Our Belrose District Office is an affiliated EmployNV Career Center/Hub in Las Vegas. The co-location of EmployNV Career Center/Hubs and DSS staff at EmployNV Career Center/Hub locations provide our SNAPET participants with the ability to have a soft hand off to partners, availability of additional resources such as computer labs, and valuable relationships which are used to promote our participants.

Is SNAP E&T included as a partner in the State's WIOA Combined Plan?

☒ Yes

☐ No

Describe how the State agency is coordinating with TANF/GA programs, services, partners, and/or activities. Describe any TANF/GA special initiatives targeting specific populations and any actions taken to coordinate with these efforts.

New Employees of Nevada (NEON)

Nevada has adopted a "mini" simplified SNAPET Program. Non-exempt SNAPET participants, who receive Temporary Assistance for Needy Families (TANF), are required to participate in the NEON Program (Nevada's TANF Employment and Training Program) in lieu of the Nevada SNAPET Program.

The NEON Program includes work experience, job search, job readiness, on-the-job training, community service, and vocational education activities to assist participants in obtaining and maintaining sustainable employment. Additional

types of support services are available under this program, including individual training contracts, domestic violence counseling/ services, drug/ alcohol rehabilitation, and health/mental health related activities.

Nevada SNAPET funds are not used to support participant activities in the NEON Program.

The SNAPET and NEON programs use the same case management system. If a SNAPET participant becomes a NEON participant, the system will change the participant to the NEON and provide a seamless transition. If an individual is transitioning off of NEON and is identified as needing continued employment and training services, they are informed about the SNAPET program. This collaborative approach between NEON and SNAPET ensures that participants receive consistent, coordinated support tailored to their evolving needs.

Describe how the State agency is coordinating its SNAP E&T program with any other Federal or State employment program (e.g. HUD, child support, re-entry, refugee services).

DSS coordinates with the following organizations to find solutions which provide program recipients, needed services to achieve self-sufficiency:

- Department of Employment Training and Rehabilitation (DETR): Career Enhancement Program, Vocational Rehabilitation, and Division of Employment Security (ESD).
- EmployNV: The Statewide workforce system that provides information about access to a wide array of job training, education, and employment services in neighborhood locations.
- WIOA partners offering education and training services.
- New Employees of Nevada (NEON)

The referrals to these agencies are generally informal and rely on the regular intake policies for the agencies. Staff do participate in interagency meetings/initiatives to stay apprised of employment opportunities for participants.

EmployNV is Nevada's statewide Workforce Development System. Division staff may assist participants with EmployNV registration, refer participants to job openings listed through the EmployNV system and/or refer individuals to EmployNV for individualized training and employment assistance.

CONSULTATION WITH INDIAN TRIBAL ORGANIZATIONS (ITOs)

State agencies are required to consult with Tribes about the SNAP State Plan of Operations, which includes the E&T State Plan, per 7 CFR 272.2(b) and 272.2(e)(7). The consultations must pertain to the unique needs of Tribal members. State agencies are required to document the availability of E&T programs for Tribal members living on reservations in accordance with 7 CFR 273.7(c)(6)(xiii). The goal of this section is to describe how the State agency consulted with Indian Tribal Organizations (ITOs), describe the results of the consultation, and document the availability of E&T programs for Tribal members living on reservations.

Did the State agency consult with ITOs in the State?

- ☒ Yes
- ☐ Yes, but not all ITOs
- ☐ No
- ☐ There are no ITOs in my State

List the ITOs consulted and describe the outcomes of the consultation(s). Provide specific examples of how the State agency incorporated feedback from ITOs into the design of the E&T program (e.g. unique supportive service, new component, in-demand occupation). Include the title of the person you consulted and the date.

Date	Name of ITO	Title(s) of Person Consulted	Outcome of Consultation
07/09/2025	Inter-Tribal Council of Nevada	Executive Director	<p>Nevada consults with tribal organizations in Nevada for SNAPET in two forums. The SNAPET program has requested to be a standing agenda item at the meetings to discuss the benefits of the SNAPET program and how to access these services. In addition, DSS will request feedback about program improvements to better serve tribal members.</p> <ol style="list-style-type: none"> 1. A statewide quarterly in-person/virtual meeting is held, and the Division Tribal Liaison presents changes in policy and caseload information. The tribal representatives can discuss any topic which impacts their tribal members. All Nevada tribal organizations are invited to attend this meeting. 2. Tribal Organizations can contact the Division's Tribal Liaison at any time to discuss any concerns or questions they may have by phone or email. <p>On October 9, 2024, DSS attended the quarterly Tribal Consultation meeting. During the meeting we discussed the approval of the SNAPET State Plan and asked them to let us know if there were any changes they would like to see made as we would be completing an amendment to make positive changes to</p>

the job search component. We also talked about the addition of two educational partnerships, Great Basin College and the University of Nevada, Las Vegas, and the continued partnership with the College of Southern Nevada, Truckee Meadow Community College, and Western Nevada College. We also discussed the benefits of having expanded partnerships across the state and increasing options for SNAPET participants.

On January 08, 2025, DSS attended the quarterly Tribal Consultation meeting. Discussed the educational options for SNAPET participants. No questions or feedback for SNAPET were received during the meeting.

On April 9, 2025, DSS attended the quarterly Tribal Consultation meeting. During the meeting we discussed proposed amendments to the State Plan. We discussed the available components and supportive services for SNAPET participants engaged in job search/job search training and education. Requested feedback on how we could get SNAPET information to tribal members that may benefit from the program. No questions or feedback were received during the meeting.

On July 9, 2025, DSS attended the quarterly Tribal Consultation meeting. During the meeting, we discussed the goal of the SNAPET program, the three component offerings and the focus of each component. We announced that we were working to add a new SNAPET provider in Northern Nevada, Community Services Agency (CSA) Reno, who will offer all three SNAPET components to voluntary SNAP recipients. We informed them that we will be extending our job retention services to be available to SNAPET participants for the first 60 days of employment. Lastly, we shared some exciting statistics regarding increased SNAPET program participation and employment gained. No questions or comments were received during the meeting directly for SNAPET.

The 2025 State Plan was sent to tribal members via email on April 30, 2025, requesting they review the document and provide feedback on how to improve the program to better assist tribal members who may be interested in participating in

			the SNAPET program. No comments or feedback were received from tribal members.
07/09/2025	Reno-Sparks Indian Colony, Summit Lake Paiute Tribe, Te-Moak Shoshone Tribe, Battle Mountain Indian Colony, Elko Band Council, South Fork Indian Colony, Wells Indian Colony, Timbisha Shoshone Tribe, Walker River Paiute Tribe	Titles include Tribal Representative, Tribal Chairperson, and/or Tribal Director	Please see above.
07/09/2025	Washoe Tribe of Nevada & California, Carson Indian Colony, Dresslerville Indian Colony, Stewart Indian Community, Woodfords Indian Community, Winnemucca Colony Council, Yerington Paiute Tribe, Yomba Shoshone Tribe, Nevada Indian Commission	Titles include Tribal Representative, Tribal Chairperson, and/or Tribal Director	Please see above.
07/09/2025	Duck Valley Shoshone-Paiute Tribe, Duckwater Shoshone Tribe, Ely Shoshone Tribe, Fallon Paiute-Shoshone Tribe, Fort McDermitt Paiute Tribe, Fort Mojave Tribe, Las Vegas Paiute Tribe, Lovelock Paiute Tribe, Moapa Band of Paiutes, Pyramid Lake Paiute Tribe	Titles include Tribal Representative, Tribal Chairperson, and/or Tribal Director	Please see above.

Will the State agency be seeking enhanced reimbursement for E&T services (75%) for ITO members who are residents of reservations, either on or off the reservation?

☐ Yes

☒ No

UTILIZATION OF STATE OPTIONS

State agencies have the flexibility to implement policy options to adapt and meet the unique needs of State populations. Check which options the State agency will implement.

Does the State agency offer an E&T program statewide?

☒ Yes

☐ No

Indicate the type of E&T program the State agency operates.

☐ Mandatory per 7 CFR 273.7(e)

☒ Voluntary per 7 CFR 273.7(e)(5)(i)

☐ Combination of mandatory and voluntary

Does the State agency serve the following populations? Select all that apply.

☒ Applicants per 7 CFR 273.7(e)(2)

☒ Exempt members of zero benefit households that volunteer for SNAP E&T per 7 CFR 273.10(e)(2)(iii)(B)(7)

☒ Categorically eligible households per 7 CFR 273.2(j)

Does the State agency enable ABAWDs to regain SNAP eligibility through E&T and verify that the ABAWD will meet the work requirement within 30 days?

☒ Yes

☐ No

CHARACTERISTICS OF INDIVIDUALS SERVED BY E&T

State agencies are required to include information about the categories and types of individuals they plan to exempt from mandatory E&T participation (7 CFR 273.7 (c)(6)(iv)), as well as the characteristics of the population they plan to place in E&T (7 CFR 273.7 (c)(6)(v)).

What are the characteristics of the population the State agency intends to serve in E&T (e.g. target population)? This question applies to both mandatory and voluntary participants.

- ☐ ABAWDs
- ☐ Homeless
- ☐ Veterans
- ☐ Students
- ☐ Single parents
- ☐ Returning citizens (aka: ex-offenders)
- ☐ Underemployed
- ☐ Those that reside in rural areas
- ☐ SNAP recipient 16 years of age and older

Estimated Participant Levels

Project participation in E&T for the upcoming Federal fiscal year. In determining the estimated participation, it is important to be as accurate as possible. As appropriate, projections should be based upon actual figures from the current Federal fiscal year.

QUESTION	RESPONSE FIELD
Anticipated number of work registrants	168,850

State Exemptions

List State exemptions from E&T and the participation, such as individuals to be exempted under each category.

EXEMPTION	TOTAL INDIVIDUALS
All Work Registrants (Voluntary Program)	168,850

QUESTION	RESPONSE FIELD
Total estimated number of work registrants exempt from mandatory E&T	168,850
Percent of all work registrants exempt from E&T	100.00%

ABAWDs

QUESTION	RESPONSE FIELD
Anticipated number of ABAWDs in the State	270,858
Anticipated number of ABAWDs in waived areas of the State	90,286
Anticipated number of ABAWDs to be exempted under the State's ABAWD discretionary exemption allowance	0
Anticipated number of ABAWDs in the State who meet the criteria under 7 CFR 273.7(d)(3)(i)	180,572

E&T Participants

QUESTION	RESPONSE FIELD
Anticipated number of mandatory E&T participants	0
Anticipated number of voluntary E&T participants	1,156
Total anticipated number of E&T participants	1,156
Anticipated number of ABAWDs to be served in E&T	221

How frequently will the State plan to re-evaluate these exemptions from mandatory E&T?

