

Food Distribution Program on Indian Reservations (FDPIR)

Food Package Review Workgroup Meeting Minutes: June 24, 2025

Voting Members

Name	Attendance	Name	Attendance
Mary Greene-Trottier (NAFDPIR President)	X	Joe Van Alstine (Mid-West Region Vice President)	
Rex Hailey (NAFDPIR Parliamentarian)		Gloria Goodwin (Mid-West Region Representative)	
Jaime Prouty (NAFDPIR Treasurer)		Tonya Laurent (Mountain Plains Nutritionist)	X
Marisa Fuller (NAFDPIR Secretary)	X	Perry Martinez (Southwest Region Vice President)	
Debbie Reyes – Gardipee (Western Region Vice President)	X	Lorraine Davis (Southwest Region Representative)	X
AC Sanchez (Western Region Representative)	X	Connie Black (Southwest Region Nutritionist)	X
Carla Patterson (Western Region Nutritionist)	X	Janell Conway (USDA Food and Nutrition Service Nutritionist)	X
Blake Garrison (Mountain Plains Vice President)		Reena Oza-Frank (Centers for Disease Control and Prevention Nutritionist)	X
Vacant (Mountain Plains Representative)			
Vacant (Mountain Plains Nutritionist)			

NAFDPIR stands for the National Association of Food Distribution Programs on Indian Reservations.

Non-Voting Attendees

FNS National Office Support Staff	Additional FNS/AMS Support Staff
Food Safety and Nutrition Division: Kristin Garcia, Katie O'Donnell, Daniel Karlstrum, Pia Rose	FNS Regional Offices: Devin Wilcox-McCombs, Courtney Coffman, Ruth Krabacher
Operations Division: Laura Castro, Christina Riley, Danielle Lyons	FNS Tribal Affairs: Michael Ladd, Monika Lacka
Policy Division: Dana Rasmussen	USDA Agricultural Marketing Service (AMS): Lisa Mays
Funding and Technology Division: Katie Clifford	
Program Integrity and Monitoring Division: Barbara Lopez, Kathleen Staley	

I. Welcome and Attendance

- a. USDA's Food and Nutrition Service (FNS) confirmed attendees and provided an overview of the agenda and handout.



II. FDPIR Food Package Review Goals and Structure (Workgroup Charter)

- a. FNS shared a draft of the updated Workgroup Charter via email prior to the meeting and reviewed it with the Workgroup to discuss two outstanding questions.
 - i. The Workgroup confirmed that changes in the Workgroup's membership coincide with the election of the National Association of Food Distribution Programs on Indian Reservations (NAFDPIR) Board.
 - ii. The Workgroup clarified that voting members and their respective proxies will decide when the proxy will attend for the voting member and if a proxy should vote on their behalf.
- b. FNS agreed to make these updates to the Charter.
- c. The Workgroup requested the draft Charter be presented at the 2025 NAFDIPR Annual Conference during the general session.
- d. FNS confirmed the Workgroup Charter will be added as a topic for the general session.

III. Individual Take Rate Data

- a. During the March 2025 meeting, the Workgroup requested FY 24 take rate data for each individual program. Take rates are calculated based on the average monthly participation and the total units issued compared to the total units offered in each category.
- b. FNS provided an example of the FY 24 take rate data at the program level and reviewed it with the Workgroup (see attachment 01).
- c. The Workgroup inquired about the turnaround time between submission of the FNS-152 form, which informs take rate data, and having take rate data available for use.
- d. FNS explained that there is at least a 3-month delay between when the data is collected and finalized.
- e. FNS shared that a Take Rate Report is currently being developed in the Integrated Food Management System (IFMS), which will allow Tribes to directly access their individual program's take rate data. This report is expected to be available in fall 2025.
- f. The Workgroup requested clarification about the "Egg" category on the take rate data example.
- g. FNS confirmed the "Egg" category take rate includes both fresh shelled eggs and dried egg mix.
- h. The Workgroup also inquired about take rates for extra virgin olive oil.
- i. FNS noted that since extra virgin olive oil was introduced at the end of FY 24, the data won't be available until FY 25 take rates are calculated.
- j. FNS provided each Workgroup member an individual copy of their program's FY 24 take rate data via email after the meeting.

IV. USDA DoD Fresh Updates

- a. FNS shared USDA Department of Defense Fresh Fruit and Vegetable Program (USDA DoD Fresh) fill rates with the Workgroup prior to the meeting (see attachment 02).
- b. The Workgroup expressed concerns about produce listed on the FDPIR Guide Rate versus what a Tribe may have available to them to order and requested more data to better understand this issue.



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- c. FNS explained that the availability of produce can be found in the Fresh Fruits and Vegetables Order Receipt System (FFAVORS) catalog and that the catalog differs by Tribe and region. FNS also explained that due to the seasonality of fresh produce, certain produce items may only be available during certain times of the year.
- d. FNS also noted that produce is supplied by local vendors and while the goal is to source all produce items indicated on the FDPIR Guide Rate, not all vendors will be able to source the entire list due to seasonality and the availability of domestic produce across regions. Tribes should contact their vendor and Defense Logistics Agency (DLA) representative to request a missing item be added to their catalog for ordering.
- e. The Workgroup suggested potentially offering alternative produce options in place of items that may not be available to a Tribe.
- f. FNS will determine what additional data is available in response to the Workgroup's request for more information.

V. Next Workgroup Meeting – September 2025 (virtual)

- a. The next Workgroup meeting will be held virtually in September 2025.

VI. Meeting Adjourned