

# USDA FNS SNAP E&T STATE PLAN

STATE NAME	STATE CODE	FEDERAL FISCAL YEAR	VERSION
Connecticut	CT	2026	Original Submission

**FORM STATUS:** Approved on 09/17/2025 10:30 AM EDT

## KEY PROGRAM STAFF

Provide one contact person for the State E&T Program.

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## AMENDMENT LOG

**NOTE:** THE AMENDMENT LOG IS ONLY APPLICABLE WHEN SUBMITTING AN AMENDMENT TO A STATE PLAN

## ACRONYMS

State agencies may consider including acronyms for the SNAP State agency, SNAP E&T program name, State's management information system, and SNAP E&T providers or contractors.

The below list includes common acronyms utilized within this plan.

Acronym	Definition
ABAWD	Able-Bodied Adult without Dependents
E&T	Employment and Training
FNS	Food and Nutrition Service
FY	Fiscal Year
GA	General Assistance
ITO	Indian Tribal Organization
SNAP	Supplemental Nutrition Assistance Program



TANF	Temporary Assistance for Needy Families
USDA	United States Department of Agriculture
WIOA	Workforce Innovation and Opportunity Act



## SUMMARY OF PROGRAM

Provide the vision and mission of the State E&T program. In addition, describe how your State agency's E&T program meets the purpose of E&T which is to:

- Increase the ability of SNAP participants to obtain regular employment
- Meet State or local workforce needs

In Connecticut, the Department of Social Services (DSS) is the agency responsible for administering the SNAP Employment and Training (SNAP E&T) program which we call CTPathways. CTPathways Program's Vision is to empower individuals and families receiving SNAP benefits to achieve their full potential through comprehensive and innovative job training and employment services. We believe that all individuals have unique skills and abilities, and with the right support, can gain the confidence and knowledge necessary to secure meaningful and sustainable employment. Our program strives to create a supportive pathway to self-sufficiency and financial stability by providing access to education, training, and career development opportunities that lead to increased earnings, improved quality of life, and decreased dependence on public assistance. We envision a future where SNAP recipients can achieve their career goals, contribute to their communities, and build a better future for themselves and their families.

DSS contracts with CT State Community College, with 12 campuses statewide, one private University and four Community Based Organizations to provide employment and training services. The strategic partnerships with both colleges, and private/public organizations allows for logistical access to SNAP E&T eligible CT residents, statewide. The CTPathways E&T program is job driven, skills based, and voluntary. CTPathways is built around partnerships designed to help participants transition to self-sufficiency.

When SNAP E&T participants successfully complete vocational training programs, they receive a post-secondary credential that allows for better employment outcomes. Although the program is voluntary and available to all SNAP recipients not receiving TANF, age 16+, the primary goal is to serve work registrants. CTPathways serves both unemployed and under employed individuals. All components, and vocational training offerings are designed to provide access equitably, to serve the most vulnerable populations and are based on Labor Market projections to ensure successful outcomes in Connecticut.

Is the State's E&T program administered at the State or county level?

- ☒ State
- ☐ County

Provide the web addresses (URLs) of State E&T policy resources used such as handbooks and State administrative code, if available. Enter a single URL per row.

URL	Resource Type
<a href="#">Link to resource</a>	DSS SNAP E&T Website
<a href="#">Link to resource</a>	CT's SNAP Policy Manual-- SNAP E&T Information



## PROGRAM CHANGES

Summarize changes for the upcoming Federal fiscal year (FY) from the prior FY. Significant changes may include new initiatives, changes in funding or funding sources, policy changes, or significant changes to the number of partners or participants. Significant changes could include those made as a result of management evaluation findings or participation in program improvement initiatives, such as SNAP to Skills. It is not necessary to include changes made as a result of new Federal rulemaking.

In FFY26, DSS will be finalizing discussions to onboard a new community-based organization (CBO)- Jewish Family Services (JFS) of Greenwich which has locations in Greenwich, CT and hope to expand to Norwich, CT and primarily serves refugees that have newly arrived to the state. They are also open to serve all individuals who need employment training and services in their area and across CT if virtually. We have also connected with Friendship Service Center in New Britain, CT who works with those experiencing housing insecurity find jobs and secure employment opportunities. This would expand the reach of community-based organizations throughout the state, adding options for those who are not ready to engage in a vocational training or community college setting.

Highlight any changes from above that the State agency is making to the E&T program based on the prior year's performance, for instance changes made as a result of E&T outcome and participation data.

DSS continues collaborating with WIOA partners to offer complimentary programs. Program staff meet regularly with representatives from DOL, BRS and Adult-ed to discuss alignment opportunities. DSS is also in discussions with the Right Question Institute (RQI) and exploring other training options to offer a more formalized case management training to align the services that are being provided to participants across all providers to help increase positive programmatic outcomes.



# CONSULTATION AND COORDINATION WITH THE WORKFORCE DEVELOPMENT SYSTEM

State agencies must design the E&T program in consultation with the State workforce development board and operate the E&T program through the statewide workforce development system (7 CFR 273.7(c)(5)). The goal of this section is to explain the relationship between the State agency and other organizations it plans to consult and coordinate with for the provision of services, including organizations in the statewide workforce development system. The statewide workforce development system refers to a network of providers, which may include government and the public sector; community-based organizations and non-profits; employers and industry; occupational training providers; and post-secondary institutions, such as community colleges. Please note the State workforce development board is an entity that establishes Regional strategic plans and sets funding priorities for their area. They are distinct from State workforce agencies.

## Consultation

Consultation with the workforce development system generally includes discussions to learn about services provided in the community and how each organization functions and coordinates with others in the community. State agencies can demonstrate they consulted with their State workforce development board by noting the dates of conversations, who they spoke with, what they spoke about, and how they incorporated this information into the design of their E&T program.

Did the State agency consult the State workforce development board?

☒ Yes

☐ No

Describe how the State agency consulted with the State workforce development board in designing its SNAP E&T program. Include the names, dates and outcomes of the consultation.

Date	State Workforce Development Board Name	Title(s) of Person Consulted	Outcome of Consultation
02/06/2025	Governor's Workforce Council	Office of Workforce Strategy	Quarterly meeting highlighting educational options and career pathways related to the available options.
06/05/2025	Governor's Workforce Council	Office of Workforce Strategy	Discussion of different workforce development opportunities and access to programs across CT.

## Coordination

Coordination with the workforce development system consists of efforts to partner with workforce providers to directly serve SNAP E&T participants or to align the flow or types of services offered across programs.



Describe any special State initiatives (i.e. Governor-initiated or through State legislation) that include SNAP E&T. Describe any efforts taken by the State agency to coordinate these programs, services, partners, and/or activities with the State's E&T program.

Governor Lamont established the Governor's Workforce Council (GWC) through the Office of Workforce Strategy (OWS). The GWC is the principal advisor on workforce development issues in Connecticut. DSS' E&T team meets with the GWC virtually on a quarterly basis to collaborate. DSS is now also a part of a small work group that was created with CT DOL WIOA and Adult Education representatives. DSS' E&T Team meets in this work group every other month to share policy and program updates, collaborate and share ideas.

Describe the extent to which the State agency is carrying out SNAP E&T programs in coordination with title I programs under the Workforce Innovation and Opportunity Act (WIOA).

DSS continues to coordinate efforts with the State Department of Labor (DOL), including their American Jobs Centers (AJC), a few of which are co-located at E&T partner locations. We require SNAP E&T partners to provide current Labor Market Information (LMI) to inform which programs to support. All participants who complete vocational training are referred to an AJC to register in the database called CTHires. Once registered, participants can receive job seeking services.

Is SNAP E&T included as a partner in the State's WIOA Combined Plan?

☐ Yes

☒ No

Describe how the State agency is coordinating with TANF/GA programs, services, partners, and/or activities. Describe any TANF/GA special initiatives targeting specific populations and any actions taken to coordinate with these efforts.