- ☐ Annually
- ☐ Bi-annually
- ☒ Other

Explain how frequently the State plans to re-evaluate these exemptions from mandatory E&T.

Nevada is a voluntary state; all work registrants are exempt from mandatory E&T participation.

ORGANIZATIONAL RELATIONSHIPS

State agencies are required to include information on the organizational relationship between the units responsible for certification and the units operating the E&T components, including units of the statewide workforce development system, if available. For the purposes of the questions below, E&T providers are considered to include units of the statewide workforce development system. FNS is specifically interested in ensuring that the lines of communication are efficient and that, if applicable, noncompliance with mandatory E&T is reported to the certification unit within 10 working days after the noncompliance occurs, per 7 CFR 273.7(c)(4). State agencies must also include information on the relationship between the State agency and other organizations it plans to coordinate with for the provision of services.

The following questions are about how the E&T program is structured in your State agency.

Indicate which division within the SNAP State agency is responsible for the E&T program. (i.e. establishes E&T policy, contracts for E&T services, monitors providers). For example, explain if the E&T program unit is separate from the SNAP certification unit, and if there are separate E&T units at the county level.

The Nevada DSS administers the SNAPET program at a state level. There are multiple units that have administration responsibilities of the program. The program specialist staff in the Employment and Supportive Services (ESS) unit are responsible for the SNAPET policy, monitoring SNAPET subawards, reviewing and initiating payment for invoices received and completing program reporting requirements. Also, the ESS unit is responsible for the staff responsible for providing the SNAPET services to the program participants. The Facilities, Allocations/Audit and Contract Team (FACT) unit establishes and audits subawards with partners and monitors subawards. The Fiscal Unit is responsible for completing payments for invoices and fiscal related activities.

How does the E&T unit coordinate and communicate on an ongoing basis with the units responsible for certification policy?

The ESS unit and the Eligibility and Payments (E&P) unit have open communication via telephone, in-person, email, and Microsoft Teams. Also, the administrative staff for the ESS, E&P and Field Operations have weekly meetings to discuss program information. All Policy Transmittals, Informational Memos, and Policy and Procedure documents issued by ESS and/or E&P are issued to all agency staff. The ESS has regularly occurring meetings with the SNAPET field operations staff to discuss SNAPET policy and process and issues affecting the field and participants. The SNAPET field operations staff have a specified monitored email address to report changes to SNAP eligibility staff.

Describe the State's relationships and communication with intermediaries or E&T providers.

Nevada's SNAPET program staff work closely with its third-party partners. Primary communication is done through phone, email, and Microsoft Teams. To manage participants and check program eligibility, a shared spreadsheet or data table is used and updated at a minimum of once a month. Meetings are conducted as needed to communicate any program changes or invoicing issues.

Nevada is a voluntary program, and participants are monitored to ensure they are actively engaged in the SNAPET program. Once a participant ends participation, it is reported to DSS through the third-party provider. SNAP eligibility is checked monthly to ensure participants are eligible to participate.

In the event a provider determines that a participant is not a good fit, the provider will notify the DSS within 10 days of making the determination. DSS assess the individual to determine if another E&T program component is appropriate or refers the individual to programs within the community for additional opportunities.

DSS SNAPET case managers will notify the participant within 10 days either verbally or in writing of the provider determination and determine if the individual may be a good fit for another SNAPET component.

The provider may move the participant to another program or component within their organization.

Describe how the State agency shares new policies, procedures, or other information with the intermediary or other E&T provider.

New policies, procedures, and other information are sent via email and discussed in status update meeting when needed.

Describe how the State agency, intermediaries, and E&T providers share participant data and information. Include the names of any MIS systems (or other modes of communication) used.

The primary communication for new partners will be done through phone, email, and Microsoft Teams. To manage participants and check program eligibility, a shared spreadsheet or data table will be used and updated at a minimum of once a month. Meetings will be conducted as needed to communicate any program changes, implementation questions, or invoicing issues.

If the State uses a MIS system, describe the E&T related data that is tracked and stored in those systems (e.g. referrals, noncompliance with program requirements, provider determination, etc.), and whether the system(s) interact with each other.

The DSS does not use an MIS system to communicate with contracted providers.

Describe the State agency's process for monitoring E&T providers' program and fiscal operations. Include plans for direct monitoring such as visits, as well as indirect monitoring such as reviewing program data, financial invoices, etc.

The agency conducts meetings with each third-party partner and will conduct meetings with new partners to discuss program issues, share information and collaborate. Each partner is required to complete and submit monthly invoicing and documentation which are reviewed, and any questions are resolved by the Division prior to payment. These invoices are reviewed by multiple DSS staff to ensure accurate invoicing and payment.

The Division responds to questions related to federal and state rules and regulations covering SNAPET program policies and appropriate expenditures, provides verification of SNAPET eligibility, monitors the implementation of SNAPET components and performance outcomes, provides technical assistance, upon request from the sub-grantee and maintains close communication via email and phone throughout the year.

The DSS Audits unit conducts monitors for SNAPET grantees once every 3 years unless there are findings during the monitor. In FFY2026, SNAPET grantees who receive funding and have not had a monitor in the prior three will be subject to a monitor.

In FFY 2026, Nevada is planning to complete program monitoring with contacted providers in addition to the monitors conducted by our Audits unit. These monitors will review the program elements based on the contracts to ensure compliance, discuss outcomes, and look for areas of improvement.

How frequently does the State agency monitor E&T providers' program and fiscal operations?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Bi-Annually
- ☐ Annually
- ☒ Other

Explain the frequency at which the State agency monitors E&T providers' program and fiscal operations.

The DSS Audits unit conducted monitors for SNAPET grantees once every 3 years unless there are findings during the monitor. The ESS unit plans to conduct annual monitoring.

Describe how the State agency evaluates the performance of providers in achieving the purpose of E&T (assisting members of SNAP households in gaining skills, training, work, or experience that will increase their ability to obtain regular employment and meets State or local workforce needs).

The Division reviews the performance of third-party providers by tracking and reviewing outcomes of participants in the job search training and supervised job search, job retention, and educational components. From our third-party providers, we receive the date participants are enrolled in a SNAPET component, progress monitoring, and the date they completed a component, training, or education enabling the Division to assess the effectiveness of the program.

The data for the number and percentage of E&T participants who are in unsubsidized employment during the second and fourth quarter after completion of participation in an E&T component will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report.

How frequently does the State agency evaluate the performance of providers in achieving the purpose of E&T?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Bi-Annually
- ☒ Annually
- ☐ Other

SCREENING FOR WORK REGISTRATION

State agency eligibility staff must screen for federal exemptions from work registration, per 7 CFR 273.7(a).

Describe how the State agency screens applicants to determine if they are work registrants.

DSS eligibility staff determine each participant's work registration status based on E&P MS A-800 when SNAP benefits are approved, recertified, or changes in the household circumstances are reported. The decision is based on the information provided and verified during the application process. This includes review of all information provided by the SNAP participant, verbal information received, and visual observations during interactions with DSS eligibility staff. This status is reviewed and updated throughout the SNAP certification period as household circumstances change and are reported.

How does the State agency work register non-exempt individuals?

The work registration status is entered in NOMADS/AMPS, the Division's eligibility system.

At what point in the certification process does the State agency provide the written explanation of the applicable work requirements? Select all that apply.

- ☐ Point of Intake
- ☒ Point of Certification
- ☒ Reported change in the work registrant status of household members
- ☒ Point of Recertification
- ☐ State does not provide written explanation

At what point in the certification process does the State agency provide the oral explanation of the applicable work requirements? Select all that apply.

- ☒ Point of Intake
- ☒ Point of Certification
- ☒ Reported change in the work registrant status of household members
- ☒ Point of Recertification
- ☐ State does not provide oral explanation

SCREENING FOR REFERRAL TO E&T

The State agency must screen each work registrant to determine if it is appropriate, based on State-specific criteria, to refer them to the E&T program per 7 CFR 273.7 (c)(2). State agencies may operate program components in which individuals elect to participate, per 7 CFR 273.7(e)(4).

List the State-specific criteria eligibility workers use to screen individuals to determine if it is appropriate to refer them to the State's SNAP E&T program.

The eligibility staff member screens each applicant for appropriateness for the SNAPET program. The State criteria is as follows: the individual requests to participate in the SNAPET program after learning about SNAPET and the benefits of the program, is 16 or older and if under 18 years of age has a high school diploma or High School Equivalency (HSE), does not receive state or federal disability payments, has not applied for or is pending SSI, is not receiving TANF benefits, does not have apparent use of drugs or alcohol, and who does not lack a fixed, regular, and/or nighttime residence. If a household has an unusual circumstance that would not make them appropriate for the available SNAPET services, the eligibility staff member has discretion for referring to SNAPET.

What information does the State provide to a SNAP recipient to explain SNAP E&T participation criteria?

During the initial SNAP certification or recertification interview or when the work registrant status changes the eligibility staff informs the SNAP applicant about the SNAPET program including the available components, supportive services, and how to access the services if referred. The eligibility staff member screens each applicant for appropriateness for the SNAPET program based on the information provided, visual observations and verbal information given during the application process.

Once the screening has been completed, if the individual meets all the screening criteria and volunteers to participate, the individual is referred by eligibility staff to the SNAPET staff via the established SNAPET email account.

If the individual requests to participate in the SNAPET program via Access Nevada or one of the third-party providers, the information will be provided to the eligibility staff member for a referral to SNAPET if appropriate based on the screening results.

How does the State document that the information has been provided?

The eligibility staff documents the outcome of the screening and referral within the electronic case record.

What is the State's model for screening and referral to SNAP E&T? Select all that apply.

- ☒ Reverse Referral
- ☒ Direct Referral

When does screening for referral to E&T occur? Select all that apply.

- ☒ Initial Certification
- ☒ Recertification
- ☒ Reported change in the work registrant status of households
- ☐ Other

Describe the process for screening for direct referral to E&T, including the staff involved.

During the SNAP certification or recertification interview the eligibility staff inform the SNAP applicant about the SNAPET program including the available activities and supportive services. In addition, each SNAP applicant is screened for appropriateness for the SNAPET program and referred when applicable.

