



March 27, 2020

Julie Mikkelson  
SNAP Director  
U.S Food & Nutrition Services  
77 Jackson Street, 2th Floor  
Chicago, IL 60604-3601

Dear Ms. Mikkelson:

Attached please find Illinois' Request to Provide Emergency Allotments (Supplements) to SNAP Households. Illinois plans to issue the emergency allotments to active SNAP households in April 2020 and May 2020.

If you have any questions, please do not hesitate to contact Leslie K. Cully, [leslie.k.cully@illinois.gov](mailto:leslie.k.cully@illinois.gov) or 217/785-3294.

Sincerely,

Leslie K. Cully  
Illinois SNAP Director

Cc Terri Vaniter, Bureau of Policy

## **Request to Provide Emergency Allotments (Supplements) to SNAP Households**

The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

**1. Type of Request:** Initial

**2. Primary Citation:** Families First Coronavirus Response Act

**3. State [specify]:** Illinois

**4. Proposed Alternative Procedures:**

The State proposes to provide an emergency allotment to address temporary food needs to households to bring all households up to the maximum benefit due to pandemic related economic conditions for up to 2 months. Contingent upon the availability of funding and ongoing need, USDA may approve additional months of emergency issuance with an extension request from the State.

These households are eligible for temporary emergency allotments because:

- There is a public health emergency declared by the Secretary of Health and Human Services and there is a State-wide emergency or disaster declaration (copy attached); and
- Due to Covid-19 [check all that apply]:
  - Residents of the State are confirmed to have contracted Covid-19
  - Some or all areas of the State are containment or quarantine zones
  - Businesses have closed or significantly reduced their hours
  - The State's residents have experienced economic impacts due to job suspensions or losses
  - The State's residents have been directed to practice social distancing

**Issuing Emergency Allotments to Current SNAP Households:**

Supplemental emergency allotments would be issued in the following manner:

In April 2020

On a single date [specify]:

Over a series of days as follows:

Emergency Allotments for customers with availability dates (1<sup>st</sup> – 6<sup>th</sup>) will be available (11<sup>th</sup> – 16<sup>th</sup> respectively).

Emergency Allotments for customers with availability dates after the 7<sup>th</sup> will receive on their regular schedule (7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 13<sup>th</sup>, 17<sup>th</sup>, 20<sup>th</sup>).

Staggered as follows:

Other [please explain]:

In subsequent months, emergency allotments should be provided in accordance with the State's regular issuance schedule. If a State wants to use a different schedule, explain:

Illinois will use the regular availability schedule.

The State may provide the emergency allotment(s) without contacting the household. While individual notification is not required, States should notify clients consistent with SNAP requirements for mass changes, including notice that emergency allotments will be issued for up to 2 months. Should this schedule change and additional months are approved during the public health emergency, the State will provide a subsequent mass change notice at that time.

**Other Requirements:** [If applicable, STATE SHOULD ADDRESS ANY OTHER STATE-SPECIFIC NEEDS THEY MAY HAVE.]

All emergency allotments will be delivered on the household's EBT card.

The State's SNAP agency also agrees to complete the FNS-292 on a timely basis in

accordance with requirements as well as all other normally recurring SNAP reporting included the FNS 46 and 388 reports, on a timely basis in accordance with requirements.

In addition, The State agency will submit weekly reports to FNS with the following information for the entire State:

- The value of EA issued.
- The average issuance amount per household.
- The number of households issued EA

**Justification for Request:** Coronavirus COVID-19, as provided by the Families First Coronavirus Response Act.

**5. Affected Caseload:**

**One month** estimates for existing SNAP households under these procedures:

- Number of households receiving emergency allotments benefits: 474,428
- Amount of emergency allotment benefits issued for one month: \$ 78,293,276.00
- Number of months requested (2 month limit) Two

USDA reserves the right to withdraw or otherwise modify this approval subject to availability of funding

**6. Anticipated Implementation Date: 04/01/2020**

**7. Signature and Title of Requesting State Agency Official: Leslie K. Cully, Associate Director**



Signature

Leslie Cully SNAP Director  
Print Name and Title

**8. Date of Request: 03/27/2020**