DSS E&T staff members along with the DSS Wilson-Fish TANF Coordination (WFTC) policy consultants have teamed up with local refugee resettlement agencies (including Integrated Refugee & Immigrant Services (IRIS), and Jewish Family Services (JFS) of Greenwich) and the Office of Refugee Resettlement (ORR) to triage eligible SNAP refugees, and state funded TFA refugees who do not choose to participate in CTHires, into CTPathways programs offered throughout the state. The purpose of the collaboration is to serve this targeted group of refugees to support employment with E&T programs that will compliment available services and provide the best pipeline to gainful employment.

Describe how the State agency is coordinating its SNAP E&T program with any other Federal or State employment program (e.g. HUD, child support, re-entry, refugee services).

SNAP E&T staff collaborate with the DSS staff involved in the Wilson-Fish TANF Coordination (WFTC) Grant and associated agencies to provide enhanced opportunities for eligible WFTC refugees. DSS also partners with the Capital Workforce Partners (CWP) specifically working with citizens re-entering the community after incarceration.



# CONSULTATION WITH INDIAN TRIBAL ORGANIZATIONS (ITOs)

State agencies are required to consult with Tribes about the SNAP State Plan of Operations, which includes the E&T State Plan, per 7 CFR 272.2(b) and 272.2(e)(7). The consultations must pertain to the unique needs of Tribal members. State agencies are required to document the availability of E&T programs for Tribal members living on reservations in accordance with 7 CFR 273.7(c)(6)(xiii). The goal of this section is to describe how the State agency consulted with Indian Tribal Organizations (ITOs), describe the results of the consultation, and document the availability of E&T programs for Tribal members living on reservations.

Did the State agency consult with ITOs in the State?

- ☒ Yes
- ☐ Yes, but not all ITOs
- ☐ No
- ☐ There are no ITOs in my State

List the ITOs consulted and describe the outcomes of the consultation(s). Provide specific examples of how the State agency incorporated feedback from ITOs into the design of the E&T program (e.g. unique supportive service, new component, in-demand occupation). Include the title of the person you consulted and the date.

Date	Name of ITO	Title(s) of Person Consulted	Outcome of Consultation
06/30/2025	Mohegan Tribal Organization	Tribal Communications	SNAP E&T Information including specific program locations, a program poster, the CT E&T Website, More Than a Job fliers and the purpose and mission of the SNAP E&T program was shared with both ITOs. We shared this partnership information via e-mail, but the ITOs did not respond. We hope the consultation will lead to increased participation from this community. The SNAP E&T partner in closest proximity to each ITO is Three Rivers CT State Community College campus. Our Three Rivers Coordinator was advised of the consultation.
06/30/2025	Mashantucket Pequot Tribal Organization	Tribal Communications	SNAP E&T Information including specific program locations, a program poster, the CT E&T Website, More Than a Job fliers and the purpose and mission of the SNAP E&T program was shared with both



			ITOs. We shared this partnership information via e-mail, but the ITOs did not respond. We hope the consultation will lead to increased participation from this community. The SNAP E&T partner in closest proximity to each ITO is Three Rivers CT State Community College campus. Our Three Rivers Coordinator was advised of the consultation.
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Will the State agency be seeking enhanced reimbursement for E&T services (75%) for ITO members who are residents of reservations, either on or off the reservation?

☐ Yes

☒ No



## UTILIZATION OF STATE OPTIONS

State agencies have the flexibility to implement policy options to adapt and meet the unique needs of State populations. Check which options the State agency will implement.

Does the State agency offer an E&T program statewide?

☒ Yes

☐ No

Indicate the type of E&T program the State agency operates.

☐ Mandatory per 7 CFR 273.7(e)

☒ Voluntary per 7 CFR 273.7(e)(5)(i)

☐ Combination of mandatory and voluntary

Does the State agency serve the following populations? Select all that apply.

☒ Applicants per 7 CFR 273.7(e)(2)

☒ Exempt members of zero benefit households that volunteer for SNAP E&T per 7 CFR 273.10(e)(2)(iii)(B)(7)

☒ Categorically eligible households per 7 CFR 273.2(j)

Does the State agency enable ABAWDs to regain SNAP eligibility through E&T and verify that the ABAWD will meet the work requirement within 30 days?

☒ Yes

☐ No



## CHARACTERISTICS OF INDIVIDUALS SERVED BY E&T

State agencies are required to include information about the categories and types of individuals they plan to exempt from mandatory E&T participation (7 CFR 273.7 (c)(6)(iv)), as well as the characteristics of the population they plan to place in E&T (7 CFR 273.7 (c)(6)(v)).

What are the characteristics of the population the State agency intends to serve in E&T (e.g. target population)? This question applies to both mandatory and voluntary participants.

- ☐ ABAWDs
- ☐ Homeless
- ☐ Veterans
- ☐ Students
- ☐ Single parents
- ☐ Returning citizens (aka: ex-offenders)
- ☐ Underemployed
- ☐ Those that reside in rural areas
- ☐ unemployed
- ☐ Refugees

### Estimated Participant Levels

Project participation in E&T for the upcoming Federal fiscal year. In determining the estimated participation, it is important to be as accurate as possible. As appropriate, projections should be based upon actual figures from the current Federal fiscal year.

QUESTION	RESPONSE FIELD
Anticipated number of work registrants	71,700

### State Exemptions

List State exemptions from E&T and the participation, such as individuals to be exempted under each category.

EXEMPTION	TOTAL INDIVIDUALS
Voluntary Program	71,700



QUESTION	RESPONSE FIELD
Total estimated number of work registrants exempt from mandatory E&T	71,700
Percent of all work registrants exempt from E&T	100.00%

## ABAWDs

QUESTION	RESPONSE FIELD
Anticipated number of ABAWDs in the State	21,834
Anticipated number of ABAWDs in waived areas of the State	20,199
Anticipated number of ABAWDs to be exempted under the State's ABAWD discretionary exemption allowance	0
Anticipated number of ABAWDs in the State who meet the criteria under 7 CFR 273.7(d)(3)(i)	1,635

## E&T Participants

QUESTION	RESPONSE FIELD
Anticipated number of mandatory E&T participants	0
Anticipated number of voluntary E&T participants	1,705
Total anticipated number of E&T participants	1,705
Anticipated number of ABAWDs to be served in E&T	778

How frequently will the State plan to re-evaluate these exemptions from mandatory E&T?

- ☒ Annually
- ☐ Bi-annually
- ☐ Other



## ORGANIZATIONAL RELATIONSHIPS

State agencies are required to include information on the organizational relationship between the units responsible for certification and the units operating the E&T components, including units of the statewide workforce development system, if available. For the purposes of the questions below, E&T providers are considered to include units of the statewide workforce development system. FNS is specifically interested in ensuring that the lines of communication are efficient and that, if applicable, noncompliance with mandatory E&T is reported to the certification unit within 10 working days after the noncompliance occurs, per 7 CFR 273.7(c)(4). State agencies must also include information on the relationship between the State agency and other organizations it plans to coordinate with for the provision of services.

The following questions are about how the E&T program is structured in your State agency.

Indicate which division within the SNAP State agency is responsible for the E&T program. (i.e. establishes E&T policy, contracts for E&T services, monitors providers). For example, explain if the E&T program unit is separate from the SNAP certification unit, and if there are separate E&T units at the county level.

SNAP E&T is fully and directly administered statewide by Donna Switz & Allison Forsyth in the Program & Oversight Grant Administration (POGA) Division guided by Daniel Giacomini, Division Director of POGA. SNAP certification is handled by eligibility staff separately via the Division of Eligibility and Benefit Operations.

How does the E&T unit coordinate and communicate on an ongoing basis with the units responsible for certification policy?

POGA communications are sent regularly to eligibility staff. Communications consist of general reminders for staff to make referrals, where providers are located, and some of the training programs offered for eligible SNAP recipients. Announcements are made on our ImpaCT eligibility dashboard, and all office Quarterly SNAP Operations Meetings are held with E&T as a regular agenda item. There is also a SNAP E&T Training that is being led by our Office of Skill and Development (OSD) training department that will be updated with important information and any changes to directives or policy. SNAP E&T staff have created and shared an internal email address for eligibility staff to reach out with questions.

Describe the State's relationships and communication with intermediaries or E&T providers.