Once the screening has been completed, if the individual meets all the screening criteria and volunteers to participate after the discussion of the benefits of SNAPET, the individual is referred by eligibility staff to the SNAPET staff via the established SNAPET email account. The eligibility staff documents the outcome of the screening and referral.

If a request to participate in the SNAPET program is received after the SNAP certification or recertification interview process and the individual has not been referred to the SNAPET program during the current certification period, the SNAP recipient must be screened for appropriateness by an eligibility staff member using the screening and referral process mentioned above. A SNAP recipient can volunteer to participate in the SNAPET program at any time.

Upon receipt of the SNAPET referral, the SNAPET staff attempt to initiate contact with the participant to complete an assessment, provide appropriate referrals, and if applicable, develop the employment plan to enroll the participant in the SNAPET program.

When does the screening for a reverse referral request occur?

When an individual requests to participate in SNAPET through Access Nevada, or is identified by one of our third-party providers as a potential candidate for possible enrollment in the SNAPET program.

Describe the process for screening during the reverse referral request process, including the staff involved.

When a reverse referral is received through Access Nevada, the designated Divisional staff member reviews the SNAP case for eligibility and ensures the SNAP recipient has been screened for appropriateness by an eligibility staff member using the screening and referral process. Once the individual has been verified as a SNAP recipient and appropriate the SNAPET staff will attempt to initiate contact with the participant to complete an assessment, provide appropriate referrals, and if applicable, develop the employment plan to enroll the participant in the SNAPET program.

For individuals identified by one of our third-party providers, the secured document is updated with the information for the potential SNAPET participant and the Divisional staff member contacts the SNAPET partner to inform them that the information is now available. The SNAPET partner will then continue with their process if the individual is eligible for SNAPET and been screened and referred to SNAPET by eligibility staff. If the potential participant has not applied or is not currently eligible for SNAP, they are directed to the Access Nevada section of the Division's website, <https://accessnevada.dwss.nv.gov>, or a local DSS office to submit a SNAP application. Once the potential participant notifies the partner that an application has been submitted, the partner will notify the designated Division staff member, and the staff member will monitor the application for a decision by eligibility staff. The Divisional staff will update the partner when applicable information is available. At least once a month, the designated Divisional staff member reviews the partner's secured document to make necessary updates regarding SNAPET eligibility status for current SNAPET participants. The SNAP participant also receives information from the third-party provider regarding the participant payments they can provide to SNAPET program participants during the provider's intake process.

Are participants informed about participant reimbursements before the individual is referred to E&T by eligibility staff?

☒ Yes

☐ No

How are participants informed about participant reimbursements?

During the initial SNAP certification or recertification interviews the eligibility staff informs the SNAP applicant about the SNAPET program supportive services and how to access services if referred. Once referred to the SNAPET program the SNAPET case worker or SNAPET partner will review the available supportive services with the SNAPET participant and advise them on how to access these services.

REFERRAL TO E&T

In accordance with 7 CFR 273.7(c)(2), in order to participate in SNAP E&T, the State agency must make the referral. The referral method may vary from participant to participant.

What information does the State provide to E&T participants when they are referred? Select all that apply.

- ☒ Information about accessing E&T services
- ☐ Case Management
- ☐ Dates
- ☐ Contact information
- ☒ Other

Explain what other information the State provides to E&T participants when they are referred.

During the initial SNAP certification or recertification interview the eligibility staff informs the SNAP applicant about the SNAPET program including the available components, supportive services, and how to access the services if referred. The information regarding the program and the referral is provided orally to the participant. The SNAPET staff receive the referral via email from the eligibility staff.

How is the referral communicated? Select all that apply.

- ☒ Orally
- ☐ Electronic Forms
- ☐ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

If the State receives a reverse referral request from an E&T provider, what steps does the State take?

When a SNAPET partner has identified an individual for SNAPET, a secure email is sent to the designated Divisional staff or the information added to a secure shared spreadsheet or data table. The designated Divisional staff member reviews the SNAP case eligibility and ensures the potential participant has been screened for appropriateness and referred by eligibility staff. If the potential participant has not been screened for appropriateness and referred by eligibility staff, the designated Divisional staff member will contact a DSS eligibility staff member to screen the potential participant for appropriateness and refer the individual to SNAPET following established policies and procedures. The eligibility staff member will communicate the results of the screening and referral to the designated Divisional staff member. The secured document is updated with the information for the potential SNAPET participant and the Divisional staff member contacts the SNAPET partner to inform them that the information is now available. The SNAPET partner will then continue with their process if the individual is eligible for SNAPET and been screened and referred to SNAPET by eligibility staff.

If the potential participant has not applied or is not currently eligible for SNAP, they are directed to the Access Nevada section of the Division's website, <https://accessnevada.dwss.nv.gov>, or a local DSS office to submit a SNAP application. Once the potential participant notifies the partner that an application has been submitted, the partner will notify the

designated Division staff member, and the staff member will monitor the application for a decision by eligibility staff. The Divisional staff will update the partner when applicable information is available. At least once a month, the designated Divisional staff member reviews the partner's secured document to make necessary updates regarding SNAPET eligibility status for current SNAPET participants.

The SNAP participant also receives information from the third-party provider regarding the participant payments they can provide to SNAPET program participants during the provider's intake process.

How does the State communicate to the SNAP participant that they are in SNAP E&T? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

How does the State communicate to the SNAP participant about their rights to receive participant reimbursements? Select all that apply.

- ☒ Orally
- ☐ Electronic Forms
- ☒ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

How is information about the referral communicated to E&T providers, as applicable?

Our partners notify DSS (reverse referrals) if it is determined through the counseling and assessment process that the student is actively receiving SNAP or if the household is likely SNAP eligible. Primary communication is done through phone, email, and Microsoft Teams or a secure shared spreadsheet or data table. DSS staff will verify SNAP eligibility for our partners and ensure the individual has been referred to SNAPET by DSS eligibility staff.

How is information about the referral communicated within the State agency?

Nevada has established a dedicated referral email for eligibility staff to refer SNAPET appropriate individuals. This email account is monitored regularly by SNAPET staff. The cases are assigned to the SNAPET case managers on a rotating basis. The OASIS system is used to enter narrations and case management information for each customer and is available to DSS SNAPET case managers.

After referral, what additional steps does the E&T participant take to access the program? Select all that apply.

- ☒ Assessment
- ☐ Orientation
- ☒ Meet with case manager
- ☐ Other

ASSESSMENT

Does the State require or provide an assessment?

☒ Yes

☐ No

Who conducts the assessment? Select all that apply.

☒ State Agency

☒ E&T Provider

☒ Self-Assessment

☐ Intermediary

☐ Local Office

☐ Other

When are participants assessed?

The SNAPET case managers/third-party providers conduct the DSS developed assessment during the initial appointment. The results of the assessment are utilized to determine the appropriate component for the participant, identify the necessary support services, and complete the SNAPET Employment Plan.

Describe the assessment. List the tools used in the assessment.

Assessments can be conducted via telephone or in-person with a SNAPET case manager/third-party provider or online via the Access Nevada website. The assessment is recorded on a paper or electronic assessment form. If conducted in person, transportation support services are available. The OASIS system is used to enter narrations and case management information for each customer and is available for DSS SNAPET case managers. The participant is actively engaged in the assessment process with the SNAPET case managers, and the information is utilized to determine the appropriate SNAPET pathway for the participant, identify the necessary support services, and complete the employment plan.

Does the assessment result in the completion of an individual employment plan?

☒ Yes

☐ No

How are assessment results shared with State agency staff? Select all that apply.

- ☐ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☐ MIS System
- ☐ Email
- ☐ Other
- ☐ Assessment is not shared with State agency staff

How are assessment results shared with E&T providers? Select all that apply.

- ☐ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☐ MIS System
- ☐ Email
- ☐ Other
- ☐ Assessment is not shared with E&T providers

How are assessment results shared with E&T participants? Select all that apply.

- ☒ Orally
- ☐ Electronic Forms
- ☒ Physical Forms
- ☒ Email
- ☐ Other
- ☐ Assessment is not shared with E&T participants

Are participants reassessed?

- ☒ Yes
- ☐ No

When are participants reassessed?

Participants are reassessed at each bi-weekly engagement through verbal discussions and/or written correspondence with the participant regarding their current participation, goals, successes and potential barriers to success, and support service needs.

How are participants reassessed?

At each completed engagement the SNAPET case manager has a verbal discussion and/or written correspondence exchange with the participant regarding their current participation, goals, successes and potential barriers to success, and support service needs. Through this interaction, the SNAPET case manager ensures the participant is engaged in the appropriate component.

CONCILIATION PROCESS

In accordance with 7 CFR 273.7(c)(3), State agencies have the option to offer a conciliation period to noncompliant E&T participants. The conciliation period provides mandatory E&T participants with an opportunity to comply before the State agency sends a notice of adverse action. The conciliation process is not a substitute for the determination of good cause when a client fails to comply.

Does the State agency offer a conciliation process?

☐ Yes

☒ No

CASE MANAGEMENT SERVICES

The State E&T program must provide case management services to all E&T participants. In accordance with 7 CFR 273.7(c)(6)(ii), State agencies are required to include specific information about the provision of case management services in the E&T State plan.

What types of E&T case management services will be offered to the participant? Select all that apply.

- ☒ Comprehensive Intake Assessments
- ☒ Individualized Service Plans
- ☒ Progress Monitoring
- ☒ Coordination with Service Providers
- ☒ Reassessment
- ☒ Other

Identify what other type of E&T case management service will be offered to the participant. This will be used as a title for this case management service in the FNS-583. A forty character limit has been established.

Co-Case Management for Education

Explain how this type of E&T case management service will be offered to the participant.

For educational students, case management services will be completed by the educational provider in addition to receiving case management from the DSS SNAPET case manager if engaged in other non-education components in addition to education.

Who delivers the case management services in your State? Select all that apply.

- ☒ SNAP State agency
- ☐ Local Office(s)
- ☐ Intermediary
- ☒ E&T Providers

How are case management services delivered in your State? Select all that apply.

- ☐ Group Meeting (virtual)
- ☐ Group Meeting (in person)
- ☒ Individual (virtual)
- ☒ Individual (in person)
- ☒ Phone
- ☐ Text
- ☒ Email
- ☐ Other

Describe how E&T case managers coordinate with other staff and services. Coordination can involve tracking E&T participation, sharing information that may be relevant to participation in E&T (e.g. information related to good cause or a work exemption), and referral to additional services.

