



Food and
Nutrition Service

1320 Braddock Place
Alexandria, VA
22314

MEMORANDUM

TO: SNAP State Agencies

FROM: Jessica Shahin, Associate Administrator,
Supplemental Nutrition Assistance Program (SNAP)

DATE: April 21, 2020

The attached is updated guidance to States in implementing Families First Coronavirus Response Act of 2020, which provides for the issuance of additional months of emergency allotments (supplements) based on a public health emergency declaration by the Secretary of Health and Human Services under section 319 of the Public Health Service Act related to an outbreak of COVID-19 when a State has also issued an emergency or disaster declaration.

States should submit information regarding the emergency allotment issuance date(s), and estimated number of impacted households and benefit amount each month. This information should be submitted to the Food and Nutrition Service (FNS) Regional SNAP contact no sooner than the 15th of each month for the subsequent month. States must await FNS acknowledgement before sending the emergency allotment issuance file(s) to their Electronic Benefits Transfer processor.

Please be advised that the contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies. Any questions should be directed to Andrea Gold, Director, Retail Policy and Management Division.

Sincerely,

**JESSICA
SHAHIN** Digitally signed by
JESSICA SHAHIN
Date: 2020.04.21
09:08:24 -04'00'

Jessica Shahin
Associate Administrator
Supplemental Nutrition Assistance Program

Attachment

√The State's residents have been directed to practice social distancing

And

√ The State's emergency or disaster declaration remains active.

All FNS requirements shall remain the same as listed in the initial State approval.

USDA reserves the right to withdraw or otherwise modify this approval subject to availability of funding.