As mentioned previously, DSS coordinates SNAP E&T efforts with other state agencies, councils, and boards to help streamline services. Our partnerships include the state DOL, the GWC, OWS, and CT State Colleges and Universities. DSS participates in quarterly meetings with the GWC which include DOL, CT State, and OWS. DSS also holds a contract with DOL for data sharing. Information is also shared via secured e-mail between DSS and SNAP E&T providers as well as other departments when necessary.

Describe how the State agency shares new policies, procedures, or other information with the intermediary or other E&T provider.

DSS communicates via secure e-mail systems to partners using external firewall protections. DSS also holds statewide partner meetings. CTPathways has a function for alerts, announcements, and a partner forum called Chatter to help communicate with providers and share important documents.



Describe how the State agency, intermediaries, and E&T providers share participant data and information. Include the names of any MIS systems (or other modes of communication) used.

As mentioned previously, DSS coordinates SNAP E&T efforts with other state agencies, councils, and boards to help streamline services. Our partnerships include the state DOL, the GWC, OWS, and CT State Colleges and Universities. DSS participates in quarterly meetings with the GWC which include DOL, CT State, and OWS. DSS also holds a contract with DOL for data sharing. Information is also shared via secured e-mail when necessary.

If the State uses a MIS system, describe the E&T related data that is tracked and stored in those systems (e.g. referrals, noncompliance with program requirements, provider determination, etc.), and whether the system(s) interact with each other.

DSS and E&T Providers utilize the CTPathways system, a Salesforce web-based system. Demographic information, SNAP eligibility, assessments, employability plans, case notes, participant expenses and component information are shared through CTPathways. Referrals are currently being sent from eligibility operations staff by a secure email to the SNAP E&T email box: [SNAPET@ct.gov](mailto:SNAPET@ct.gov).

Describe the State agency's process for monitoring E&T providers' program and fiscal operations. Include plans for direct monitoring such as visits, as well as indirect monitoring such as reviewing program data, financial invoices, etc.

DSS conducts annual monitoring visits to the partner locations. Annual partner reviews assess performance including the documentation of case management and successful completions. During annual monitoring visits DSS reviews a random sample of participants. Through the sample of participants, we look at the following criteria: complete student files including all demographics needed for annual reporting, case notes entered to document case management, participant status (start/end, complete vs. withdrawn), time and effort reports for staff working on the grant, availability of non-federal funds eligible for reimbursement and overall trends.

How frequently does the State agency monitor E&T providers' program and fiscal operations?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Bi-Annually
- ☒ Annually
- ☐ Other

Describe how the State agency evaluates the performance of providers in achieving the purpose of E&T (assisting members of SNAP households in gaining skills, training, work, or experience that will increase their ability to obtain regular employment and meets State or local workforce needs).



DSS evaluates the performance of partners annually, by conducting on site and/or virtual visits. We review program offerings annually prior to submission of the state plan to ensure alignment with LMI.

How frequently does the State agency evaluate the performance of providers in achieving the purpose of E&T?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Bi-Annually
- ☒ Annually
- ☐ Other



# SCREENING FOR WORK REGISTRATION

State agency eligibility staff must screen for federal exemptions from work registration, per 7 CFR 273.7(a).

Describe how the State agency screens applicants to determine if they are work registrants.

DSS Eligibility Operations staff screen applicants during initial application and redetermination to assess if participants are work registrants or meet an exemption. The Daily File which is accessed via a secure database and updated each day is provided to all SNAP E&T Providers which serves as a direct referral.

How does the State agency work register non-exempt individuals?

The work registrant language is stated in the rights and responsibilities section of our application, redetermination, and Periodic Report Form (PRF). Applicants are registered for work by signing the Application for Benefits (WIE). Once the applicant is approved for SNAP and not receiving TANF, they go on the daily file that is shared with E&T providers. The Application for Benefits (WIE) states that the applicant is required to accept job offers, unless the job is unsuitable, comply with TFA work requirements, comply with Unemployment Compensation Benefits (UCB) requirements, provide employment status and ability to work information upon request.

At what point in the certification process does the State agency provide the written explanation of the applicable work requirements? Select all that apply.

- ☐ Point of Intake
- ☒ Point of Certification
- ☒ Reported change in the work registrant status of household members
- ☒ Point of Recertification
- ☐ State does not provide written explanation

At what point in the certification process does the State agency provide the oral explanation of the applicable work requirements? Select all that apply.

- ☐ Point of Intake
- ☒ Point of Certification
- ☒ Reported change in the work registrant status of household members
- ☒ Point of Recertification
- ☐ State does not provide oral explanation



## SCREENING FOR REFERRAL TO E&T

The State agency must screen each work registrant to determine if it is appropriate, based on State-specific criteria, to refer them to the E&T program per 7 CFR 273.7 (c)(2). State agencies may operate program components in which individuals elect to participate, per 7 CFR 273.7(e)(4).

List the State-specific criteria eligibility workers use to screen individuals to determine if it is appropriate to refer them to the State's SNAP E&T program.

If a SNAP applicant is unemployed or under employed (working less than 30 hours weekly or receiving weekly earnings less than the federal minimum wage multiplied by 30 hours) and a work registrant without an exemption, a referral to E&T is made. Work registrants voluntarily enrolling in E&T services would be given an assessment by their chosen provider to ensure successful completion. Eligibility staff document in the case notes in the ImpaCT eligibility system that an individual has been referred to SNAP E&T and if they are a work registrant or ABAWD without any exemptions.

What information does the State provide to a SNAP recipient to explain SNAP E&T participation criteria?

SNAP recipients are notified about CT's SNAP E&T program during initial certification, recertification and interim change of work registration status for household members. Individuals are advised that SNAP E&T is a voluntary program in CT for anyone who is active SNAP and not receiving cash assistance from TFA. The program helps to support individuals get skills employers in CT are looking for. Coordinators at each SNAP E&T provider will help participants with case management and there is no cost to participate in the program. Anything that is reasonable and necessary to participate in the program will be provided or reimbursed.

How does the State document that the information has been provided?

Eligibility staff are required to indicate that SNAP E&T has been discussed with SNAP applicants and recipients in their case notes.

What is the State's model for screening and referral to SNAP E&T? Select all that apply.

- ☒ Reverse Referral
- ☒ Direct Referral

When does screening for referral to E&T occur? Select all that apply.

- ☒ Initial Certification
- ☒ Recertification
- ☒ Reported change in the work registrant status of households
- ☐ Other



Describe the process for screening for direct referral to E&T, including the staff involved.

Eligibility staff follow the application workflow and recertification workflow designed in our eligibility data collection system. The system has a work registration page in the workflow which indicates whether a referral should be made. If a referral is determined to be appropriate and the SNAP applicant/ recipient agrees, an email is sent from eligibility staff to the SNAP E&T program staff with an individual's name, contact information, location and program of interest (if applicable).

When does the screening for a reverse referral request occur?

DSS communicates to the applicant that once approved for SNAP, the SNAP E&T program coordinators will provide additional information on the program. Participants are informed of participant reimbursements during the intake assessment and on the participation expectation and commitment form

Describe the process for screening during the reverse referral request process, including the staff involved.

If an individual is interested in enrolling in a vocational training or job search component with a current SNAP E&T provider through the CTPathways program, the coordinator reaches out to DSS SNAP E&T program staff who then connect the incoming student to eligibility staff who determines and certifies SNAP eligibility. Once this is completed, SNAP E&T Program staff advise the coordinator and then refer the individual back to the provider for enrollment.

Are participants informed about participant reimbursements before the individual is referred to E&T by eligibility staff?

☒ Yes

☐ No

How are participants informed about participant reimbursements?

Eligibility operations staff inform participants of participant reimbursements when screening for referral to E&T at application, recertification, or interim change both verbally and in writing. Providers offer this information at intake to each SNAP E&T enrollee both verbally and in writing. This information is delivered on the participant expectation and commitments form.



## REFERRAL TO E&T

In accordance with 7 CFR 273.7(c)(2), in order to participate in SNAP E&T, the State agency must make the referral. The referral method may vary from participant to participant.

What information does the State provide to E&T participants when they are referred? Select all that apply.

- ☒ Information about accessing E&T services
- ☐ Case Management
- ☐ Dates
- ☒ Contact information
- ☒ Other

Explain what other information the State provides to E&T participants when they are referred.