QUESTION	RESPONSE FIELD
How do E&T case managers coordinate with: SNAP eligibility staff	Nevada has established a dedicated referral email for eligibility staff to refer SNAPET appropriate individuals. This email account is monitored regularly by SNAPET staff. The SNAPET field operations staff have a specified monitored email address to report changes to SNAP eligibility staff.
How do E&T case managers coordinate with: State E&T staff	The SNAPET staff communicate with their SNAPET co-workers and administrative staff, via telephone, email, Microsoft Teams, in-person, and during regularly scheduled meetings. The SNAPET administrative staff provides information to the SNAPET field operations about various job openings and job fairs that are located throughout the state. As the information becomes available it is shared with the appropriate SNAPET participants to help further their career searches. Please note: Nevada operates a State-run E&T program in which SNAPET case managers are DSS employees and organizationally under the same unit as the SNAPET administrative staff.
How do E&T case managers coordinate with: Other E&T providers	Our partners notify DSS (reverse referrals) if it is determined through the counseling and assessment process that the student is actively receiving SNAP or if the household is likely SNAP eligible. Primary communication is done through phone, email, and Microsoft Teams. DSS staff will verify SNAP eligibility for our partner or work with the SNAP applicant to determine eligibility and ensure the individual has been referred to SNAPET by DSS eligibility staff. The agency conducts meetings with each third-party partner and will conduct meetings with additional partners to discuss program issues, share information, and collaborate. Each partner is required to complete and submit monthly reports and documentation which are reviewed, and any questions are resolved by the Division.
How do E&T case managers coordinate with: Community resources	DSS coordinates with the following organizations to find solutions which provide program recipients, needed services to achieve self-sufficiency: - Department of Employment, Training and Rehabilitation - Career Enhancement Program - Vocational Rehabilitation - Division of Employment Security (ESD) - EmployNV: The Statewide workforce system that provides information about access to a wide array of job training, education, and employment services in neighborhood locations - WIOA partners offering education and training services - New Employees of Nevada (NEON) The referrals to these agencies are generally informal and rely on the regular intake policies for the agencies. Staff do participate in interagency meetings/initiatives to stay apprised of employment opportunities for participants. The Division has staff located in an EmployNV Career Center/Hub and affiliated library sites in Las Vegas and the EmployNV Career Center/Hub in Reno. Our Belrose District Office is an affiliated EmployNV Career Center/Hub in Las Vegas. The co-location of EmployNV Career Center/Hubs and DSS staff at EmployNV Career Center/Hub locations provide our SNAPET participants with the ability to have a soft hand off to partners, availability of additional resources such as computer labs, and valuable relationships which are used to promote our participants.

How does the State agency ensure E&T participants receive targeted case management services through an efficient administrative process, per 7 CFR 273.7(c)(6)(ii)?

SNAPET participants receive case management services through an efficient administrative process as they can be requested to be referred through multiple entry points, the online self-service portal system, Access Nevada, eligibility staff, and educational/third party partners and are served by the case management staff.

During the appointment the SNAPET case manager will complete an assessment; utilizing the results to determine the

appropriate component for the participant, identify the necessary support services, and complete the SNAPET Employment Plan.

Case management services will be completed by the third-party provider in addition to receiving case management from the DSS SNAPET case manager if engaged in other components not offered by the provider.

After the initial SNAPET Employment Plan is completed, a SNAPET case manager/third-party provider will attempt to contact every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program. Participants will also be referred to community partners if necessary.

The SNAPET case manager will review and update the SNAPET Employment Plan at least once every 90 days or as frequently as needed with the participant. The educational provider will review and update the SNAPET Employment Plan at the conclusion of each semester or term, or as frequently as needed with the participant. The third-party providers will update the SNAPET Employment Plan as agreed upon with the state of Nevada.

The OASIS system is used to enter narrations and case management information for each customer and is accessible to DSS SNAPET case managers. Communication with the partners is done through phone, email, and Microsoft Teams.

How do your offered case management services support the participant in the E&T program and provide activities and resources that help the participant achieve program goals?

SNAPET case management services aim to assist the participant in navigating suitable components and activities aligned with their needs and interests, support them throughout the program, and offer resources and activities that facilitate the achievement of their career goals. This is accomplished through regular engagements with the participant that include progress monitoring and career goal review, issuance of necessary support services, and referrals to and navigation of community resources and supports. Through effective case management, DSS SNAPET case managers and third-party providers assist SNAPET participants in identifying their career goals, achievement objectives, establishing action steps, and providing meaningful coaching to support the participant in securing and maintaining an in-demand career.

How does the SNAP State agency ensure the case management services offered do not act as an impediment to successful participation in E&T?

Case management services are offered by DSS SNAPET case managers/third-party providers in person, over the phone, virtually, and via email to serve and support participants in the best and most efficient way that suits their needs.

GOOD CAUSE

In accordance with 7 CFR 273.7(i), the State agency is responsible for determining good cause when a SNAP recipient fails or refuses to comply with SNAP work requirements. Since it is not possible for FNS to enumerate each individual situation that should or should not be considered good cause, the State agency must take into account the facts and circumstances, including information submitted by the employer and by the household member involved, in determining whether or not good cause exists.

How does the State agency reach out to the SNAP participant to determine good cause? Select all that apply.

- ☒ Phone Call
- ☒ Email
- ☒ Text Message
- ☒ Physical Form

How does the State agency reach out to the employers to determine good cause? Select all that apply.

- ☒ Phone Call
- ☒ Email
- ☐ Text Message
- ☒ Physical Form

How does the State agency reach out to E&T providers to determine good cause? Select all that apply.

- ☒ Phone Call
- ☐ Email
- ☐ Text Message
- ☐ Physical Form
- ☐ MIS System

How many attempts are made to reach out to the SNAP participant for additional information?

- ☒ One
- ☐ Two
- ☐ Three
- ☐ More than three

What is the State agency's criteria for good cause?

Nevada's good cause includes unavailability of care for children ages 6 through 11, discrimination by an employer based on age, race, sex, color, handicap, religious belief, national origin, or political beliefs, work demands or conditions that make continued employment unreasonable (e.g., not being paid on time, seasonal/tourist type employment, etc.), a change of job, illness of the participating member or another household member, enrollment (at least half time) in a recognized school, training program, or institution of higher education that requires the head of household to quit a job, household emergency, relocation to another county or political subdivision because of another household member's employment or school enrollment, resignations by people under 60 years old that the employer recognizes as retirement, a job change that later does not materialize or results in employment of less than 30 hours a week or weekly earnings of less than the federal minimum wage multiplied by 30 hours, a habitual job change (e.g., migrant work or construction habitually require workers to move from one employer to another) and/or an unsuitable job. Nevada defines unsuitable employment as the wages are less than the highest of the applicable federal minimum wage; or – eighty percent of the federal minimum wage, if the federal minimum wage is not applicable, the average hourly wage based on piece-rate is less than minimum wage, the household member, as a condition of employment, must join, resign from, or not join a labor organization, the work is at a place subject to a strike or lock-out at the time of the offer (Exceptions: – the strike has been enjoined under Section 208 of the Labor-Management Relations Act (29 U.S.C. 178-Taft Hartley Act); or – an injunction has been issued under Section 10 of the Railway Labor Act (45 U.S.C.

160)), the degree of risk to health and safety is unreasonable, the household member is physically or mentally unfit for the job, the commuting time from the household member's home to the job is more than two hours a day, the distance from home to the job is unreasonable because, after considering commuting time and costs, the member earns less than minimum wage, the distance to the job prohibits walking, and transportation is unavailable, the job is outside the member's usual line of work. (This applies only during the first 30 days and does not apply if the member voluntarily quits a job).

Describe the State agency's process to determine good cause if there is not an appropriate and available opening for an E&T participant.

Nevada is a voluntary state and does not disqualify participants for circumstances where the State agency determines that there is not an appropriate and available opening within the E&T program to accommodate a mandatory participant.

PROVIDER DETERMINATIONS

In accordance with 7 CFR 273.7(c)(18) a State agency must ensure that E&T providers are informed of their authority and responsibility to determine if an individual is ill-suited for a particular E&T component.

Describe the process used by E&T providers to communicate provider determinations to the State agency.

Each provider can make a determination that a SNAPET participant is not a good fit for this component and has 10 days to inform the State agency that they have made a provider determination, and the State agency then has 10 days to inform the participant of the provider determination. Nevada's SNAPET program staff work closely with its third-party partners. Primary communication is done through phone, email, and Microsoft Teams or a secure shared spreadsheet or data table.

Describe how the State agency notifies clients of a provider determination.

If a provider determines that a SNAPET participant is not a good fit for this component they have 10 days to inform the State agency that they have made a provider determination, and the State agency then has 10 days to inform the participant of the provider determination. The DSS SNAPET case manager will inform the participant either verbally or in writing of the provider determination and determine if the individual may be a good fit for another SNAPET component. If the individual is an ABAWD who does not live in a waived area in Nevada, the DSS SNAPET case manager will also inform them that they would begin to accrue countable months toward their three-month time limit in the next full benefit month unless they have good cause or are exempt. The DSS SNAPET case manager will review the exemptions with the participant and report changes including the date of the change and information regarding ABAWD status to eligibility staff. The case would be updated accordingly, adhering to adverse rules, and a new notice of decision would be issued to the household advising of the changes to the case. The DSS SNAPET case manager will document in the electronic case file the provider determination and information discussed with the participant.

What is the timeframe for contacting clients after receiving a provider determination?

- ☐ 1-3 Days
- ☐ 4-7 Days
- ☒ 8-10 Days

DISQUALIFICATION POLICY FOR GENERAL WORK REQUIREMENTS

This section applies to the General Work Requirements, not just to E&T, and should be completed by all States, regardless of whether they operate a mandatory or voluntary E&T program.

All work registrants are subject to SNAP work requirements at 7 CFR 273.7(a). A nonexempt individual who refuses or fails to comply without good cause, as defined at 7 CFR 273.7(2), (3), and (4), with SNAP work requirements will be disqualified and subject to State disqualification periods. Noncompliance with SNAP work requirements includes voluntarily quitting a job or reducing work hours below 30 hours a month, and failing to comply with SNAP E&T (if assigned by the State agency).

What period before application does the State agency use to determine voluntary quit and/or reduction in work effort without good cause per 7 CFR 273.7(j)(1)?

- ☐ 30 Days
- ☒ 60 Days

For all occurrences of non-compliance discussed below, must the individual also comply to receive benefits again?

