

Food and Nutrition
Service

April 16, 2020

1320 Braddock Place
Alexandria, VA
22314

SUBJECT: Approval of Disaster Household Distribution in Response to the National Emergency Declaration Due to COVID-19

TO: Kurt Messner
Regional Administrator
Northeast Regional Office

This memorandum is in response to the New York State Office of General Services' (New York OGS) request to use U.S. Department of Agriculture's (USDA) Foods to operate disaster household distribution. This request is in response to food assistance needs resulting from the COVID-19 National Emergency declared by the President of the United States on March 13, 2020.

New York OGS, which administers The Emergency Food Assistance Program (TEFAP), requested that USDA approve the use of USDA Foods from TEFAP for disaster household distribution in New York City. The disaster household distribution food package will be provided to impacted households most in need of food assistance through twenty Community Response Partners to reach impacted individuals, families, and communities in targeted areas.

Approval is granted for disaster household distribution beginning April 16, 2020 through May 15, 2020. This approval allows New York OGS to serve approximately 900,000 individuals using USDA Foods available on-hand. The following foods are approved for the disaster household distribution food package for a household of one-to-two members: dairy items, protein, grains, fruits, and vegetables. Frozen meats and any perishables must be distributed only at agencies that have proper cold and frozen storage facilities.

For larger households, New York OGS has approval to provide additional disaster household distribution food packages based on household size. For example, a household of four could receive two disaster household distribution food packages.

Terms of Approval:

The USDA Food and Nutrition Service (FNS) is approving New York OGS' request under the following terms:

1. New York OGS must provide on a weekly basis beginning April 16, 2020 an estimate of: 1) the amount of TEFAP inventory used for the disaster household distributions; and 2) the number of persons served under disaster household distribution.

2. Please conduct outreach and distribution efforts in a manner to ensure that households that are suffering significant economic losses or significant food access challenges due to COVID-19 are served first.
3. Approval for disaster household distribution is granted through May 15, 2020. Existing TEFAP inventories must be utilized to operate a disaster household distribution including orders placed and scheduled for delivery. Please keep in mind that replacement foods may not be available for delivery until July 2020 and beyond.

Authority

The approval of disaster household distribution of USDA Foods is in accordance with FNS regulations at 7 CFR 250.69. New York OGS must provide a summary report via the FNS-292A form within 45 days following termination of the disaster household distribution. The information reported on the FNS-292A is the location of distribution sites, the number of persons served, and the type and quantity of USDA Foods distributed.



Diane M. Kriviski
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Supplemental Nutrition and Safety Programs