DSS provides information for all partnering community colleges and community-based organizations in a pamphlet, on a poster, and on our website. All contact information is provided on demand verbally and in writing. The pamphlet and posters provide contact numbers for E&T providers. The SNAP E&T website provides component/program offerings at each provider as well as telephone numbers to contact coordinators. When DSS Eligibility Staff refer potential participants to E&T Program Staff via internal email, a secure email is sent to the provider closest to the individual or the location in which a preferred program is being offered.

How is the referral communicated? Select all that apply.

- ☐ Orally
- ☐ Electronic Forms
- ☐ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

If the State receives a reverse referral request from an E&T provider, what steps does the State take?

If an E&T provider sends a reverse referral to program staff at DSS, program staff connect the incoming student to eligibility staff who determines and certifies SNAP eligibility. DSS communicates to the applicant that once approved for SNAP, the SNAP E&T program coordinators will provide additional information on the program. Once SNAP eligibility is determined, SNAP E&T Program staff advise the coordinator and then refer the individual back to the provider for the intake assessment and program enrollment.



How does the State communicate to the SNAP participant that they are in SNAP E&T? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☒ Other

Explain the other methods the State uses to communicate to the SNAP participant that they are in SNAP E&T.

The E&T providers will advise the participant that they are receiving SNAP E&T training and services. This is due to the enrollment process for vocational trainings through CT State Community College and our other CBO's. The individual must sign a participant expectations agreement prior to engagement with SNAP E&T and all information is communicated via e-mail.

How does the State communicate to the SNAP participant about their rights to receive participant reimbursements? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☐ Emails
- ☐ Text Messages
- ☐ Other

How is information about the referral communicated to E&T providers, as applicable?

Communication is conducted by E&T program staff and providers via secure e-mail.

How is information about the referral communicated within the State agency?

Communication is conducted by E&T program staff and eligibility staff via secure e-mail.



After referral, what additional steps does the E&T participant take to access the program? Select all that apply.

- ☒ Assessment
- ☒ Orientation
- ☒ Meet with case manager
- ☐ Other

Is orientation mandatory?

- ☒ Yes
- ☐ No

Who runs the orientation? Select all that apply.

- ☐ State Agency
- ☐ Intermediary
- ☒ E&T Provider
- ☐ County or Local Office

How is the orientation conducted? Select all that apply.

- ☒ In Person
- ☒ Virtually
- ☐ Online
- ☐ Self-Paced
- ☐ Other

What happens during the orientation?

The orientation sessions allow SNAP E&T coordinators to provide information regarding the program and provider requirements to individuals who are interested in enrolling. The orientation is tailored to each E&T provider and location. The coordinator explains the eligibility requirements for SNAP E&T (active SNAP, not TFA) and that individuals should be able and motivated to seek employment. Each provider discusses their vocational training offerings and each program's requirements for certification and attendance policies. Coordinators explain the application for SNAP E&T programs (if applicable) and the assessment and employment plan. The participant expectations and commitments are explained in detail along with the case management and check-in process. Necessary computer skills are discussed for each program. Participant reimbursements are also explained, and participants are advised these must be provided by the



coordinator/provider. Individuals are given contact information and forms to complete if interested. Since most of the trainings are provided by CT State Community College an assessment may be conducted to verify the individuals have the math and/or English Language skills needed to be successful. Orientations occur either in person, over the telephone or virtually.



# ASSESSMENT

Does the State require or provide an assessment?

☒ Yes

☐ No

Who conducts the assessment? Select all that apply.

☐ State Agency

☒ E&T Provider

☐ Self-Assessment

☐ Intermediary

☐ Local Office

☐ Other

When are participants assessed?

SNAP E&T coordinators are responsible to administer the assessments with SNAP E&T participants during their initial enrollment via CTPathways data management system. The assessment is built into CTPathways so it's one assessment for all providers. Also, CT State has their own individual assessment that coordinators use in addition to the standard assessment. Some providers request additional information from participants. The results are shared with E&T program staff on demand via CTPathways. The results are discussed with participants during their intake with coordinators, all information is stored in the CTPathways system and available to participants per their request. Colleges will make referrals to Adult Basic Ed and ESL prior to enrollment, if necessary.

Describe the assessment. List the tools used in the assessment.

The assessment gathers information about the participant's past educational experiences and past and current employment history. The participants are asked to identify their strengths, skills and interests that will help them reach their career goal. Colleges may also do CASAS, TABE and ACT Workkeys Assessment testing prior to enrollment in which results are kept in participant's paper files. The employability plan captures barriers to participation and goals.

Does the assessment result in the completion of an individual employment plan?

☒ Yes

☐ No



How are assessment results shared with State agency staff? Select all that apply.

- ☐ Orally
- ☐ Electronic Forms
- ☐ Physical Forms
- ☒ MIS System
- ☐ Email
- ☐ Other
- ☐ Assessment is not shared with State agency staff

How are assessment results shared with E&T providers? Select all that apply.

- ☐ Orally
- ☐ Electronic Forms
- ☐ Physical Forms
- ☒ MIS System
- ☐ Email
- ☐ Other
- ☐ Assessment is not shared with E&T providers

How are assessment results shared with E&T participants? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☐ Email
- ☐ Other
- ☐ Assessment is not shared with E&T participants



Are participants reassessed?

☐ Yes

☒ No



## CONCILIATION PROCESS

In accordance with 7 CFR 273.7(c)(3), State agencies have the option to offer a conciliation period to noncompliant E&T participants. The conciliation period provides mandatory E&T participants with an opportunity to comply before the State agency sends a notice of adverse action. The conciliation process is not a substitute for the determination of good cause when a client fails to comply.

Does the State agency offer a conciliation process?

☐ Yes

☒ No



## CASE MANAGEMENT SERVICES

The State E&T program must provide case management services to all E&T participants. In accordance with 7 CFR 273.7(c)(6)(ii), State agencies are required to include specific information about the provision of case management services in the E&T State plan.

What types of E&T case management services will be offered to the participant? Select all that apply.

- ☒ Comprehensive Intake Assessments
- ☒ Individualized Service Plans
- ☒ Progress Monitoring
- ☒ Coordination with Service Providers
- ☐ Reassessment
- ☐ Other

Who delivers the case management services in your State? Select all that apply.

- ☐ SNAP State agency
- ☐ Local Office(s)
- ☐ Intermediary
- ☒ E&T Providers

How are case management services delivered in your State? Select all that apply.

- ☐ Group Meeting (virtual)
- ☐ Group Meeting (in person)
- ☒ Individual (virtual)
- ☒ Individual (in person)
- ☒ Phone
- ☒ Text
- ☒ Email
- ☐ Other



Describe how E&T case managers coordinate with other staff and services. Coordination can involve tracking E&T participation, sharing information that may be relevant to participation in E&T (e.g. information related to good cause or a work exemption), and referral to additional services.

QUESTION	RESPONSE FIELD
How do E&T case managers coordinate with: SNAP eligibility staff	SNAP E&T coordinators/case managers communicate directly with State E&T program staff who then communicate and coordinate with eligibility staff. Coordination occurs via CTPathways MIS system, e-mail, phone calls, and the ImpaCT eligibility system.
How do E&T case managers coordinate with: State E&T staff	State E&T program staff coordinate directly with E&T coordinators/case managers and providers via the CTPathways MIS system, e-mail, phone calls, virtual meetings and provider group meetings.
How do E&T case managers coordinate with: Other E&T providers	E&T providers communicate with other providers via a shared contact list. Providers are strongly encouraged to provide warm hand offs for participants to other providers. Coordination occurs via the CTPathways MIS system, e-mail, phone calls, virtual meetings and provider group meetings.
How do E&T case managers coordinate with: Community resources	SNAP E&T coordinators often refer participants to hyper local community resources outside of their organizations based on need. Coordinators will reach out directly to case managers at the applicable community resources. Examples include referral for adult basic education, English as a second language, housing authorities, food pantries or other service providers.

How does the State agency ensure E&T participants receive targeted case management services through an efficient administrative process, per 7 CFR 273.7(c)(6)(ii)?