- ☒ Yes
- ☐ No

For the first occurrence of non-compliance per 7 CFR 273.7(f)(2), the individual will be disqualified until the later of:

- ☒ One month or until the individual complies, as determined by the State agency
- ☐ Up to 3 months

For the second occurrence of non-compliance per 7 CFR 273.7(f)(2)(ii), the individual will be disqualified until the later of:

- ☒ Three months or until the individual complies, as determined by the State agency
- ☐ Up to 6 months

For the third or subsequent occurrence per 7 CFR 273.7(f)(2)(iii), the individual will be disqualified until the later of:

- ☒ 6 months or until the individual complies, as determined by the State agency
- ☐ A date determined by the State agency
- ☐ Permanently

The State agency will disqualify the:

- ☒ Individual
- ☐ The entire household if the head of household is an ineligible individual

PARTICIPANT REIMBURSEMENTS

In accordance with 7 CFR 273.7(d)(4), State agencies are required to pay for or reimburse participants for expenses that are reasonable, necessary, and directly related to participation in E&T. State agencies may impose a maximum limit for reimbursement payments. If a State agency serves mandatory E&T participants, it must meet all costs associated with mandatory participation. If an individual's expenses exceed those reimbursements available by the State agency, the individual must be placed into a suitable component or must be exempted from mandatory E&T.

QUESTION	RESPONSE FIELD
Estimated number of E&T participants to receive participant reimbursements	1,156
Estimated number of E&T participants to receive reimbursements for dependent care participation costs	39
Estimated number of E&T participants to receive reimbursements for transportation and other participation costs	1,156
Percentage of participants expected to receive reimbursements	100.00%
Estimated budget for E&T participant reimbursements in upcoming FY	\$2,243,244.00
Estimated budget per participant in fiscal year	\$1,940.52
Estimated number of E&T participants to receive participant reimbursements per month	248
Estimated budget of participant reimbursements per E&T participant per month	\$753.78

PARTICIPANT REIMBURSEMENT DETAILS

Complete the table below with information on each participant reimbursement offered/permitted by the State agency (do not indicate information for each provider). A description of each category is included below. If the participant reimbursement is provided by multiple entities (such as State agencies and E&T providers) or has multiple methods of payment, a separate entry in the table must be completed.

- **Allowable Participant Reimbursements.** Every State agency must include child care and transportation in this table, as well as other major categories of reimbursements (examples of categories include, but are not limited to: tools, test fees, books, uniforms, license fees, electronic devices, etc.). Mandatory States must meet all costs associated with participating in an E&T program, or else they must exempt individuals from E&T.
- **Participant Reimbursement Caps (optional).** States have the option to establish maximum levels (caps) for reimbursements available to individuals. Indicate any caps on the amount the State agency will provide for the participant reimbursement.
- **Who provides the participant reimbursements?** Indicate if the participant reimbursement is provided by the State agency, a provider, or an intermediary. The State agency remains ultimately responsible for ensuring individuals receive participant reimbursements, even if it has contracted with another entity to provide them.
- **What is the payment method for Participant Reimbursements?** Indicate the mechanism used to disburse payment to E&T participants.
- **Method of disbursement.** Indicate if the participant receives the participant reimbursement in advance or as a reimbursement. Also indicate if the amount of the participant reimbursement is an estimated amount or the actual amount.

Allowable Participant Reimbursements	Participant Reimbursement Caps (Optional)	Who Provides the Participant Reimbursement?	What is the payment method for Participant Reimbursements?	Method of Disbursement
Books/Educational Supplies		SNAP E&T Provider	Direct payment to vendor(s)	Actual Amount
Bus Passes		SNAP State Agency	Direct payment to participant	In advance
Car Repairs	\$500.00 annually per participant for employment	SNAP State Agency	Direct payment to vendor(s)	A voucher may be issued to authorize the purchase of needed items, and the Division will pay the vendor the actual amount or a participant reimbursement may be issued for the actual amount.
Childcare	The participant must be engaged in the educational component.	SNAP State Agency	Direct payment to vendor(s)	The Child Care Development Program pays the state rate for childcare services to the provider. Childcare expenditures are not counted

				toward the \$1500/year limit.
Drug Testing/Background Checks		SNAP E&T Provider	Direct payment to vendor(s)	Vendor Payment/ Advance Payment If the participant incurs the cost a participant reimbursement may be issued for the actual amount.
Gas Reimbursements	\$25.00/biweekly	SNAP State Agency	State's Electronic Benefit Transfer (EBT)	Participant Reimbursement based on set amount.
Medical Tests/Immunizations	If necessary to participate in education or meet employer/education standards.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount
Monthly Internet Costs	If necessary to participate in an educational activity or employment and there are no other options.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount
Rental Costs for Emergency Situations	For up to 2 months and there must be a clear long-term plan for sustaining housing after the emergency period. It must be approved by the state prior to issuing the support to the SNAPET participant.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount
Special Need Items such as legal identification, health cards, gaming (work) cards, sheriff's cards, test fees, license fees, clothing, shoes, and tools	If necessary to participate in education or meet employer/education standards.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount
Special Need Items such as legal identification, health cards, gaming (work) cards, sheriff's cards, test fees, license	\$1,500.00/year	SNAP State Agency	Direct payment to vendor(s)	A voucher may be issued to authorize the purchase of needed items,

fees, clothing, shoes, and tools				and the Division will pay the vendor the actual amount or a participant reimbursement may be issued for the actual amount.
Testing/Fees	For specialized testing or certificates necessary to participate in education or employment.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment
Transcripts/Academic Records	If required to participate in education.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment
Transportation (gas reimbursements/car repairs)	Automotive repair for participation in the educational activity if there are no other options for transportation and it is approved by the state prior to allowing the support for the SNAPET participant.	SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment
Tuition Support/Fees		SNAP E&T Provider	Direct payment to vendor(s)	Participant Reimbursement/ Vendor Payment/ Advance Payment

Is dependent care provided? Select yes even if E&T funds are not being used.

☒ Yes

☐ No

Provide a URL link or describe in a written response: the payment rates for childcare reimbursements, established in accordance with the Child Care and Development Block Grant (CCDBG) based on local market rate surveys.

[https://dwss.nv.gov/uploadedFiles/dwssnvgov/content/Care/Child%20Care%20Subsidy%20Reimbursement%20Rates\(1\).pdf](https://dwss.nv.gov/uploadedFiles/dwssnvgov/content/Care/Child%20Care%20Subsidy%20Reimbursement%20Rates(1).pdf)

Nevada will reimburse the cost of dependent care it determines to be necessary for program participation. Participants are referred to the childcare assistance program. The Child Care Development Program pays the state rate for childcare services. Childcare expenditures are not counted toward the \$1500/year limit.

How is childcare paid for?

- ☒ Direct payment to provider
- ☐ Reimbursement to participants
- ☐ Provider voucher
- ☐ Contract for dependent care
- ☐ Other

If dependent care agencies have a waiting list or otherwise cap the number of enrolled dependents, how will the State agency ensure E&T participants with dependent care needs receive dependent care?

The DSS Child Care Development Program currently has a waiting list; however, priority is given to SNAPET participants.

How does the State agency ensure that the participant has the necessary participant reimbursements to begin participation in the E&T program?

During the initial SNAP certification or recertification interview the eligibility staff informs the SNAP applicant about the SNAPET program including the available components, supportive services, and how to access the services if referred during the screening process.

The SNAP participant also receives information from the third-party provider regarding the participant payments they can provide to SNAPET program participants during the provider's intake process.

The SNAPET case managers/third-party providers conduct the DSS developed assessment during the initial appointment. The results of the assessment are utilized to determine the appropriate component for the participant, identify the necessary support services, and complete the SNAPET Employment Plan.

After the initial SNAPET Employment Plan is completed, a SNAPET case manager/third-party provider will attempt to contact every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program.

WORK REGISTRANT DATA

The SNAP general work requirements are described at 7 CFR 273.7(a). Individuals who do not meet a federal exemption from the general work requirements, as listed in 7 CFR 273.7(b)(1), are subject to the general work requirement and must register for work. In accordance with 7 CFR 273.7(c)(10), the State agency must submit to FNS the number of work registrants in the State as of October 1st. This information is submitted on the first quarter E&T Program Activity Report (FNS-583).

Describe the process the State agency uses to count all work registrants in the State as of the first day of the new fiscal year (October 1).

The DSS NOMADS/AMPS computer system reads the SNAP file each October 1st to identify all work registrants. A file is created with the social security number and date of approval of the identified work registrants.

Provide information about how work registrant data is pulled from the eligibility system, including the date the data is pulled.

Every workday after the October 1st file is initially created, the file is processed to identify new work registrants by social security number and date of approval. If the work registrants are not already present in the file, they are added. The monthly reports are run on the fifth of the following month.

How are work registrants identified in the eligibility system?

DSS eligibility staff update the NOMADS/AMPS computer system for each SNAP applicant based upon reported and verified information of the individual's age, household composition and relationship, employment status, unemployment benefits status, disability or incapacity status and receipt of disability payment status, meeting TANF work rules, and participation in school, college, training, or drug or alcohol addiction treatment program. This is done at initial application, recertification, and when changes are reported or discovered.

Describe measures taken to prevent duplicate counting of work registrants within the federal fiscal year.

The work registrant file created above is maintained for the entire federal fiscal year. New work registrants are added to the file when the social security number is not a duplicate. This process assures an unduplicated count for October and subsequent months of the year.

OUTCOME REPORTING MEASURES

Indicate the data source used for the national reporting measures. Select all that apply.

Outcome Reporting Measures	Employment & Earnings Measures	Attainment of Credential / Certificate	Measurable Skill Gains
Quarterly Wage Records (QWR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Directory of New Hires (NDNH)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State Management Information System (MIS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manual Follow-up with SNAP E&T Participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Random Sample	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Indicate what other data sources were used for the national reporting measures.

Manual reporting by the third-party providers. The third-party provider will report to the SNAPET Program Specialist the participants enrolled in the educational component, participants with measurable skill gains, and participants who attained a credential or certificate.

Indicate the data source used for the State-specific component measures. Select all that apply.

- ☒ Quarterly Wage Records (QWR)
- ☐ National Directory of New Hires (NDNH)
- ☒ State Management Information System (MIS)
- ☐ Manual Follow-up with SNAP E&T Participants
- ☐ Random Sample

Indicate the MIS used (e.g. SNAP eligibility system, State's Department of Labor MIS.)

