



Food and Nutrition  
Service

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April 26, 2023

**SUBJECT:** Pandemic Electronic Benefits Transfer Program (P-EBT)  
Approval of New Hampshire's State Plan for Children in Child Care,  
School Year 2022-2023

**TO:** Christine Ruggieri  
Acting Regional Administrator  
Northeast Regional Office

The Families First Coronavirus Response Act (P.L. 116-127; the Act), as amended, authorized a temporary assistance program for households with certain SNAP-enrolled children in child care during the public health emergency declared on January 27, 2020. Pursuant to the authority granted under Section 1101 of the Act, FNS approves New Hampshire's enclosed plan to operate P-EBT for children in child care.

### **Summary of State's Plan**

The New Hampshire Department of Health and Human Services and the New Hampshire Department of Education will issue P-EBT benefits through the state's Supplemental Nutrition Assistance Program (SNAP) EBT card system to households with eligible children. The state's plan for SNAP-enrolled children in child care covers the months of September 2022 through May 11, 2023.

Children in child care are eligible for benefits if they are enrolled in SNAP and their child care facility is closed or operating with reduced attendance or hours, or if they live in the area of a school that is closed or operating with reduced attendance or hours. The State will use the best feasibly available data and USDA-approved simplifying assumptions to issue benefits in amounts that are tied as closely as possible to the number of days that eligible children do not receive a meal service through their covered child care facility.

At a minimum, the State will identify all children under age 6 who are enrolled in SNAP in the benefit month. The state will not issue child care benefits to any child for months after their SNAP enrollment ends. Finally, the state will ensure that children who receive a benefit through P-EBT's child care component do not also receive a benefit through P-EBT's school component for the same month.

In addition, New Hampshire will:

- identify SNAP-enrolled children under age 6,
- identify and issue pro-rated P-EBT benefits for children under 6 in households that applied for SNAP between May 1 and May 11, and were approved to receive SNAP benefits for that time period,

- determine if there has been a statewide reduction in access to child care by comparing Child and Adult Care Food Program lunch claims for the months of school year 2022-2023 to the same months prior to the pandemic,
- issue an average benefit to all eligible children statewide for the months New Hampshire experienced a reduction in child care access:
  - use the reduction in claims for September 2022 through March or April 2023 (depending on availability of data at the time of issuance) compared to September 2019 through February 2020 and March or April 2019 to calculate and issue benefits for September through May 11, 2023,
  - multiply the reduction in claims by the average monthly number of instructional days for school children in the same months (180 days over 10 benefit months for an average of 18 days per month), and by \$8.18, to determine the average monthly benefit for all months except May:
    - for May, multiply the reduction in claims by 9 instructional days, instead of 18 instructional days, to account for the fact that there will only be 9 eligible weekdays in May prior to the end of the COVID-19 Public Health Emergency (PHE),
- provide USDA with the state’s tentative average benefit for confirmation prior to issuing benefits,
- confirm that lunch claims, for the most current months in spring 2023 where complete data are available, have not returned to pre-pandemic levels before issuing benefits for those months or subsequent months,
- Issue benefits for all months in June 2023
- Issue benefits for corrections if needed from June to September.

Finally, the state will identify risks for improper payments and ensure a high level of integrity.

### **Estimated Caseload and Value of P-EBT Benefits**

The state will calculate monthly benefits for each eligible child in the household equal to the daily reimbursement for a free breakfast, lunch, and snack multiplied by the number of benefit days calculated as described in the state’s plan.

New Hampshire estimates that it will issue \$4.3 million to approximately 12,000 SNAP-enrolled children in child care from September 2022 through May 11, 2023.

### **Release of Information**

Pursuant to Section 1101(e) of the Act, the Secretary hereby authorizes the release of the information necessary to carry out P-EBT in New Hampshire. Section 1101(e) of the Act states, “Notwithstanding any other provision of law, the Secretary of Agriculture may authorize State educational agencies and school food authorities administering a school lunch program under the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.) to release to appropriate officials administering

the supplemental nutrition assistance program such information as may be necessary to carry out this section.”

### **Plan Timetable and Revisions**

New Hampshire will distribute benefits to households consistent with the timeframes identified in the state plan. Should the state encounter challenges or delays that significantly impair its ability to implement the approved P-EBT plan or require substantive changes, the state must notify the FNS Regional Office as soon as possible. The FNS Regional Office will work with the state to identify reasonable solutions and review revised plans for approval or further revision.

### **Civil Rights**

New Hampshire will continue to comply with civil rights requirements by not discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. The state will also provide meaningful access to its programs and activities for individuals who are limited English proficient, and provide equal access to individuals with disabilities.

### **Administrative Funds**

The New Hampshire Department of Health and Human Services will participate in a P-EBT Administrative Budget Planning process using the FNS-366(a) Program and Budget Summary. When the FNS-366(a) is finalized, that will determine the state’s Administrative Grant level. However, the FNS-366(a), Program and Budget Summary, may be updated and revised as the state’s operational plan evolves.

### **Reporting**

The New Hampshire Department of Health and Human Services will complete the FNS-292B, the FNS-46, the FNS-388, and the FNS-778 reports in accordance with existing requirements.

FNS values New Hampshire’s partnership in the administration of Pandemic EBT. FNS stands ready to provide additional support as needed. If you have questions, please contact the FNS Northeast Regional Office.

Sincerely,

Cindy Long  
Administrator