Each E&T provider must have dedicated staff on site to provide case management services. This arrangement is administratively efficient and streamlines the customer experience. Annual reviews are conducted with each E&T provider which includes a review of case management. E&T coordinators must also enter monthly case notes in CTPathways MIS for E&T participants.

How do your offered case management services support the participant in the E&T program and provide activities and resources that help the participant achieve program goals?

Given that each E&T provider has a dedicated coordinator/case manager this allows for participants to receive individualized supports for any barriers and to help achieve program goals. Coordinators are expected to be well informed about the community resources available in their service area. Coordinators are also experts in the resources available to and within the providers organization. Since our largest partner is the CT State Community College system, each campus has services available for every student. These services include: academic tutoring services, laptop loaners, computer labs, food pantries, clothing closets, employment and resume services.

How does the SNAP State agency ensure the case management services offered do not act as an impediment to successful participation in E&T?

The case management process is explained to participants prior to their engagement in SNAP E&T components. An individual may be contacted via different communication methods (in person touchpoints, e-mail, phone calls, virtual meetings) to allow flexibility in receiving services. CT State Community College



coordinators often receive attendance reports for all workforce development students and are (at minimum) able to verify that a participant is actively attending their training classes or sessions.



## GOOD CAUSE

In accordance with 7 CFR 273.7(i), the State agency is responsible for determining good cause when a SNAP recipient fails or refuses to comply with SNAP work requirements. Since it is not possible for FNS to enumerate each individual situation that should or should not be considered good cause, the State agency must take into account the facts and circumstances, including information submitted by the employer and by the household member involved, in determining whether or not good cause exists.

How does the State agency reach out to the SNAP participant to determine good cause? Select all that apply.

- ☒ Phone Call
- ☐ Email
- ☐ Text Message
- ☒ Physical Form

How does the State agency reach out to the employers to determine good cause? Select all that apply.

- ☒ Phone Call
- ☐ Email
- ☐ Text Message
- ☒ Physical Form

How does the State agency reach out to E&T providers to determine good cause? Select all that apply.

- ☒ Phone Call
- ☐ Email
- ☐ Text Message
- ☐ Physical Form
- ☐ MIS System



How many attempts are made to reach out to the SNAP participant for additional information?

- ☐ One
- ☐ Two
- ☒ Three
- ☐ More than three

What is the State agency's criteria for good cause?

Examples include but are not limited to: Household emergency; illness of the work registrant or another SNAP household member requiring their presence; Discrimination by an employer based on: age, color, handicap, national origin, political beliefs, race, religious beliefs, or sex; Enrollment in school at least half-time; Lack of adequate dependent care is reported for children at least 6 and under 12; Leaving a job that requires frequent moves to different employers.

CT DSS follows the policy outlined in 7 CFR 273.7(i)(3)(iv), which explains the acceptable reasons for good cause for leaving employment as well as the eligible student criteria listed in 7 CFR § 273.5(b), if applicable.

Describe the State agency's process to determine good cause if there is not an appropriate and available opening for an E&T participant.

DSS eligibility staff consider all the facts from the individual and others, such as the employer, when good cause is claimed. The individual's claim of good cause, the facts, and why a disqualification was imposed or not imposed are recorded in the case notes in the ImpaCT eligibility management system. The CT State Community College System and CBO's are located statewide. CT has multiple SNAP E&T training opportunities and availability for SNAP E&T placement at all providers.



## PROVIDER DETERMINATIONS

In accordance with 7 CFR 273.7(c)(18) a State agency must ensure that E&T providers are informed of their authority and responsibility to determine if an individual is ill-suited for a particular E&T component.

Describe the process used by E&T providers to communicate provider determinations to the State agency.

If an E&T provider finds an individual is not a good fit for one component but determines the individual may be suitable for another component, the E&T provider will send a request to SNAP E&T program staff for consideration, requesting permission to engage the participant in another program or make a referral to another program.

Describe how the State agency notifies clients of a provider determination.

The participant is notified directly by the provider, after the provider consults with the state agency program staff. The state agency notifies the provider within 10 days. The state notifies the provider of the determination made by the state. On average, a determination is made within 2 - 3 business days.

What is the timeframe for contacting clients after receiving a provider determination?

- ☒ 1-3 Days
- ☐ 4-7 Days
- ☐ 8-10 Days



## DISQUALIFICATION POLICY FOR GENERAL WORK REQUIREMENTS

This section applies to the General Work Requirements, not just to E&T, and should be completed by all States, regardless of whether they operate a mandatory or voluntary E&T program.

All work registrants are subject to SNAP work requirements at 7 CFR 273.7(a). A nonexempt individual who refuses or fails to comply without good cause, as defined at 7 CFR 273.7(2), (3), and (4), with SNAP work requirements will be disqualified and subject to State disqualification periods. Noncompliance with SNAP work requirements includes voluntarily quitting a job or reducing work hours below 30 hours a month, and failing to comply with SNAP E&T (if assigned by the State agency).

What period before application does the State agency use to determine voluntary quit and/or reduction in work effort without good cause per 7 CFR 273.7(j)(1)?

☐ 30 Days

☒ 60 Days

For all occurrences of non-compliance discussed below, must the individual also comply to receive benefits again?

☒ Yes

☐ No

For the first occurrence of non-compliance per 7 CFR 273.7(f)(2), the individual will be disqualified until the later of:

☐ One month or until the individual complies, as determined by the State agency

☒ Up to 3 months

For the second occurrence of non-compliance per 7 CFR 273.7(f)(2)(ii), the individual will be disqualified until the later of:

☐ Three months or until the individual complies, as determined by the State agency

☒ Up to 6 months



For the third or subsequent occurrence per 7 CFR 273.7(f)(2)(iii), the individual will be disqualified until the later of:

- ☒ 6 months or until the individual complies, as determined by the State agency
- ☐ A date determined by the State agency
- ☐ Permanently

The State agency will disqualify the:

- ☒ Individual
- ☐ The entire household if the head of household is an ineligible individual



## PARTICIPANT REIMBURSEMENTS

In accordance with 7 CFR 273.7(d)(4), State agencies are required to pay for or reimburse participants for expenses that are reasonable, necessary, and directly related to participation in E&T. State agencies may impose a maximum limit for reimbursement payments. If a State agency serves mandatory E&T participants, it must meet all costs associated with mandatory participation. If an individual's expenses exceed those reimbursements available by the State agency, the individual must be placed into a suitable component or must be exempted from mandatory E&T.

QUESTION	RESPONSE FIELD
Estimated number of E&T participants to receive participant reimbursements	1,200
Estimated number of E&T participants to receive reimbursements for dependent care participation costs	10
Estimated number of E&T participants to receive reimbursements for transportation and other participation costs	1,190
Percentage of participants expected to receive reimbursements	70.38%
Estimated budget for E&T participant reimbursements in upcoming FY	\$115,624.00
Estimated budget per participant in fiscal year	\$96.35
Estimated number of E&T participants to receive participant reimbursements per month	100
Estimated budget of participant reimbursements per E&T participant per month	\$96.35



## PARTICIPANT REIMBURSEMENT DETAILS

Complete the table below with information on each participant reimbursement offered/permitted by the State agency (do not indicate information for each provider). A description of each category is included below. If the participant reimbursement is provided by multiple entities (such as State agencies and E&T providers) or has multiple methods of payment, a separate entry in the table must be completed.

- **Allowable Participant Reimbursements.** Every State agency must include child care and transportation in this table, as well as other major categories of reimbursements (examples of categories include, but are not limited to: tools, test fees, books, uniforms, license fees, electronic devices, etc.). Mandatory States must meet all costs associated with participating in an E&T program, or else they must exempt individuals from E&T.
- **Participant Reimbursement Caps (optional).** States have the option to establish maximum levels (caps) for reimbursements available to individuals. Indicate any caps on the amount the State agency will provide for the participant reimbursement.
- **Who provides the participant reimbursements?** Indicate if the participant reimbursement is provided by the State agency, a provider, or an intermediary. The State agency remains ultimately responsible for ensuring individuals receive participant reimbursements, even if it has contracted with another entity to provide them.
- **What is the payment method for Participant Reimbursements?** Indicate the mechanism used to disburse payment to E&T participants.
- **Method of disbursement.** Indicate if the participant receives the participant reimbursement in advance or as a reimbursement. Also indicate if the amount of the participant reimbursement is an estimated amount or the actual amount.