Manual reporting by the SNAPET offices. The SNAPET offices will report monthly to the SNAPET Program Specialist in the ESS Unit, the number of participants who obtain employment, employment type code, participant's hourly wage, and hours worked per week. Documentation is maintained in the OASIS and AMPS systems. Manual reporting by the third-party providers. The third-party provider will report to the SNAPET Program Specialist in the ESS Unit the participants enrolled in the educational component, participants with measurable skill gains, and participants who attained a credential or certificate. The NOMADS/AMPS systems are used to obtain eligibility data on participants.

COMPONENTS OVERVIEW

Which non-education, non-work components does the State agency plan to offer? Select all that apply.

- ☒ Job Retention
- ☒ Job Search Training
- ☐ Self-Employment Training
- ☒ Supervised Job Search
- ☐ Workfare

Which educational components does the State agency plan to offer? Select all that apply.

- ☐ Basic / Foundational Skills Instruction
- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ English Language Acquisition
- ☐ Integrated Education and Training / Bridge Programs
- ☐ Other Educational Program
- ☐ Work Readiness Training

Which work experience components does the State agency plan to offer? Select all that apply.

- ☐ Work Activity
- ☐ Work-Based Learning

NON-EDUCATION, NON-WORK COMPONENT: JOB RETENTION

Description of the component. Provide a summary of the activities and services.

The job retention services are designed to help participants achieve satisfactory performance, retain employment and to increase earnings over time.

Job retention services will be supported for the first 60 days after becoming employed through the SNAPET Program with approved support services such as transportation, work clothes, tools, test fees, licensing fees, work cards, etc.

It is the intent of the Division to provide job retention services for 60 days to assist all SNAPET participants who obtain employment while in the program to assist them with allowable needs to be successful in the new employment opportunity.

SNAPET case managers review the SEP and update the SEP to the new SNAPET component. The third-party providers will update the SNAPET Employment Plan as agreed upon with the State of Nevada.

The SNAPET/provider case manager will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Returning citizens (aka: ex-offenders)
- ☒ SNAP recipient 16 years of age and older
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

Employment must have been obtained while participating in SNAPET.

Will this component be offered statewide?

- ☒ Yes
- ☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

188

Estimated Annual Component Administrative Cost

\$212,226.00

Outcome Measure	Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)
<p>Percentage of participants who completed participation in the component who are in unsubsidized employment during the second quarter after completion of participation in the component.</p>	<p>Numerator will include those participants who are in unsubsidized employment during the second quarter after completion of participation in the Job Retention component. Denominator will include the number of participants who completed participation in the Job Retention component during the period (Completion Timeframe: 01/01/2025 – 12/31/2025).</p> <p>The data for the percentage of E&T participants and former participants who are in unsubsidized employment during the second quarter after completion of participation in Job Retention will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report. The reported timeframe for unsubsidized employment in the second quarter after completion will be the timeframe listed in the National Reporting Measures for unsubsidized employment in the second quarter after completion (Second Quarter: 07/01/2025 – 06/30/2026).</p>

NON-EDUCATION, NON-WORK COMPONENT: JOB SEARCH TRAINING

Description of the component. Provide a summary of the activities and services.

The Job Search Training programs in Nevada are designed to directly enhance the employability of the participants and provide a direct link between the job search training activities and job-readiness.

Job Search Training provides reasonable support for SNAP recipients participating in SNAPET to regularly attend job readiness training, which could include: employability assessments; job placement services; training in techniques for employability; job search skills training; information on available jobs; occupational exploration, including information on local emerging and demand occupations; interviewing skills and practice interviews; assistance with applications and resumes; life skills; guidance and motivation for development of positive work behaviors; completing job applications; setting employment goals; and defining general workplace expectations and information on how to retain employment.

SNAPET case managers review the SEP and update, if necessary, at least every 90 days. The third-party providers will update the SNAPET Employment Plan as agreed upon with the State of Nevada.

The SNAPET/provider case manager will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Returning citizens (aka: ex-offenders)
- ☒ SNAP recipient 16 years of age and older
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

This component is open to all SNAP recipients who are 16 or older and if under 18 years of age has a high school diploma or High School Equivalency (HSE), does not receive state or federal disability payments, has not applied for or is pending SSI, is not receiving TANF benefits, does not have apparent use of drugs or alcohol, and who does not lack a fixed, regular, and/or nighttime residence. The State of Nevada recognizes that free public education is available through the state public education system, it is neither reasonable nor necessary to pay for services that are available to the individual for free.

Will this component be offered statewide?

☒ Yes

☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

756

Estimated Annual Component Administrative Cost

\$929,598.00

Outcome Measure	Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)
Percentage of participants who started in the component and who are in unsubsidized employment during the fourth quarter after start of participation in the component.	<p>Numerator will include those participants who are in unsubsidized employment during the fourth quarter after start of participation in Job Search Training. Denominator will include the number of participants that started in Job Search Training during the period (Timeframe: 07/01/2024 – 06/30/2025).</p> <p>The data for the percentage of E&T participants and former participants who are in unsubsidized employment during the fourth quarter after start of participation in Job Search Training will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report. The reported timeframe will be the timeframe listed in the National Reporting Measures for unsubsidized employment in the fourth quarter after start (Fourth Quarter: 07/01/2025 – 06/30/2026).</p>

NON-EDUCATION, NON-WORK COMPONENT: SUPERVISED JOB SEARCH

Provide a summary of the State guidelines implementing supervised job search.

Supervised Job Search will be conducted in the divisional computer labs located in Southern Nevada, Job Connect offices throughout Nevada, other available computer labs, or on the participant's personal computer device. The computer lab maintained by the DSS was chosen as it is operated by the Division that oversees the SNAPET program in the State of Nevada. It is available for Divisional use for our SNAPET participants. We have a relationship with the Job Connect offices throughout the State of Nevada and would continue to utilize these partnerships for this program. The supervised job search will be conducted after the participant receives job readiness/skills training from the SNAPET/provider case management staff. These job readiness/skills training could include job skills assessments; job placement services; training in techniques for employability; job search skills training; information on available jobs; occupational exploration, including information on local emerging and demand occupations; interviewing skills and practice interviews; assistance with applications and resumes; life skills; guidance and motivation for development of positive work behaviors; completing job applications; setting employment goals; and defining general workplace expectations and information on how to retain employment to ensure the SNAPET participants have the skills necessary to effectively conduct a job search. The case management staff will assist and provide guidance to the participants conducting job search to ensure the job readiness skills learned are being utilized by the participant. The participant will track the jobs they are applying for and provide their job search tracking form to the case manager. The case manager will review the completed job searches, provide feedback on the job searches, discuss the participant's experiences, and provide guidance as needed.

SNAPET case managers review the SEP and update, if necessary, at least every 90 days. The third-party providers will update the SNAPET Employment Plan as agreed upon with the State of Nevada.

The SNAPET/provider case manager will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program. Each job search period is for no more than two weeks or as agreed upon with the third-party provider. When the participant returns their job search tracking form, the case manager provides meaningful guidance and determines next steps.

Describe the direct path to employment.

By providing access to local job listings in in-demand career fields and assisting participants in conducting skills and interest assessments SNAPET/provider case manager aid participants in the Supervised Job Search component in discovering and accessing job opportunities. The SNAPET/provider case manager offers help in developing tailored resumes that highlight skills and experience effectively as well as interview preparation, soft skills training, and tailored support and guidance throughout the job application process to boost participant confidence and performance. The SNAPET/provider case manager supports participants in navigating the emotional challenges of the job search process and constructive feedback. Through providing targeted support and resources, the Supervised Job Search program strives to help participants secure employment in an in-demand career and reduce the time it takes to find employment.

The OASIS system is used to enter narrations and case management information for each customer and is accessible to DSS SNAPET case managers. The third-party provider will maintain documentation of customer contacts through their case management system. The Workforce Development staff identify community partners, including employers who are willing to work with the SNAPET population. This staff develops employment and training opportunities for SNAP recipients.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Returning citizens (aka: ex-offenders)
- ☒ SNAP recipient 16 years of age and older
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

This component is open to all SNAP recipients who are 16 or older and if under 18 years of age has a high school diploma or High School Equivalency (HSE), does not receive state or federal disability payments, has not applied for or is pending SSI, is not receiving TANF benefits, does not have apparent use of drugs or alcohol, and who does not lack a fixed, regular, and/or nighttime residence. The State of Nevada recognizes that free public education is available through the state public education system, it is neither reasonable nor necessary to pay for services that are available to the individual for free.

Will this component be offered statewide?

- ☒ Yes
- ☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

756

Estimated Annual Component Administrative Cost

\$929,598.00

Outcome Measure	Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)
Percentage of participants who started in the component and who are in unsubsidized	Numerator will include those participants who are in unsubsidized employment during the fourth quarter after start of participation in

employment during the fourth quarter after start of participation in the component.	<p>Supervised Job Search. Denominator will include the number of participants that started in Supervised Job Search during the period (Timeframe: 07/01/2024 – 06/30/2025).</p> <p>The data for the percentage of E&T participants and former participants who are in unsubsidized employment during the fourth quarter after start of participation in Supervised Job Search will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report. The reported timeframe will be the timeframe listed in the National Reporting Measures for unsubsidized employment in the fourth quarter after start (Fourth Quarter: 07/01/2025 – 06/30/2026).</p>
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EDUCATIONAL COMPONENT: CAREER / TECHNICAL EDUCATION PROGRAMS OR OTHER VOCATIONAL TRAINING

Description of the component. Provide a summary of the activities and services.

Third party providers will train SNAP recipients through short term programs qualifying them for entry level positions at local area in-demand careers. The participants will receive individual support from counselors and/or student support staff while participating in the SNAPET educational component.

Successful participants will earn credits toward an Associate of Applied Science degree, other industry recognized certification, apprenticeships, and/or Adult Basic Education/High School Equivalency. The third-party providers offer credit and non-credit certifications at the same cost charged to the general public, to include instruction and certification, and referrals to appropriate employers. Counselors and student support staff will provide direct and supportive services to SNAPET recipients, including assessments and case management.

The assessments are made to determine the appropriateness of the recommended vocational skill certificate training to be offered to a SNAPET participant prior to enrolling individuals in SNAPET. The third-party providers reserve the right to decline providing service, if it is deemed the SNAPET participant is unlikely to benefit from participation due to unresolvable barriers, ability to meet prerequisites or Board Policy Statements, inappropriateness for job referral to affiliated employers, etc.

Participants placed into this component need education and training to improve their employability through skills attainment, or as part of job placement.

