



REPORT OVERVIEW

Purpose

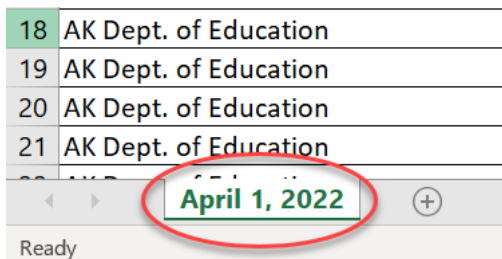
The Delivery Order Status Report from WBSCM provides detail on orders throughout the delivery cycle. Delivery order status may change throughout the month. The reports are in Excel format and can be filtered by the column headings.

Orders appearing in the report are for the following Order Types:

- Sales Order (ZDOM)
- Redonation Order (ZRDO)
- Redonation Credit (ZRDC)
- Entitlement Increment (ZINC)
- Entitlement Decrement (ZDEC)



**Note: Redistribution Order (ZRE) or Redistribution Credits (ZRCR) do not appear in this report*

The reports are posted monthly and delivery order status data is current as of the report run date. The report run date is displayed on the report tab.




DATA FIELDS

Field	Description
Sold-To Name	Unique identifying name associated with a particular customer in WBSCM. Example: NM Human Services Dept.
Material	Unique six-digit number representing a specific material/commodity in WBSCM. Example: 100004
Material Desc.	Text containing up to 40 characters that describes the material/commodity in detail. Example: CHEESE CHED WHT CUTS-4/10 LB

Field	Description
Status Text	<p>Description of the approval level for the item reviewed.</p> <p>Example: On Invitation</p> <p> (Note) For orders that have been received with a missing ASN, the field will display the status of Order Received.</p> <p> (Note) The most common order statuses are listed below. For more information refer to the job aid, Sales Order and Complaint Statuses.</p> <ul style="list-style-type: none"> • Approved by SDA - SDA has applied the RA's requisition in a consolidated sales order. • Approved by SpAgency - FNS has approved the consolidated sales order from the SDA. • On Invitation - Sales Order is currently on a solicitation to be purchased. No changes can be made until purchase. • Purchased - Purchase Order (contract) has been created. • Cancelled - Order was cancelled. Entitlement returned to customer account. • Order Received - Order has been delivered and a Goods Receipt (GR) has been entered in WBSCM
Requested Del. Date	<p>Date requested by customer for delivery of ordered materials or commodities.</p> <p>Example: 7/15/2022</p>
Requested Qty.	<p>Number of sales units of material requested by the customer.</p> <p>Example: 1000</p>
Sales Unit	<p>Unit of measure upon which the price is typically based.</p> <p>Example: CS</p>
Cost / LB	<p>Cost of material or commodity measured in pounds.</p> <p>Example: 7.1254</p>
Net Dollar Value	<p>Dollar amount of the line item.</p> <p>Example: \$24,281.69</p>
Program	<p>Acronym used to identify a USDA food distribution program.</p> <p>Example: NSLP</p>





Delivery Order Status Report Job Aid


Field	Description
Entit/Bonus Indicato	Indicates whether the document is Entitlement or Bonus order and the program year. Example: ENTITLE-SY22 BONUS-SY22 BONUS-CY22
Ship-To Party	Unique identifying number associated with a person or company that receives the goods. Example: 8101252
Ship-To Name	Name of Ship-To Party location that receives the goods. Example: YORK COUNTY FOOD BANK
Ship-To City	The city to which the item is shipped. Example: CINCINNATI
Ship-To State	The state (2 letter abbreviation) to which the materials or commodities are shipped. Example: OH
Sales Order #	Unique identifying number associated with a sales order in WBSCM. Example: 5000051561
SO Item #	The item number identified on the Sales Order. Example: 100
Allocation # / Corr.	Unique number to group line items into Full Truck Loads (FTL) for creating multi-stop deliveries. Example: 0913892820  (Note) For more information, refer to the work instruction, Consolidation for a Multi-Stop Domestic Sales Order .
Purch. Requisition #	Document used to request materials and services. Purchase requisitions are converted to purchase orders so materials can be procured externally. Example: 1000039427



Delivery Order Status Report Job Aid

Field	Description
PR Item #	The line item on the purchase requisition referring to the material/commodity. Example: 10
PR Qty.	Total quantity on the purchase requisition. Example: 40000
PR Base UoM	The base unit of measure for the items on the purchase requisition. Example: LB
Purchase Order #	Unique number identifying the Purchase Order. Example: 4100008660
PO Line Item	The line item on the purchase order referring to the materials/commodity order line item. Example: 00001
PO Qty.	Total quantity on the purchase order. Example: 40000
PO Base UoM	Base unit of measure on the purchase order. Example: LB
Vendor #	Business partner number assigned by WBSCM when a vendor's master records are created. Example: 1200030
Vendor Name	Business partner that provides materials or services. Example: Imperial Freezer Services

Field	Description
Purchasing Group	<p>Buyer or group of buyers responsible for purchasing activities. Also signifies a group of specialists who purchase similar items.</p> <p>Example: 130</p>
ASN #	<p>The Advanced Shipment Notification # will not display on this report (value will be blank). Please refer to the Order Status Report for ASN # values.</p>
ASN Qty	<p>Quantity on the Advanced Shipment Notification.</p> <p>Example: 39,950</p> <p> (Note) The ASN Qty. field displays the updated quantity if the vendor has updated the ASN. If there are multiple ASNs for the order, the Qty will reflect the aggregate total of all ASNs.</p>
Var. Wt. Material?	<p>Indicator that one package for the item may have a different weight for the same material.</p> <p>Example: Yes</p>
Date Received	<p>The date the materials were received.</p> <p>Example: 4/3/2022</p> <p> (Note) This date reflects the most recent goods receipt date.</p>
Good Qty. (in CS)	<p>The amount of material/commodity received in good condition, ready for use entered in cases. This field is only used when the material is a variable weight.</p> <p>Example: 940</p>
Good Qty.	<p>The amount of materials/commodities received in good condition, equal to or less than the ordered amount, in pounds (LB).</p> <p>Example: 40000</p>
Over Qty.	<p>The amount of materials/commodities receipted for a PO line as Good Qty or Good Qty (in CS) that exceeds the ordered amount.</p> <p>Example: 5</p>

Field	Description
Damage Qty.	<p>Total quantity of materials/commodities damaged due to transport, unloading, or improper storage.</p> <p>Example: 3</p>
Received Qty UoM	<p>The unit of measure of the received items.</p> <p>Example: LB</p>
Mult. Rcpts exist?	<p>Report output indicating multiple receipt status.</p> <p>Example: Yes</p>
Statistical Rx.?	<p>Statistical receipt refers to a non payment related receipt.</p> <p>Example: Yes</p>
Order Type	<p>A classification code for the type of order document. Type of orders include the following.</p> <p>ZDOM (Sales Order) ZRDO (Redonation Order) ZRDC (Redonation Credit) ZINC (Entitlement Increment) ZDEC (Entitlement Decrement)</p> <p> (Note) For more information, refer to the job aid, Domestic Order Code Definitions.</p>
Doc. Type Descr.	<p>Description of the document type key that identifies to which group of documents this document will be assigned.</p> <p>Example: Standard Domestic</p>
SO Item Category	<p>A classification that distinguishes between different types of items and determines how the system processes the item.</p> <p>Example: ZTDS</p>