Allowable Participant Reimbursements	Participant Reimbursement Caps (Optional)	Who Provides the Participant Reimbursement?	What is the payment method for Participant Reimbursements?	Method of Disbursement
Child Care	\$619.20	SNAP E&T Provider	Direct payment to vendor(s)	Allocated by the provider in advance or as a reimbursement based on need.
Course Registration		SNAP E&T Provider	Direct payment to vendor(s)	Reimbursement of actual cost by service provider, following expense.
Licensening/ Exam Fees		SNAP E&T Provider	Direct payment to vendor(s)	Reimbursement of actual cost by service provider, following expense.
Other- Reasonable and Necessary		SNAP E&T Provider	Direct payment to vendor(s)	Reimbursement of actual cost by service



				provider, following expense.
Textbooks		SNAP E&T Provider	Direct payment to vendor(s)	Reimbursement of actual cost by service provider, following expense.
Transporation; gas cards, bus passes, auto repairs, other		SNAP E&T Provider	Direct payment to vendor(s)	Reimbursement of actual cost by service provider, following expense.
Uniforms/Equipment		SNAP E&T Provider	Direct payment to vendor(s)	Reimbursement of actual cost by service provider, following expense.

Is dependent care provided? Select yes even if E&T funds are not being used.

☒ Yes

☐ No

Provide a URL link or describe in a written response: the payment rates for childcare reimbursements, established in accordance with the Child Care and Development Block Grant (CCDBG) based on local market rate surveys.

The childcare maximum reimbursement is established by OEC's Care4Kids (C4K) program.  
<https://www.ctcare4kids.com/provider-information/payment-rates/>

How is childcare paid for?

☒ Direct payment to provider

☐ Reimbursement to participants

☐ Provider voucher

☐ Contract for dependent care

☐ Other



If dependent care agencies have a waiting list or otherwise cap the number of enrolled dependents, how will the State agency ensure E&T participants with dependent care needs receive dependent care?

Participants can receive childcare reimbursements from the participant expenses allocated to providers. Childcare expenses are rarely requested by E&T participants. Also, since OEC expanded childcare to E&T participants through the Care4Kids program, demand will be limited.

How does the State agency ensure that the participant has the necessary participant reimbursements to begin participation in the E&T program?

Program staff ensure each participant is given an assessment prior to beginning their SNAP E&T components. The assessment and employability plan help to identify and discuss the barriers that individuals may encounter during their SNAP E&T participation. If a possible barrier includes items that are reasonable and necessary to facilitate participation, those are provided to the individual through their SNAP E&T provider prior to engagement.



## WORK REGISTRANT DATA

The SNAP general work requirements are described at 7 CFR 273.7(a). Individuals who do not meet a federal exemption from the general work requirements, as listed in 7 CFR 273.7(b)(1), are subject to the general work requirement and must register for work. In accordance with 7 CFR 273.7(c)(10), the State agency must submit to FNS the number of work registrants in the State as of October 1st. This information is submitted on the first quarter E&T Program Activity Report (FNS-583).

Describe the process the State agency uses to count all work registrants in the State as of the first day of the new fiscal year (October 1).

DSS' eligibility system ImpaCT, has a reporting feature that identifies the number of unduplicated work registrants receiving SNAP as of October 1st each year.

Provide information about how work registrant data is pulled from the eligibility system, including the date the data is pulled.

Work registrant data is pulled from the "Reports" menu in the ImpaCT eligibility system. REP-026: Work Registration Report is generated monthly for the prior month on the 2nd day of each current month.

How are work registrants identified in the eligibility system?

Work Registrants are identified in the ImpaCT eligibility system on a monthly basis through the Eligibility Determination Result page--- SNAP- EDG Summary details. This page identifies if the individual is a mandatory participant, or if they are exempt from work registration. This information is determined based on the individual's age and any exemptions that may be coded throughout the eligibility system.

Describe measures taken to prevent duplicate counting of work registrants within the federal fiscal year.

The ImpaCT work registrant report only captures unduplicated work registrants. The work registrant reports available in our integrated eligibility system provide unduplicated counts. No filters are needed, as this is a function of the system. Work registrants are only counted once in a federal fiscal year.



## OUTCOME REPORTING MEASURES

Indicate the data source used for the national reporting measures. Select all that apply.

Outcome Reporting Measures	Employment & Earnings Measures	Attainment of Credential / Certificate	Measurable Skill Gains
Quarterly Wage Records (QWR)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Directory of New Hires (NDNH)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State Management Information System (MIS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Manual Follow-up with SNAP E&T Participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Random Sample	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Indicate the data source used for the State-specific component measures. Select all that apply.

- ☒ Quarterly Wage Records (QWR)
- ☐ National Directory of New Hires (NDNH)
- ☐ State Management Information System (MIS)
- ☐ Manual Follow-up with SNAP E&T Participants
- ☐ Random Sample

Indicate the MIS used (e.g. SNAP eligibility system, State's Department of Labor MIS.)

CTPathways (SNAP E&T MIS System) and State Department of Labor cohorts.



## COMPONENTS OVERVIEW

Which non-education, non-work components does the State agency plan to offer? Select all that apply.

- ☒ Job Retention
- ☐ Job Search Training
- ☐ Self-Employment Training
- ☒ Supervised Job Search
- ☐ Workfare

Which educational components does the State agency plan to offer? Select all that apply.

- ☐ Basic / Foundational Skills Instruction
- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ English Language Acquisition
- ☐ Integrated Education and Training / Bridge Programs
- ☐ Other Educational Program
- ☐ Work Readiness Training

Which work experience components does the State agency plan to offer? Select all that apply.

- ☐ Work Activity
- ☐ Work-Based Learning



# NON-EDUCATION, NON-WORK COMPONENT: JOB RETENTION

Description of the component. Provide a summary of the activities and services.

Assists participants with supportive services including:

- New or replacement IDs (if not already obtained)
- Employment Guidance related to job tasks, interpersonal concerns, and ADA issues.
- Support with onboarding paperwork completion.
- Transportation support to work and necessary appointments (court, medical, mental health, benefit support.)
- Access to ECTC for cab program and half price ADA cab voucher program.
- Funding for work clothing or tools
- Access to cell phones, computer and internet access and other basic needs
- Guidance in maintaining DSS benefits and reporting requirements.
- Assistance with obtaining broadband benefit, energy assistance, and bill repayment.
- Links to community resources or other shelter departments for housing/addiction support/permanent supportive housing/diversion

These services continue after they have participated in another component or supervised job search and have gained employment. Participants must receive Job Retention services for a minimum of 30 days up to 90 days per contract.

Indicate the Target Population this component will serve. Select all that apply.

- ☐ ABAWDs
- ☐ Homeless
- ☐ Refugees
- ☐ Returning citizens (aka: ex-offenders)
- ☐ Single parents
- ☐ Students
- ☐ Those that reside in rural areas
- ☐ Underemployed
- ☐ Veterans
- ☐ unemployed

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.



The participant must have become employed through participating in another E&T component such as supervised job search or vocational training/educational training. Employment status is collected during the assessment through case management services and recorded in CTPathways data collection application.

Will this component be offered statewide?

☒ Yes

☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

80

Estimated Annual Component Administrative Cost

\$114,833.00



## NON-EDUCATION, NON-WORK COMPONENT: SUPERVISED JOB SEARCH

Provide a summary of the State guidelines implementing supervised job search.

For FFY 26, CTPathways will be expanding the offering of supervised job search (SJS) to multiple providers. DSS looks at unemployment across the state as a factor and the ability for a partner to facilitate the need for services.

The SNAP E&T coordinator at each provider offers classes and trainings on interview preparedness, job search techniques, virtual interviewing, and assists participants with criminal records navigate finding employment opportunities. The coordinator assists E&T participants with creating or revising resumes and completing job applications. An onsite computer lab is available to all participants at E&T provider locations.