State education funds do not cover all secondary and post-secondary education and training programs. One hundred percent SNAP E&T funds may be used to cover the costs of education, develop a program component, or to pay for the costs associated with an education program. E&T funds will not be used to supplant non-Federal funds for existing educational services. Expenses for operating educational/training components may not be authorized for costs that exceed the normal costs of services provided to people not participating in SNAP E&T programs. Educational expenses will not be paid for training that is normally available to the public at no cost. E&T funds may be used only if:

- Federal funds are not used to supplant other funding;
- The provider and/or individual has attempted to secure federal assistance (not including loans) such as Pell Grant, and such funds are not available; and
- The education program costs are associated with E&T program engagement.

Education may be combined with supervised job search, job search training, or other qualifying components.

The educational provider will review and update the SNAPET Employment Plan at the conclusion of each semester or term, or as frequently as needed with the participant. The third-party providers will update the SNAPET Employment Plan as agreed upon with the state of Nevada.

The provider will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program.

For educational students, case management services will be completed by the provider in addition to receiving case management from the DSS SNAPET case manager if engaged in other non-education components not offered at the provider in addition to education.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Returning citizens (aka: ex-offenders)
- ☒ SNAP recipient 16 years of age and older
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

This component is open to all SNAP recipients who have been screened as appropriate by eligibility staff using the established screening and referral policy. This component is open to all SNAP recipients over the age of 16 that are not receiving TANF and do not have significant barriers to employment. The SNAPET case manager/provider will complete an assessment and a review of the minimum qualifications for the in-demand career that the SNAPET participant is interested in pursuing and assessing if the SNAPET participant currently meets the minimum qualifications or if additional education or training is needed to improve their employability through skills attainment, or as part of job placement. The State of Nevada recognizes that free public education is available through the state public education system, it is neither reasonable nor necessary to pay for services that are available to the individual for free. Meeting contracted educational institutions program/ class requirements.

Will this component be offered statewide?

- ☒ Yes
- ☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

363

Estimated Annual Component Administrative Cost

\$2,779,109.00

Not supplanting. Describe how the State agency ensures that costs attributed to the E&T program are not supplanting funds used for other existing educational programs.

Our partners and DSS enter into a subaward agreement with grant assurances including to not supplant funds and they agree to request reimbursement according to the rate specified within the subaward for the tuition expenses per Nevada SNAPET participant incurred for allowable expenses under CFR Title 7 Part 273 and Title 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and audit requirements for Federal Awards.

Cost parity. Describe how the State agency ensures that costs charged to E&T do not exceed the costs charged for non-E&T participants.

Our partners and DSS enter into a subaward agreement which states they must charge at the same rate for services as the general public and they agree to request reimbursement according to the rate specified within the subaward for the tuition expenses per Nevada SNAPET participant incurred for allowable expenses under CFR Title 7 Part 273 and Title 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and audit requirements for Federal Awards. In addition, each partner is required to submit invoicing monthly with all required backup documentation. These invoices are reviewed by multiple DSS staff to ensure accurate invoicing and payment. Allowable back-up documentation for reimbursement from contacted third-party educational providers includes proof of non-federal scholarship funds used for SNAPET participants which state the specific purpose and intention for the use of the funds. The educational provider would only be reimbursed for allowable costs.

Outcome Measure	Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)
Percentage of participants who participated in the component who obtain a recognized postsecondary credential or equivalent during participation in the component.	The numerator will include those participants who obtain a recognized postsecondary credential or equivalent during participation in the component in the federal fiscal year. The denominator will include participants that participated in the component in the federal fiscal year (10/01/2025 – 09/20/2026).

CONTRACTS OVERVIEW

The State agency must enter every contract or third-party partner. Additionally, the State agency must report if an intermediary directly holds subcontracts with employment and training providers for the delivery of SNAP E&T services. The table below summarizes overall information across all contracts.

Total Number of Contracts + Subcontracts	Total Participants to be Served by Contracts	Total Admin Costs	Total Participant Reimbursement Costs	Total Budget
8	400	\$2,383,980.00	\$2,189,146.00	\$4,573,126.00

CONTRACTOR: COMMUNITY COLLEGE OF SOUTHERN NEVADA (CSN)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☐ Yes

☒ No

Indicate the counties where the service is offered by this contractor.

<input type="checkbox"/> County Name	<input type="checkbox"/> County Name	<input type="checkbox"/> County Name
<input type="checkbox"/> Carson City	<input type="checkbox"/> Eureka County	<input type="checkbox"/> Nye County
<input type="checkbox"/> Churchill County	<input type="checkbox"/> Humboldt County	<input type="checkbox"/> Pershing County
<input checked="" type="checkbox"/> Clark County	<input type="checkbox"/> Lander County	<input type="checkbox"/> Storey County
<input type="checkbox"/> Douglas County	<input type="checkbox"/> Lincoln County	<input type="checkbox"/> Washoe County
<input type="checkbox"/> Elko County	<input type="checkbox"/> Lyon County	<input type="checkbox"/> White Pine County
<input type="checkbox"/> Esmeralda County	<input type="checkbox"/> Mineral County	

Which E&T Services are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Case Management Services
- ☐ Job Retention
- ☐ Job Search Training
- ☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

75

Are participant reimbursements provided by the Contractor?

- ☒ Yes
- ☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$277,300.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$310,655.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

CONTRACTOR: COMMUNITY SERVICES AGENCY (CSA)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☐ Yes

☒ No

Indicate the counties where the service is offered by this contractor.

☐ County Name

☐ County Name

☐ County Name

☒ Carson City

☒ Eureka County

☐ Nye County

☒ Churchill County

☒ Humboldt County

☒ Pershing County

☐ Clark County

☒ Lander County

☒ Storey County

☒ Douglas County

☐ Lincoln County

☒ Washoe County

☒ Elko County

☒ Lyon County

☒ White Pine County

☐ Esmeralda County

☒ Mineral County

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Job Search Training

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

35

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$22,200.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$77,800.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

CONTRACTOR: GREAT BASIN COLLEGE (GBC)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☐ Yes

☒ No

Indicate the counties where the service is offered by this contractor.

☐ County Name

☐ County Name

☐ County Name

☒ Carson City

☒ Eureka County

☐ Nye County

☒ Churchill County

☒ Humboldt County

☒ Pershing County

☐ Clark County

☒ Lander County

☒ Storey County

☒ Douglas County

☐ Lincoln County

☒ Washoe County

☒ Elko County

☒ Lyon County

☒ White Pine County

☐ Esmeralda County

☒ Mineral County

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Job Search Training

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

75

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$380,250.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$671,399.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

CONTRACTOR: TRUCKEE MEADOWS COMMUNITY COLLEGE (TMCC)

Is this Contractor an Intermediary with subcontractors?

- ☐ Yes
- ☒ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

<input type="checkbox"/> County Name	<input type="checkbox"/> County Name	<input type="checkbox"/> County Name
<input checked="" type="checkbox"/> Carson City	<input checked="" type="checkbox"/> Eureka County	<input type="checkbox"/> Nye County
<input checked="" type="checkbox"/> Churchill County	<input checked="" type="checkbox"/> Humboldt County	<input checked="" type="checkbox"/> Pershing County
<input type="checkbox"/> Clark County	<input checked="" type="checkbox"/> Lander County	<input checked="" type="checkbox"/> Storey County
<input checked="" type="checkbox"/> Douglas County	<input type="checkbox"/> Lincoln County	<input checked="" type="checkbox"/> Washoe County
<input checked="" type="checkbox"/> Elko County	<input checked="" type="checkbox"/> Lyon County	<input checked="" type="checkbox"/> White Pine County
<input type="checkbox"/> Esmeralda County	<input checked="" type="checkbox"/> Mineral County	

Which E&T Services are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Case Management Services
- ☐ Job Retention
- ☐ Job Search Training
- ☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

50

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$135,300.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$167,391.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

CONTRACTOR: UNIVERSITY OF NEVADA LAS VEGAS (UNLV)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☐ Yes

☒ No

Indicate the counties where the service is offered by this contractor.

☐ County Name

☐ County Name

☐ County Name

☐ Carson City

☐ Eureka County

☐ Nye County

☐ Churchill County

☐ Humboldt County

☐ Pershing County

☒ Clark County

☐ Lander County

☐ Storey County

☐ Douglas County

☐ Lincoln County

☐ Washoe County

☐ Elko County

☐ Lyon County

☐ White Pine County

☐ Esmeralda County

☐ Mineral County

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Job Search Training

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

75

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$891,300.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$636,110.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

CONTRACTOR: WESTERN NEVADA COLLEGE (WNC)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☐ Yes

☒ No

Indicate the counties where the service is offered by this contractor.

☐ County Name

☐ County Name

☐ County Name

☒ Carson City

☒ Eureka County

☐ Nye County

☒ Churchill County

☒ Humboldt County

☒ Pershing County

☐ Clark County

☒ Lander County

☒ Storey County

☒ Douglas County

☐ Lincoln County

☒ Washoe County

☒ Elko County

☒ Lyon County

☒ White Pine County

☐ Esmeralda County

☒ Mineral County

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Job Search Training

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

40

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$204,200.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$249,221.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

CONTRACTOR: WORKFORCE CONNECTIONS

Is this Contractor an Intermediary with subcontractors?

☒ Yes

☐ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☐ Yes

☒ No

Indicate the counties where the service is offered by this contractor.

☐ County Name

☐ County Name

☐ County Name

☐ Carson City

☐ Eureka County

☐ Nye County

☐ Churchill County

☐ Humboldt County

☐ Pershing County

☒ Clark County

☐ Lander County

☐ Storey County

☐ Douglas County

☐ Lincoln County

☐ Washoe County

☐ Elko County

☐ Lyon County

☐ White Pine County

☐ Esmeralda County

☐ Mineral County

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Job Search Training

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

50

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$278,596.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$50,000.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$221,404.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

SUBCONTRACTOR: FOUNDATION FOR AN INDEPENDENT TOMORROW (FIT)

INTERMEDIARY: WORKFORCE CONNECTIONS

Which E&T Services are offered by this subcontractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Case Management Services
- ☒ Job Retention
- ☒ Job Search Training
- ☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

50

Are participant reimbursements provided? If so, how are they provided?

- ☐ Yes, by the intermediary
- ☒ Yes, by the subcontractor
- ☐ No

WBL PROGRAMS OVERVIEW

State agencies must report on each provider that plans to offer a Work-based Learning (WBL) component, whether it is unsubsidized or subsidized by SNAP E&T funds.

