



DATE: December 31, 2025

POLICY NO: FD-163: Commodity Supplemental Food Program (CSFP)

SUBJECT: Public Posting of CSFP Local Agency Information

TO:

- Regional Directors
- Supplemental Nutrition Programs
- State Directors
- All CSFP State Agencies

Under the leadership of Secretary Brooke Rollins, the U.S. Department of Agriculture's (USDA) Food and Nutrition Service (FNS) is committed to strengthening strategies to encourage healthy choices, healthy outcomes, and healthy families, along with clarifying program requirements for our State agency partners. In support of these goals, this memorandum provides guidance to CSFP State agencies, including Indian Tribal Organizations (ITOs), on complying with the updated requirements for public posting of CSFP local agency information at [7 CFR 247.5\(b\)\(16\)](#).

Each State agency must post a list of all CSFP local agencies on a publicly available webpage. CSFP local agencies are public or private nonprofit agencies, including ITOs, that enter into an agreement with the State agency to administer CSFP at the local level ([7 CFR 247.1](#)). This requirement excludes agencies operating under an agreement with a local agency. At a minimum, this list must include the name, address, and telephone number for each local agency. State agencies must update this list annually but are encouraged to update it more frequently, as needed.

State agencies may choose to exceed the above minimum posting requirements to support public awareness. While State agencies are not required to post information about agencies that have agreements with local agencies, States have the option to publish this information online as well. State agencies may also choose to include additional information about local agencies or other agencies on the webpage, such as operating hours, areas served by the local agency, links to local agency websites, and distribution site addresses. In addition, State agencies may develop tools to aid eligible individuals in accessing the program, for example, by establishing a searchable tool to identify aid based on zip code.

State agencies should contact their respective FNS Regional Office with any questions.

/Original Signature on File

LaTisha Savoy

Acting Associate Administrator

Supplemental Nutrition and Safety Programs

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