All SNAP E&T providers offering SJS conduct assessments with each individual prior to engaging them in any type of component. We ask the providers to inquire about the barriers an individual has, their past employment history and any relevant educational background prior to engaging with an individual in a Supervised Job Search component. If someone is not a good fit for immediate employment a voluntary referral can be made to a vocational training location/provider to help the individual build the necessary skills/education/certifications to obtain employment.

All job search activities are monitored and documented. Initial assessments and services provided must be documented monthly in CTPathways for tracking and case management purposes.

Describe the direct path to employment.

The SNAP E&T coordinators for this component have relationships with the American Job Center (AJC) in their region to guide efforts. AJC offers additional services, including job fairs, recruitment, and other direct links to local employers. In addition to the relationship with the American Job Center, the Homeless Hospitality Center of New London builds direct relationships with area employers to increase job placement. Friendship Service Center has a direct connection to CW Resources, a non-profit organization focused on vocational rehabilitation and employment services for individuals with disabilities, veterans, and the economically disadvantaged. They provide skills training, job support, and career opportunities, partnering with small businesses to create inclusive workplaces. CW Resources also offers various services like janitorial, landscaping, and food service, often through contracts with government and commercial customers.



Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Refugees
- ☒ Returning citizens (aka: ex-offenders)
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans
- ☒ unemployed

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

All SNAP recipients aged 16 or older, receiving SNAP and not receiving TFA are eligible to participate. The provider seeks goals from participants and meets each participant where they are at, to find skills that may be best performed by the participant. Participants should be ready and able to work. A robust assessment helps the SNAP coordinator evaluate the participants interests, skill level, and previous education and work history. Each situation is assessed individually. Participants should be equipped with the basic skills necessary to complete job search activities and gain employment.

Will this component be offered statewide?

- ☒ Yes
- ☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

175

Estimated Annual Component Administrative Cost

\$243,046.00



Outcome Measure	Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)
Number of SNAP E&T Supervised Job Search Participants that successfully obtain employment.	<p>Period of time: 10/1/25- 9/30/26</p> <p>Numerator: Participants who successfully obtain employment (If an individual moves from the Supervised Job Search component, directly into the Job Retention component, this will be an indicator of a participant successfully obtaining employment.)</p> <p>Denominator: All participants who participated in Supervised Job Search.</p>



## EDUCATIONAL COMPONENT: CAREER / TECHNICAL EDUCATION PROGRAMS OR OTHER VOCATIONAL TRAINING

Description of the component. Provide a summary of the activities and services.

Short term, job driven programs in occupations supported by DOL Labor Market Information (LMI). Certificate programs, credit-based certificate programs and Associate Degree programs are currently offered. All participants receive case management from a dedicated SNAP E&T coordinator. Supportive services are available to participants based on identified needs. Several partners offer a Computer Boot Camp or Digital Foundations course for participants to attend prior to starting a vocational training program.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Refugees
- ☒ Returning citizens (aka: ex-offenders)
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans
- ☒ unemployed

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

Most programs and certifications require a high school diploma or equivalent. Some partners also conduct academic assessments in areas of reading and math to help ensure positive outcomes. Computer literacy is not a prerequisite, but providers strongly encourage students to gain digital literacy prior to starting hybrid or online courses.

Will this component be offered statewide?

- ☒ Yes
- ☐ No



Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

1,450

Estimated Annual Component Administrative Cost

\$3,751,195.00

Not supplanting. Describe how the State agency ensures that costs attributed to the E&T program are not supplanting funds used for other existing educational programs.

Each E&T provider must submit a reimbursement certification form annually which documents the non-federal funds used to support E&T. Participants in credit bearing programs must seek federal financial aid and sign a FERPA release form. E&T staff review relevant financial documents during the annual reviews for contractual compliance. We only reimburse the unmet need above and beyond federal aid received.

Cost parity. Describe how the State agency ensures that costs charged to E&T do not exceed the costs charged for non-E&T participants.

The costs charged for E&T participants must be the same as the general public. Course catalogs are reviewed to ensure consistency.

Outcome Measure	Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)
Number of SNAP E&T Participants who start a program and gain a recognized credential.	<p>Total number of E&amp;T Participants / number of E&amp;T Participant completions—between 10/1 and 9/30 of the preceding fiscal year. The number of E&amp;T completions always equal those who have obtained a credential.</p> <p>Period of time: 10/1/25- 9/30/26</p> <p>Numerator: Participants who complete a vocational training component.</p> <p>Denominator: Participants who participate in a vocational training component.</p>



## CONTRACTS OVERVIEW

The State agency must enter every contract or third-party partner. Additionally, the State agency must report if an intermediary directly holds subcontracts with employment and training providers for the delivery of SNAP E&T services. The table below summarizes overall information across all contracts.

Total Number of Contracts + Subcontracts	Total Participants to be Served by Contracts	Total Admin Costs	Total Participant Reimbursement Costs	Total Budget
21	1,805	\$8,107,178.00	\$115,624.00	\$8,222,802.00

## CONTRACTOR: ASNUNTUCK CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No



Which E&T Services are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Case Management Services
- ☐ Job Retention
- ☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

60

Are participant reimbursements provided by the Contractor?

- ☒ Yes
- ☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$33,400.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$400,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

- ☐ Yes
- ☒ No



## CONTRACTOR: BRISTOLWORKS!

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☐ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

100



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$3,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$70,678.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: CAPITAL CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

150



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$41,750.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$800,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



## CONTRACTOR: CAPITAL WORKFORCE PARTNERS (CWP)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

10



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$59,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: CONNECTICUT CENTER FOR THE ARTS AND TECHNOLOGY (CONNCAT)

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

12



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$79,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: CT STATE COMMUNITY COLLEGE SYSTEM OFFICE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☐ E&T Services

☐ Automation/IT

☐ Marketing

☒ Other

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$8,350.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$35,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



## CONTRACTOR: FORGE CITY WORKS

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

8



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$10,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$220,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



## CONTRACTOR: FRIENDSHIP SERVICE CENTER

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☐ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

50



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$3,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$67,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: GATEWAY CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

325



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$50,100.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$1,200,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



## CONTRACTOR: GOODWIN UNIVERSITY

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

125



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$16,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$784,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: HOUSATONIC CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

65



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$25,050.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$350,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: JEWISH FAMILY SERVICES (JFS) GREENWICH

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☐ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

40



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$30,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$100,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: MANCHESTER CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

65



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$33,400.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$400,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: MIDDLESEX CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

55



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$33,400.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$270,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: NAUGATUCK VALLEY CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

125



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$33,400.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$560,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: NEW LONDON HOMELESS HOSPITALITY CENTER

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☐ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☒ Job Retention

☒ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

150



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$30,000.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$105,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: NORTHWESTERN CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

40



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$16,700.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$200,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: NORWALK CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

75



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$33,400.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$400,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: QUINEBAUG VALLEY CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

40



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$25,050.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$240,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: THREE RIVERS CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

85



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$33,400.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$350,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



# CONTRACTOR: TUNXIS CAMPUS- CT STATE COMMUNITY COLLEGE

Is this Contractor an Intermediary with subcontractors?

☐ Yes

☒ No

Indicate the service type

☐ Consulting

☒ E&T Services

☐ Automation/IT

☐ Marketing

☐ Other

Will this E&T service be offered statewide?

☒ Yes

☐ No

Which E&T Services are offered by this contractor?

☒ Career / Technical Education Programs or other Vocational Training

☒ Case Management Services

☐ Job Retention

☐ Supervised Job Search

Annual Number of SNAP E&T Participants to be Served

225



Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$1,802.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$50,100.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$1,000,000.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No



## WBL PROGRAMS OVERVIEW

State agencies must report on each provider that plans to offer a Work-based Learning (WBL) component, whether it is unsubsidized or subsidized by SNAP E&T funds.

## OPERATING BUDGET

The regulations at 7 CFR 273.7(c)(6) outline State agencies must include an operating budget for the year. Complete all cost categories, as applicable. Note that the cost categories, outside of the contractual or county administered program line items, apply only to the State agency costs. The calculated values will automatically display upon selecting the Quick Save button.