OPERATING BUDGET

The regulations at 7 CFR 273.7(c)(6) outline State agencies must include an operating budget for the year. Complete all cost categories, as applicable. Note that the cost categories, outside of the contractual or county administered program line items, apply only to the State agency costs. The calculated values will automatically display upon selecting the Quick Save button.

Direct Program and Admin Costs

	Non-Federal Share	Federal Share	Total
Salary/Wages (State agency only)	\$0.00	\$889,245.00	\$889,245.00

List Full Time Equivalent (FTE) staff positions, percentage of time spent on the project, and average annual salary of each position. Example: E&T Manager - \$60,000 * .50 FTE = \$30,000; 5 E&T Counselors = \$25,000 * 1.00 FTEs * 5 = \$125,000.

Administrative Assistant IV-\$59,257.00 X 100%FTE X 2 = \$118,514.00;
 Administrative Assistant IV-\$73,309.00 X 100% FTE X 3 = \$219,929.00;
 Administrative Assistant I-\$41,092.00 X 100% FTE X 2=\$82,183.00;
 SSPSII-\$95,630.00 X 100% FTE = \$95,630.00;
 SSPSII-\$76,608.00 X 90% FTE = \$68,947.00.

The other Administration Salary Costs are cost allocated, or time tracked such as the positions for Chief III, Deputy Administrator, Fiscal staff, etc. The Division has a Cost Allocation Plan (CAP) that has been approved by the Federal Division of Cost Allocation. It is reviewed annually and if necessary, amended. SNAPET costs are charged directly to the program to the greatest extent possible. The allocation of administration charges is included in the CAP. Salary/Wages are necessary to maintain the staff to operate the SNAPET program.

	Non-Federal Share	Federal Share	Total
Fringe Benefits	\$0.00	\$406,246.00	\$406,246.00

Explain how fringe benefits are calculated and clearly explain how the amount listed was determined. If charging fringe benefits to the E&T program, provide the approved fringe rates.

The SNAP Employment and Training Field Staff fringe benefit rates are based on the provided chart. The Administration fringe benefit rate is based on the percentage of the total employee compensation that is fringe benefits approximately 43% percent. Fringe benefits are provided to each State of Nevada employee and are part of the compensation package. This is necessary to maintain the staff to operate the SNAPET Program.

	Non-Federal Share	Federal Share	Total
Non-Capital Equipment	\$0.00	\$0.00	\$0.00

Describe non-capital equipment and supplies to be purchased with E&T funds.

N/A

	Non-Federal Share	Federal Share	Total
Materials	\$0.00	\$450.00	\$450.00

Describe materials to be purchased with E&T funds.

Office supplies are provided to SNAPET staff to operate the SNAPET Program on a daily basis. This includes items such as pens, pencils, highlighters, staples, tape, etc.

	Non-Federal Share	Federal Share	Total
Travel	\$0.00	\$1,500.00	\$1,500.00

Describe the purpose and frequency of staff travel charged to the E&T program. This should not include E&T participant reimbursements for transportation. Include planned staff training and registration costs for training that will be charged to E&T funds.

Travel expenses for the SNAPET administrative staff to provide oversight and training to the district offices that operate the SNAPET Program. Consisting of twelve trips to the District Offices and other community partners and a trip to Las Vegas district offices. Travel expenses for the SNAPET staff to participate in community partner meetings including One-Stop Centers, County, and workforce partners.

	Non-Federal Share	Federal Share	Total
Building Space	\$0.00	\$232,732.00	\$232,732.00

Explain how building space is calculated and clearly explain how the amount listed above was determined. If charging building space to the E&T program, describe the method used to calculate space value.

Expenses incurred to house SNAPET staff in their respective offices. This expense is calculated based on the total building/space expenditures divided by the total number of full-time employee (FTE) positions. Then the number is multiplied by FTEs assigned 100% to SNAPET. The individuals not assigned to SNAPET 100% of the time are cost allocated.

	Non-Federal Share	Federal Share	Total
Equipment and other capital expenditures	\$0.00	\$0.00	\$0.00

Describe equipment and other capital expenditures over \$5,000 per item that will be charged to E&T funds. (In accordance with 2 CFR 200.407, prior written approval from FNS is required.)

N/A

	Non-Federal Share	Federal Share	Total
Subtotal / State Agency Costs Only	\$0.00	\$1,530,173.00	\$1,530,173.00
Contractual Costs	\$1,166,990.00	\$1,216,990.00	\$2,383,980.00
County Administered Direct Program Admin Cost	\$0.00	\$0.00	\$0.00
Total Direct Program and Admin Costs	\$1,166,990.00	\$2,747,163.00	\$3,914,153.00

Indirect Costs - Using Indirect Cost Rate

	Non-Federal Share	Federal Share	Total
Indirect Costs	\$0.00	\$0.00	\$0.00

Indirect costs (also called overhead costs) are allowable activities that support the E&T program, but are charged directly to the State agency. If using an indirect cost rate approved by the contingent agency, upload the approval letter.

Indirect Costs - Using Federally Approved Cost Allocation Plan

	Non-Federal Share	Federal Share	Total
Federally Approved Cost Allocated Costs - State agency only	\$0.00	\$65,841.00	\$65,841.00
County Administered Allocated Costs (only applicable to County Administered Programs)	\$0.00	\$0.00	\$0.00
Total Allocated Costs based on Cost Allocation Plan	\$0.00	\$65,841.00	\$65,841.00

In-kind Contribution

	Non-Federal Share	Federal Share	Total
State In-kind Contribution	\$0.00	\$0.00	\$0.00
Total Administrative Costs	\$1,166,990.00	\$2,813,004.00	\$3,979,994.00

Participant Reimbursements

	Non-Federal Share	Federal Share	Total
Dependent Care	\$161,550.00	\$161,550.00	\$323,100.00
Transportation & Other Costs	\$960,072.00	\$960,072.00	\$1,920,144.00
State Agency Cost for Dependent Care	\$0.00	-	\$0.00
Total Participant Reimbursements	\$1,121,622.00	\$1,121,622.00	\$2,243,244.00

Total Costs

	Non-Federal Share	Federal Share	Total
Total Cost	\$2,288,612.00	\$3,934,626.00	\$6,223,238.00

FUNDING SOURCES

Fields for the Funding Sources section will populate from other sections, such as the Operating Budget section or annual allocations decided by FNS OET.

The system will provide the States 100 percent allocation as well as the target for the total 50/50 funds, as provided in the annual E&T final allocation memo.

State agencies may enter funds into the field "100 Percent Federal Grant - Additional Funds" for planning purposes. This field must be blank before initial submission. State agencies that wish to request additional 100% funds can do so via the Funding Requests tab. If the request is approved, State agencies will see the approved amount populated in this field, and a new State Plan Amendment must be submitted.

The system utilizes a formula that distributes administrative costs to the various funding sources (i.e. 100 percent Federal, 50 percent Federal Admin and 50 percent Non-Federal Admin.) The formula also establishes a funding hierarchy for the use of all available 100 percent Federal funds. This funding hierarchy will assign the planned administrative expenses against the regular 100 Federal grant first, then depending upon availability, against additional 100 percent funds, able-bodied adults without dependents (ABAWD) pledge funds, if applicable. Any planned costs over the available 100 percent funds will be evenly distributed against the 50 percent Admin funds.

The planned expenses shown for the field "100% Federal Grant" will be inclusive of the formula allocation, as well as any additional Federal funds approved. Fields in the column "Distribution of Planned Expenses" are populated from the planned expenses table. States can use this table to extrapolate figures, but cannot submit the form until 100% of Federal additional funds under the "Allocation or Target" column has been removed.

SNAP Employment and Training Funding Sources

Source Type	Funding Sources	Allocation or Target	Distribution of Planned Expenses	Over/Under Allocation/Target or Over/Under Planned Expenses	Percent of Allocation Planned Use
Federal	100 Percent Federal Grant	\$1,646,014.00	\$1,646,014.00	\$0.00	100.00%
Federal	100 Percent Federal Grant - Additional Funds	\$0.00	\$0.00	\$0.00	-
Federal	ABAWD Pledge Grant		\$0.00	\$0.00	-
Federal	Total - All 100 Percent Funds	\$1,646,014.00	\$1,646,014.00	\$0.00	-
Federal	50 Percent Administrative	-	\$1,166,990.00	-	-
Non-Federal	50 Percent Administrative	-	\$1,166,990.00	-	-
Federal	50 Percent Participant Reimbursements	-	\$1,121,622.00	-	-
Non-Federal	50 Percent Participant Reimbursements	-	\$1,121,622.00	-	-
Federal	Total 50 Percent Federal Target	\$56,564.00	\$2,288,612.00	\$2,232,048.00	-
Total	All Sources	\$1,702,578.00	\$6,223,238.00	-	-

Total Fiscal Year Plan Funding

Funding Sources	Non-Federal Share	Federal Share	Total
100 Percent Federal Grant	-	\$1,646,014.00	\$1,646,014.00
ABAWD Pledge Grant	-	\$0.00	\$0.00
50 Percent Administrative	\$1,166,990.00	\$1,166,990.00	\$2,333,980.00
50 Percent Dependent Care	\$161,550.00	\$161,550.00	-
50 Percent Transportation/Other	\$960,072.00	\$960,072.00	-
50 Percent Total Participant Reimbursements	\$1,121,622.00	\$1,121,622.00	\$2,243,244.00
Total 50 Percent Funds	\$2,288,612.00	\$2,288,612.00	\$4,577,224.00
Total	\$2,288,612.00	\$3,934,626.00	\$6,223,238.00

PLEDGE TO SERVE ALL ABAWDS

The Act authorizes FNS to allocate \$20 million annually to State agencies that commit, or pledge, to ensuring the availability of education, training, or workfare opportunities that permit able-bodied adults without dependents (ABAWDs) to remain eligible beyond the 3-month time limit.

To be eligible for these additional funds (pledge funds), State agencies must pledge to offer and provide an opportunity in a work program that meets the participation requirements of 7 CFR 273.24 to every applicant and recipient who is in the last month of the 3-month time limit and not otherwise exempt. Individuals are exempt from the time limit if they meet an exception under 7 CFR 273.24(c), reside in an area covered by a waiver in accordance with 7 CFR 273.24(f), or who are exempted by the State under 7 CFR 273.24(g).

Is the State agency pledging to offer qualifying activities to all ABAWDs subject to the criteria under 7 CFR 273.7(d)(3)(i)?

☐ Yes

☒ No