

**Food Distribution Program on Indian Reservations (FDPIR)****Food Package Review Workgroup Meeting Minutes: March 18, 2025**

Voting Members		Voting Members	
Mary Greene-Trottier (NAFDPIR President)	X	Joe Van Alstine (MWR VP)	X
Rex Hailey (NAFDPIR Parliamentarian)		Gloria Goodwin (MWR)	X
Jaime Prouty (NAFDPIR Treasurer)	X	Tonya Laurent (MWR Nutritionist)	X
Marisa Fuller (NAFDPIR Secretary)	X	Perry Martinez (SW VP)	X
Debbie Reyes – Gardipee (WR VP)		Lorraine Davis (SWR)	X
AC Sanchez (WRR)		Connie Black (SWR Nutritionist)	X
Carla Patterson (WR Nutritionist)	X	Janell Conway (NO FNS Nutritionist)	X
Blake Garrison (MP VP)	X	Reena Oza-Frank (CDC Nutritionist)	X
<i>Vacant (MPR)</i>			
<i>Vacant (MPR Nutritionist)</i>			

Non-Voting Attendees	Non-Voting Attendees
FNS HQ Support Staff	Additional FNS/AMS Support Staff
Food Safety and Nutrition Division: Kristin Garcia, Tina Hanes, Daniel Karlstrum, Amy Bruckbauer	FNS Regional Offices: Holly Williams, Devin Wilcox-Mccombs, Ashton Tongco
Operations Division: Laura Castro, Jaimie Griffin, Justin Lew, Christina Riley, Danielle Lyons, Lauren King-Dillon	FNS Tribal Affairs: Joe Geary, Heriberto Martinez, Monika Lacka
Policy Division: Dana Rasmussen, Samantha Prins	AMS: Denise Glover, Andy Greenfield, Jane Sayner
Funding and Technology Division: Katie Clifford	
Program Integrity and Monitoring Division: Barbara Lopez, Kathy Staley	

I. Welcome and Attendance

- a. FNS confirmed attendees and provided an overview of the agenda and handout.

II. Workgroup Charter

- a. FNS expressed the importance of updating the Workgroup Charter to reflect the current activities supported by the Workgroup.
- b. FNS provided a copy of the [current Workgroup Charter](#) via email prior to the meeting and reviewed a draft copy of the Charter with proposed changes.
- c. The Workgroup requested the following updates to the Charter:
 - i. Allow groups/organizations that collaborate with FDPIR to attend meetings.
 - ii. Clarify the roles and responsibilities of voting versus non-voting members, including proxies and guests.
 - iii. Establish expectations for travel for in-person meetings.
 - iv. Add information on the process to amend the Charter in the future.
- d. FNS will provide a revised version of the Charter based on the feedback received with additional questions for the Workgroup to review before the next meeting.



Food and Nutrition Service

U.S. DEPARTMENT OF AGRICULTURE

- e. Meeting cadence
 - i. The Workgroup requested an in-person meeting two times a year (one in Washington, DC and one at an FDPIR site) in addition to regularly scheduled virtual meetings.
 - ii. FNS requested at least three months advanced notice for in-person meetings.

III. National and Regional Take Rate Data

- a. FNS reviewed food package enhancements through the years to highlight the Workgroup's efforts to support a nutritious food package.
 - i. Highlights included the [FDPIR food package HEI assessment](#), in which the food package scored an 84 out of 100.
- b. FNS reviewed national take rates for fiscal years 2022 through 2024 and regional take rates for fiscal year 2024.
- c. The Workgroup inquired about take rates above 100% and if differences in participation across programs is accounted for in the take rate data.
- d. FNS explained the rationale for take rates above 100% for the cheese category and reviewed the formula used to calculate take rates.
- e. The Workgroup also inquired about fresh produce and extra virgin olive oil take rates.
- f. FNS confirmed the take rate values include fresh produce issuance, but did not include olive oil as that product was just recently added to the food package.
- g. The Workgroup expressed interest in receiving take rates by tribe and USDA DoD Fresh fill rates.
- h. FNS committed to providing this data before the June 2025 Workgroup meeting.

IV. USDA DoD Fresh Updates

- a. FNS expressed appreciation for the Workgroup's assistance in working with the FNS Regional Offices to coordinate USDA DoD Fresh presentations at their annual meeting.
- b. FNS shared a new poster "[Steps for Receiving USDA DoD Fresh Produce](#)" that programs can order and have shipped for free to display in their warehouse.

V. Next Workgroup Meeting – June 2025 (virtual)

- a. The next Workgroup meeting will be held virtually in June 2025.

VI. Meeting Adjourned