### Direct Program and Admin Costs

	Non-Federal Share	Federal Share	Total
Salary/Wages (State agency only)	\$0.00	\$182,970.12	\$182,970.12

List Full Time Equivalent (FTE) staff positions, percentage of time spent on the project, and average annual salary of each position. Example: E&T Manager - \$60,000 \* .50 FTE = \$30,000; 5 E&T Counselors = \$25,000 \* 1.00 FTEs \* 5 = \$125,000.

2 SNAP Program Staff \$203,300.14 X .90 FTE= \$182,970.12

	Non-Federal Share	Federal Share	Total
Fringe Benefits	\$0.00	\$154,628.04	\$154,628.04

Explain how fringe benefits are calculated and clearly explain how the amount listed was determined. If charging fringe benefits to the E&T program, provide the approved fringe rates.

2 SNAP Program Staff \$171,808.94 X .90 FTE= \$154,628.04

	Non-Federal Share	Federal Share	Total
Non-Capital Equipment	\$0.00	\$0.00	\$0.00

Describe non-capital equipment and supplies to be purchased with E&T funds.

N/A



	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Materials	\$0.00	\$0.00	\$0.00

Describe materials to be purchased with E&T funds.

N/A

	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Travel	\$0.00	\$5,313.84	\$5,313.84

Describe the purpose and frequency of staff travel charged to the E&T program. This should not include E&T participant reimbursements for transportation. Include planned staff training and registration costs for training that will be charged to E&T funds.

2 SNAP Program Staff supported travel for conferences and provider meetings including: registration, hotels, transportation, and other expenses.

	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Building Space	\$0.00	\$0.00	\$0.00

Explain how building space is calculated and clearly explain how the amount listed above was determined. If charging building space to the E&T program, describe the method used to calculate space value.

N/A

	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Equipment and other capital expenditures	\$0.00	\$0.00	\$0.00

Describe equipment and other capital expenditures over \$5,000 per item that will be charged to E&T funds. (In accordance with 2 CFR 200.407, prior written approval from FNS is required.)

N/A



	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Subtotal / State Agency Costs Only	\$0.00	\$342,912.00	\$342,912.00
Contractual Costs	\$3,844,839.00	\$4,262,339.00	\$8,107,178.00
County Administered Direct Program Admin Cost	\$0.00	\$0.00	\$0.00
Total Direct Program and Admin Costs	\$3,844,839.00	\$4,605,251.00	\$8,450,090.00

### Indirect Costs - Using Indirect Cost Rate

	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Indirect Costs	\$0.00	\$46,800.00	\$46,800.00

Indirect costs (also called overhead costs) are allowable activities that support the E&T program, but are charged directly to the State agency. If using an indirect cost rate approved by the contingent agency, upload the approval letter.

### Indirect Costs - Using Federally Approved Cost Allocation Plan

	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
Federally Approved Cost Allocated Costs - State agency only	\$0.00	\$0.00	\$0.00
County Administered Allocated Costs (only applicable to County Administered Programs)	\$0.00	\$0.00	\$0.00
Total Allocated Costs based on Cost Allocation Plan	\$0.00	\$0.00	\$0.00



## In-kind Contribution

	Non-Federal Share	Federal Share	Total
State In-kind Contribution	\$0.00	\$0.00	\$0.00
Total Administrative Costs	\$3,844,839.00	\$4,652,051.00	\$8,496,890.00

## Participant Reimbursements

	Non-Federal Share	Federal Share	Total
Dependent Care	\$1,000.00	\$1,000.00	\$2,000.00
Transportation & Other Costs	\$56,812.00	\$56,812.00	\$113,624.00
State Agency Cost for Dependent Care	\$0.00	-	\$0.00
Total Participant Reimbursements	\$57,812.00	\$57,812.00	\$115,624.00

## Total Costs

	Non-Federal Share	Federal Share	Total
Total Cost	\$3,902,651.00	\$4,709,863.00	\$8,612,514.00



## FUNDING SOURCES

Fields for the Funding Sources section will populate from other sections, such as the Operating Budget section or annual allocations decided by FNS OET.

The system will provide the States 100 percent allocation as well as the target for the total 50/50 funds, as provided in the annual E&T final allocation memo.

State agencies may enter funds into the field "100 Percent Federal Grant - Additional Funds" for planning purposes. This field must be blank before initial submission. State agencies that wish to request additional 100% funds can do so via the Funding Requests tab. If the request is approved, State agencies will see the approved amount populated in this field, and a new State Plan Amendment must be submitted.

The system utilizes a formula that distributes administrative costs to the various funding sources (i.e. 100 percent Federal, 50 percent Federal Admin and 50 percent Non-Federal Admin.) The formula also establishes a funding hierarchy for the use of all available 100 percent Federal funds. This funding hierarchy will assign the planned administrative expenses against the regular 100 Federal grant first, then depending upon availability, against additional 100 percent funds, able-bodied adults without dependents (ABAWD) pledge funds, if applicable. Any planned costs over the available 100 percent funds will be evenly distributed against the 50 percent Admin funds.

The planned expenses shown for the field "100% Federal Grant" will be inclusive of the formula allocation, as well as any additional Federal funds approved. Fields in the column "Distribution of Planned Expenses" are populated from the planned expenses table. States can use this table to extrapolate figures, but cannot submit the form until 100% of Federal additional funds under the "Allocation or Target" column has been removed.



## SNAP Employment and Training Funding Sources

Source Type	Funding Sources	Allocation or Target	Distribution of Planned Expenses	Over/Under Allocation/Target or Over/Under Planned Expenses	Percent of Allocation Planned Use
Federal	100 Percent Federal Grant	\$807,212.00	\$807,212.00	\$0.00	100.00%
Federal	100 Percent Federal Grant - Additional Funds	\$0.00	\$0.00	\$0.00	-
Federal	ABAWD Pledge Grant		\$0.00	\$0.00	-
Federal	Total - All 100 Percent Funds	\$807,212.00	\$807,212.00	\$0.00	-
Federal	50 Percent Administrative	-	\$3,844,839.00	-	-
Non-Federal	50 Percent Administrative	-	\$3,844,839.00	-	-
Federal	50 Percent Participant Reimbursements	-	\$57,812.00	-	-
Non-Federal	50 Percent Participant Reimbursements	-	\$57,812.00	-	-
Federal	Total 50 Percent Federal Target	\$3,902,651.00	\$3,902,651.00	\$0.00	-
<b>Total</b>	All Sources	\$4,709,863.00	\$8,612,514.00	-	-



## Total Fiscal Year Plan Funding

<b>Funding Sources</b>	<b>Non-Federal Share</b>	<b>Federal Share</b>	<b>Total</b>
100 Percent Federal Grant	-	\$807,212.00	\$807,212.00
ABAWD Pledge Grant	-	\$0.00	\$0.00
50 Percent Administrative	\$3,844,839.00	\$3,844,839.00	\$7,689,678.00
50 Percent Dependent Care	\$1,000.00	\$1,000.00	-
50 Percent Transportation/Other	\$56,812.00	\$56,812.00	-
50 Percent Total Participant Reimbursements	\$57,812.00	\$57,812.00	\$115,624.00
Total 50 Percent Funds	\$3,902,651.00	\$3,902,651.00	\$7,805,302.00
<b>Total</b>	\$3,902,651.00	\$4,709,863.00	\$8,612,514.00



## PLEDGE TO SERVE ALL ABAWDS

The Act authorizes FNS to allocate \$20 million annually to State agencies that commit, or pledge, to ensuring the availability of education, training, or workfare opportunities that permit able-bodied adults without dependents (ABAWDs) to remain eligible beyond the 3-month time limit.

To be eligible for these additional funds (pledge funds), State agencies must pledge to offer and provide an opportunity in a work program that meets the participation requirements of 7 CFR 273.24 to every applicant and recipient who is in the last month of the 3-month time limit and not otherwise exempt. Individuals are exempt from the time limit if they meet an exception under 7 CFR 273.24(c), reside in an area covered by a waiver in accordance with 7 CFR 273.24(f), or who are exempted by the State under 7 CFR 273.24(g).

Is the State agency pledging to offer qualifying activities to all ABAWDs subject to the criteria under 7 CFR 273.7(d)(3)(i)?

☐ Yes

☒ No